

Cumberland Fire Committee

Headquarters @ Station Four
3502 Mendon Road Cumberland, RI 02864 401.658.0544
www.cumberlandfire.org

AGENDA

Topic: Cumberland Fire District Monthly Meeting
Time: Jul 28, 2020 07:00 PM Eastern Time (US and Canada)

Location: Join Zoom Meeting with a computer or laptop by clicking on the below link and following the instructions

<https://zoom.us/j/96882531206?pwd=ZVhNbmlqdVZjMzZSRWtKZHhmbHowdz09>

OR

Go to the below website and follow the instructions

<https://zoom.us/meetings>

Meeting ID: 968 8253 1206

Passcode: 692257

OR

Join the Zoom Meeting with a mobile phone by dialing the below number and following the instructions:

1 929 205 6099 US

Meeting ID: 968 8253 1206

Find your local number: <https://zoom.us/u/acGoDumeEW>

TUESDAY, July 28, 2020 AT 7:00 P.M.

- A. CALL TO ORDER AND ROLL CALL
- B. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
- C. GENERAL ANNOUNCEMENTS
- D. CONSENT AGENDA
 1. Approval of Minutes from 6.23.2020 Meeting
- E. COMMUNICATIONS
- F. NEW BUSINESS
 1. Discussion, consideration, and possible vote to approve - Chief's Report – June 2020
 2. Discussion and consideration of presentation of the Finance Director regarding receivables and current year collections (FY2021—beginning July 1, 2020).
 3. Discussion, consideration, and possible vote to approve – FC-R-2020-07 To authorize the Finance Director to enter into an agreement with Vision Government Solutions, Inc. to upgrade the Tax Administration and Collection Software in an amount not to exceed \$56,250.
- G. PUBLIC INPUT
- H. ADJOURNMENT

This is a remote virtual meeting that is free and accessible to all and is being conducted in accordance with the state Open Meetings Act as modified pursuant to the Governor's Executive Order 20-25 and is therefore accessible to the handicapped; for further information on remote access and accessibility please call the following number: 401-658-0544. Individuals requiring interpreter services for the hearing impaired should notify the Business Office (401) 658-0544 no less than 48 hours before the meeting.

Posted: RI SOS Website, Cumberland Town Hall (45 Broad St), Cumberland Fire Department HG (3502 Mendon Road)

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

Richard G. Hayden
District 1

Timothy E. Hogan
District 2

Cynthia M. Ouellette
District 3

Philip C. Koutsogiane
District 4

Vincent M. Picone
District 5

Dana L Jones
At-Large

Paul W. Santoro
At-Large

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**PROPOSED MINUTES
OF THE MEETING
OF THE
CUMBERLAND FIRE DISTRICT**

June 23, 2020

7:00 P.M.

Topic: Cumberland Fire District Monthly Meeting

Time: Jun 23, 2020 07:00 PM Eastern Time (US and Canada)

Location: Join Zoom Meeting with a computer or laptop by clicking on the
below link and following the instructions

<https://zoom.us/j/98549406769?pwd=Zk4va2pKRVJkNXRoc2s2VGh0RENXZz09>

OR

Go to the below website and follow the instructions

<https://zoom.us/meetings>

Meeting ID: 985 4940 6769

Password: 508451

OR

Join the Zoom Meeting with a mobile phone by dialing the below number and following the
instructions:

1 929 205 6099 US

Meeting ID: 985 4940 6769

Find your local number: <https://zoom.us/u/acl3U9rZJL>

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1. CALL TO ORDER AND ROLL CALL

30 The meeting was called to order at 7:00 p.m. by Chairperson Cynthia Ouellette.

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32 Present were Commissioners Hogan, Koutsogiane, Chairperson Ouellette,
33 Picone, Jones and Santoro.

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35 Also present were Finance Director Steven Greenhalgh, Solicitor Sinapi and
36 Acting Chief Nicholas Anderson.
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2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. GENERAL ANNOUNCEMENTS

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4. CONSENT AGENDA

42 A. Approval of Minutes from the 5.26.2020 meeting. And approval of
Minutes from the 5.28.2020 meeting.

43 Motion to approve the Minutes of the 5.26.2020 and 5.28.2020 meeting,
44 was made by Commissioner Santoro; seconded by Commissioner Jones.
45 No discussion. Vote was taken; passes 6-0.
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47 B. Approval of Minutes from the 6.1.2020 meeting
48 Motion to approve the Minutes of the 6.1.2020 meeting was made by
49 Commissioner Santoro; seconded by Commissioner Picone.
50 No discussion. Vote was taken; passes 6-0.

51 **5. COMMUNICATIONS**

52 No communications.

53 **6. NEW BUSINESS**

54 A. Discussion, consideration, and possible vote to approve the Chief's
55 Report – May 2020

56 Calls are rising. The training restriction has been lifted. This allows for
57 11-12 Firefighters under the guidance of Deputy Chief Feather and the
58 Platoon Captains.

59 All engines and trucks have been certified by the RI Department of
60 Health as non-transport Basic Life Support. Thank you to Chief
61 Pliakas and his command staff. They were instrumental in providing
62 necessary equipment including upgrading the airway tool.

63 Firefighters are still monitoring temperatures and following CDC
64 protocol for station and apparatus cleaning. Although Firefighters have
65 been exposed to Covid19 none have tested positive.

66 Two recruits will graduate from the RI Firefighter Training Academy on
67 July 1, 2020. This will place the Cumberland Fire District at full
68 staffing.

69 Commissioner Jones questioned firefighters staging at a call for a
70 COVID19 positive patient.

71 Chief responded that Cumberland EMS drew up the response protocol
72 accepted by the Fire District. If there is no life-threatening condition
73 one Firefighter dons PPE and accesses the patient from the door. This
74 is an effort to limit exposure and save PPE and N95 masks that are still
75 in short supply. One Firefighter, Frank Zabata is Hazmat trained and
76 trained in COVID19 testing. Cumberland EMS is also trained in
77 Community medicine and COVID19 testing. If a Firefighter is exposed,
78 they are immediately tested. 24 hours later they are tested a second

79 time. The firefighter is removed from the truck until both tests come
80 back negative.

81 Chairperson Ouellette thanked Chief Pliakas from Cumberland EMS
82 for his help.

83 Motion to accept the Chief's Report of June 2020 was made by
84 Commissioner Santoro; seconded by Commissioner Hogan.

85 No further discussion. Vote was taken; passes 6-0.

86 B. Discussion, consideration, and possible vote to approve the Finance
87 Director's Report – May 2020

88 Finance Director Steven Greenhalgh noted that 99% has been
89 collected. FY 20-21 bills were approved 6/1/2020, received by the
90 vendor 6/5/2020 and mailed out 6/12/2020. This is a week later than
91 last year but collections so far look good.

92 Commissioner Koutsogiane questioned why so many electric bills.
93 They were for station electricity and streetlights. He also questioned
94 checks under line item tuition. Both checks were for reimbursements
95 for classes taken and verified completed.

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97 Motion to accept the Finance Director's Report of May 2020 was made
98 by Commissioner Koutsogiane; seconded by Commissioner Jones.

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100 No further discussion. Vote was taken; passes 6-0.
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102 **7. PUBLIC INPUT**

103 No public input.

104 **8. ADJOURNMENT**

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106 Motion to adjourn the meeting was made by Commissioner Santoro;
107 seconded by Commissioner Koutsogiane.

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109 No discussion. Vote was taken; passes 6-0.



CUMBERLAND FIRE DEPARTMENT

3502 MENDON ROAD
CUMBERLAND, RI 02864

Nicholas Anderson
Deputy Chief

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Fax:(401) 658-2198
nanderson@CumberlandFire.org

Chief's Report for July 2020

Board of Commissioners
Cumberland Fire District
July 24, 2020

Commissioners,

Attached are the monthly reports of activity for the month of June. The attached report shows 318 calls for service.

On June 29th, Engine 1, Ladder 1, Cumberland EMS, and Deputy Chief McCabe responded to Mill St at the end of High St for a vehicle that drove into the Blackstone River. Crews had to quickly stabilize the patient and vehicle in a low angle rescue scenario. As in previous river incidents, our crews should be commended. I would like to report on these types of events to the board with the personnel in attendance later (post covid).

Firefighter's on probation Bernard Coen and John Castaldi completed the Rhode Island Fire Academy, Class 11 on July 1, 2020. I attended the graduation on behalf of the fire district as we had limited space due to Covid-19 restrictions. As of this date, both Coen and Castaldi have completed their orientation and will be covering long term vacancies as designed using the SAFER Grant system.

Currently, four firefighters are out on injured on duty status and two firefighters have medical conditions with doctor's notes. A combination of minimum manning being 11 and the SAFER Grant firefighters, we can cover most shifts without overtime.

The month of June and July have proved busy for in home electrical fires. I would like to stress the importance of electrical safety. We have had three house fires in the past month where the origin was directly related to improper and worn wiring. In the middle of summer, it is important to remember the draw of electricity on an air conditioning

unit can place a strain on electrical systems. Please consider having your homes accessed by a qualified electrical professional.

A fire pit ordinance is in the process of being submitted to the Town Council by Councilman Shaw. As I stated to Councilman Shaw and others who asked, I am not for fire pits or against fire pits. We understand that there are many already in use in Cumberland and there are very few complaints. When a Town Council member comes to the fire department to ask my feelings about fire pits, I refer to code. I do not make determinations based on feelings, only code and data. It is in the fire departments best interest to site the proper fire code and safety recommendations in the interest of public safety.

The Rhode Island Association of Fire Chiefs will be conducting written testing for firefighter candidates beginning this fall. I choose to have the Cumberland Fire District participate based on the financial constraints of the district. In the future, the Cumberland Fire Department will require a physical agility test score (current practice) and a written test score to apply for employment. Our applications are being updated to accommodate this process. In addition to cost savings, it will maintain consistency to our entry tests. Numerous departments throughout the state are participating.

It should be noted, it has been one year since I have been in the Acting Chief position. It takes a tremendous amount of time and energy to run a department, I do not do this alone. I would like to acknowledge the hard work of Deputy Chief McCabe and Deputy Chief Feather, the members of Local 2722, and our office administration.

Respectfully submitted,
Acting Chief Anderson

Cumberland Fire Dept.

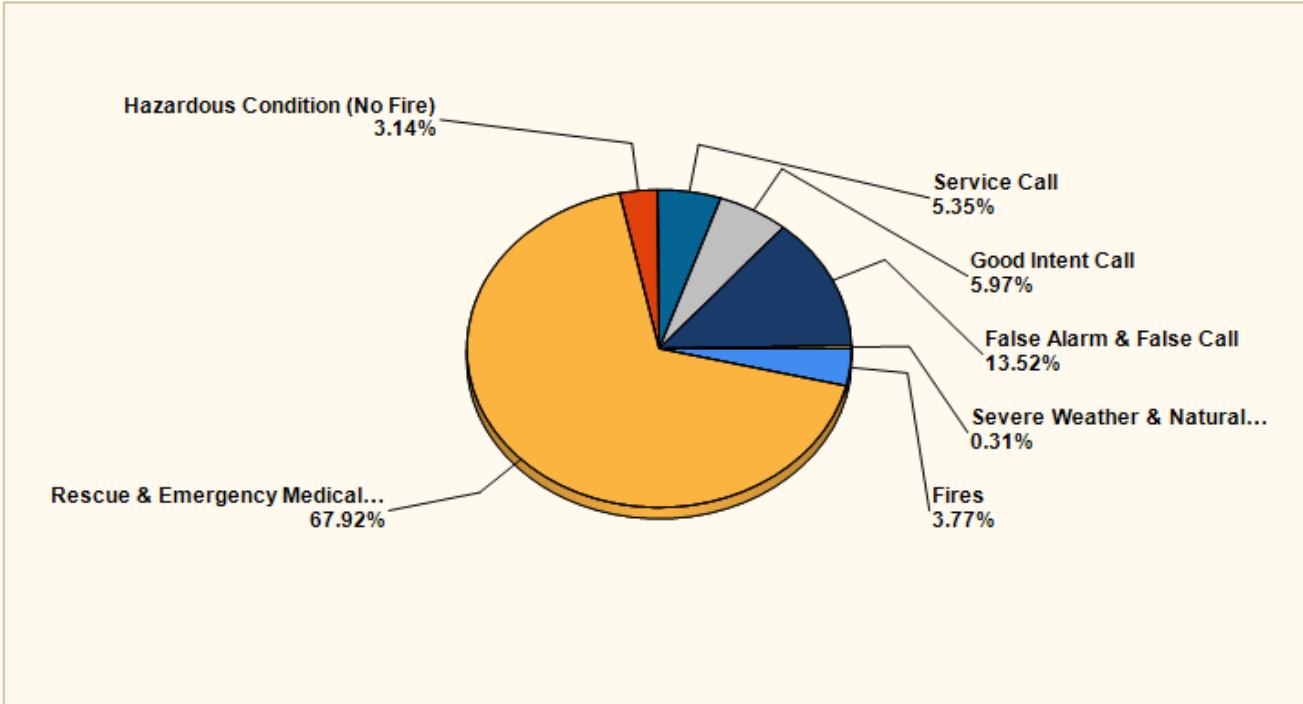
Cumberland, RI

This report was generated on 7/24/2020 9:38:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2020 | End Date: 06/30/2020



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|-------------|
| Fires | 12 | 3.77% |
| Rescue & Emergency Medical Service | 216 | 67.92% |
| Hazardous Condition (No Fire) | 10 | 3.14% |
| Service Call | 17 | 5.35% |
| Good Intent Call | 19 | 5.97% |
| False Alarm & False Call | 43 | 13.52% |
| Severe Weather & Natural Disaster | 1 | 0.31% |
| TOTAL | 318 | 100% |

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FC-R-2020-07

CUMBERLAND FIRE DISTRICT

Resolution

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RESOLUTION: To authorize the Finance Director to enter into an agreement with Vision Government Solutions, Inc. to upgrade the Tax Administration and Collection Software in an amount not to exceed \$56,250.

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WHEREAS, The Cumberland Fire District has been utilizing the current software since adopted by the board on March 24, 2015; and

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WHEREAS, Vision Government Solutions, Inc. will not support the current systems beginning January 1, 2023; and

WHEREAS, The Cumberland Fire District upon entering into this agreement by August 15, 2020, will be receiving a 50% discount for the first payment due.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

Section 1. The Cumberland Fire Committee approves the upgrading of the current Tax Administration and Tax Collection Software with Vision Government Solutions, Inc. at the following rates:

| <u>Due Date</u> | <u>Amount</u> |
|-----------------|------------------|
| August 15, 2020 | \$ 11,250 |
| July 1, 2021 | 22,500 |
| July 1, 2022 | <u>22,500</u> |
| | <u>\$ 56,250</u> |

Section 2. This resolution shall take effect upon its passage.

Date adopted: July , 2020

Cynthia Ouellette, Chairperson

PASSED:

YAY: NAY: