

# Cumberland Fire District

**Cynthia Ouellette, District 3**  
*Chair*

**Richard Hayden, District 1**  
*Commissioner*

**Phillip Koutsogiane, District 4**  
*Vice-Chair*

**Paul Santoro, At Large**  
*Commissioner*

**Timothy Hogan, District 2**  
*Commissioner*

**Vincent Picone, District 5**  
*Commissioner*

**Dana Jones, At Large**  
*Commissioner*

## **SPECIAL MEETING OF THE CUMBERLAND FIRE DISTRICT** **Tuesday, April 30, 2019 7:00 pm**

**CUMBERLAND TOWN HALL  
TOWN COUNCIL CHAMBERS  
45 BROAD STREET  
CUMBERLAND RI**

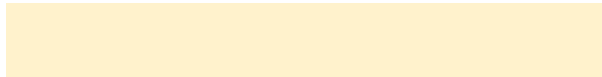
1. CALL TO ORDER AND ROLL CALL
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. NEW BUSINESS
  - A. Report of votes in executive session if any
  - B. First Budget Public Hearing to establish the operating budget for the Cumberland Fire District fiscal year 2019-2020
  - C. Report of Finance Subcommittee's recommendation
  - D. Letter from Office of the Auditor General
4. PUBLIC INPUT
5. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Headquarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site on  
Cumberland Town Hall (45 Broad Street)  
Cumberland Fire Department HQ (3502 Mendon Road)  
Posted a minimum of 48 hours prior to meeting

**Cumberland Fire District  
ADOPTED BUDGET FOR FISCAL YEAR 2019-2020**

	<b>Current Year Approved Budget</b>	<b>Recommended Budget By Finance Subcommittee</b>
	<b>Jul '18 - Jun '19</b>	<b>Jul '19 - Jun '20</b>
<b>REVENUE</b>		
Income from Taxes	\$ 7,722,487.00	\$ 7,870,758.00
Other Income	\$ 702,022.00	\$ 733,843.00
<b>TOTAL REVENUE</b>	<b>\$ 8,424,509.00</b>	<b>\$ 8,604,601.00</b>
<b>EXPENSES</b>		
Equipment Maintenance & Repairs	\$ 226,000.00	\$ 247,000.00
Utilities	\$ 439,570.00	\$ 449,570.00
Contracted Salaries	\$ 6,494,496.00	\$ 6,576,783.00
Retirees	\$ 170,222.00	\$ 199,835.00
Administration	\$ 430,470.00	\$ 413,077.00
Administrative Expenses	\$ 505,750.00	\$ 620,615.00
Employee Expenses	\$ 12,850.00	\$ 22,850.00
Other	\$ 60,000.00	\$ 61,000.00
General Reserve Account	\$ -	
Deficit Reduction Account	\$ 60,151.00	
Capital Improvements	\$ 25,000.00	\$ 13,871.00
<b>TOTAL EXPENSES</b>	<b>\$ 8,424,509.00</b>	<b>\$ 8,604,601.00</b>



**Cumberland Fire District  
ADOPTED BUDGET FOR FISCAL YEAR 2019-2020**

**Current Year  
Approved Budget      Recommended  
Budget By Finance  
Subcommittee**

**Jul '18 - Jun '19      Jul '19 - Jun '20**

**REVENUE**

<b>INCOME FROM TAXES</b>			
4000.04 · Tax Revenue 2019	\$	-	\$ 7,870,758.00
4000.02 · Tax Revenue 2018		7,722,487.00	
Subtotal	\$	<b>7,722,487.00</b>	\$ <b>7,870,758.00</b>
<b>OTHER INCOME</b>			
4001 · Tax Revenue Prior Years	\$	150,000.00	\$ 165,000.00
4007 · NSF Fee Reimbursement Income		200.00	350.00
4010 · Interest Income- Past Due Taxes		50,000.00	75,000.00
4015 · Fire Prevention/Plan Review		50,000.00	50,000.00
4050 · Interest Income General Fund		8,000.00	7,500.00
4055 · Interest Income HRA Fund		-	-
4060 · Interest Income Truck Fund		50.00	-
4065 · Interest Income Fire Prevention		50.00	100.00
4070 · Interest Income-Retiremt Health		400.00	-
4075 · Interest Income Fire Alarm Maintenance		-	1,000.00
4080 · Interest Income Navigant CD		1,000.00	-
4103 · Grant Income		-	101,293.00
4105 · Reimbursed Ins.-Former Employee		38,594.00	29,600.00
4110 · Miscellaneous Other Income		5,000.00	5,000.00
4110.1 · Revenue Rescue Income		12,000.00	12,000.00
4110.2 · Insurance Reimbursement		-	1,000.00
4110.3 · Detail Reimbursement		43,000.00	30,000.00
4110.4 · IOD Ins. Reimbursement		150,000.00	100,000.00
4110.5 · Fire Prevention Reimbursement		-	-
4110.6 · MLC Fees		25,000.00	30,000.00
4110.7 · RB Battery Reimbursement		-	500.00
4111- Income Radio Box 2018		38,200.00	-
4114 · Income Radio Box Prior Years		500.00	500.00
4114.1 Income Radio Box 2019			40,000.00
4115 · Tax Sale Fee Income		30,000.00	85,000.00
4200 · Sale of Assets		-	-
4400 · Appropriation from 1007 RH Fund		100,028.00	-
Subtotal	\$	<b>702,022.00</b>	\$ <b>733,843.00</b>
<b>TOTAL REVENUE</b>			
	\$	<b>8,424,509.00</b>	\$ <b>8,604,601.00</b>

**Cumberland Fire District  
ADOPTED BUDGET FOR FISCAL YEAR 2019-2020**

**Current Year      Recommended  
Approved Budget    Budget By Finance  
                                 Subcommittee**

**Jul '18 - Jun '19      Jul '19 - Jun '20**

**EXPENSES**

<b>EQUIPMENT MAINTENANCE &amp; REPAIRS</b>			
6100 · Vehicle Gas & Oil	\$	40,000.00	\$ 50,000.00
6101 · Vehicle Repair & Maintenance		85,000.00	100,000.00
6110 · Equipment Purchase & Upgrading		20,000.00	20,000.00
6110.01 · Turnout Gear		20,000.00	20,000.00
6112 · Equipment Supplies & Repairs		7,000.00	7,000.00
6113 · Equip Testing & Certification		7,000.00	7,000.00
6120 · Radio Equip Upgrades & Maint		3,000.00	3,000.00
6125 · First Aid Equip & Supplies		8,000.00	4,000.00
6130 · Air Cascade Maintenance		2,500.00	2,500.00
6140 · Communications Upgrades		-	-
6145 · Shared Communications		7,000.00	7,000.00
6150 · Fire Alarm Testing		1,500.00	1,500.00
6301 · Building Supplies & Maint.		25,000.00	25,000.00
6305 · Furnishings		-	-
<b>Subtotal</b>	<b>\$</b>	<b>226,000.00</b>	<b>\$ 247,000.00</b>
<b>UTILITIES</b>			
6200 · Electricity	\$	36,000.00	\$ 41,000.00
6201 · Gas & Hot Water		15,000.00	20,000.00
6202.01 · Telephone		12,000.00	12,000.00
6202.02 · Air Cards		5,500.00	5,500.00
6210 · Sewer Assessment & Usage		4,000.00	4,000.00
6211 · Water Usage Fees		4,000.00	4,000.00
6215.01 · Hydrant Fees - Cumberland		225,070.00	225,070.00
6215.02 · Hydrant Fees - Pawtucket		138,000.00	138,000.00
<b>Subtotal</b>	<b>\$</b>	<b>439,570.00</b>	<b>\$ 449,570.00</b>
<b>CONTRACTED SALARIES</b>			
6400.01 · Firefighters Salaries	\$	2,920,500.00	\$ 3,030,843.00
6400.02 · EMT Incentive		86,600.00	89,200.00
6400.03 · OT Wages		1,055,014.00	874,276.00
6400.08 · Holiday Stipend		168,490.00	174,856.00
6400.09 · Longevity Pay		161,176.00	158,551.00
6400.10 · Acting Officer Pay		2,000.00	2,000.00
6400.11 · Detail Pay		15,000.00	20,000.00
6400.12 · Other Salaries		2,000.00	-
6400.13 · Injured on Duty Salaries		-	-
6400.14 · Clothing Allowance		46,800.00	48,600.00
6400.15 · Education Incentive		6,000.00	6,000.00
6401 · Payroll Tax Expense		342,229.00	352,083.00
6402 · Pension Expense		802,638.00	882,290.00
6410.01 · Healthcare Insurance		893,479.00	936,350.00
6410.02 · Healthcare Co-Pays		(142,195.00)	(149,030.00)
6410.03 · Healthcare Reimb. (HRA) FF		40,000.00	40,000.00
6410.04 · Healthcare -Dental		77,315.00	76,714.00

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ADOPTED BUDGET FOR FISCAL YEAR 2019-2020**

	<b>Current Year Approved Budget</b>	<b>Recommended Budget By Finance Subcommittee</b>
	<b>Jul '18 - Jun '19</b>	<b>Jul '19 - Jun '20</b>
6410.05 · Healthcare -Vision	5,100.00	5,400.00
6420 · Life Insurance	10,350.00	10,650.00
6430 · Education Tuition Cost	2,000.00	18,000.00
<b>Subtotal</b>	<b>\$ 6,494,496.00</b>	<b>\$ 6,576,783.00</b>
<b>RETIREES</b>		
6510.01 · Healthcare Insurance -Retirees	\$ 141,299.00	\$ 167,700.00
6510.03 · Healthcare Reimb. (HRA)-Retiree	10,000.00	13,000.00
6510.04 · Healthcare -Dental -Retirees	6,988.00	7,200.00
6520 · COLA - Retirees	11,935.00	11,935.00
<b>Subtotal</b>	<b>\$ 170,222.00</b>	<b>\$ 199,835.00</b>
<b>ADMINISTRATION</b>		
6600 · Administrative Salaries	\$ 310,284.00	\$ 297,446.00
6605 · District Commissioner Stipends	22,700.00	22,700.00
6610.01 · Healthcare Insurance -Admin	67,004.00	75,825.00
6610.02 · Healthcare Co-Pays -Admin	(8,300.00)	(19,567.00)
6610.03 · Healthcare Reimb. (HRA)-Admin	8,700.00	8,700.00
6610.04 · Healthcare -Dental -Admin	7,112.00	5,218.00
6615 · Payroll Tax Expense -Admin	22,970.00	22,755.00
<b>Subtotal</b>	<b>\$ 430,470.00</b>	<b>\$ 413,077.00</b>
<b>ADMINISTRATIVE EXPENSES</b>		
6701 · Insurances	\$ 352,800.00	\$ 336,000.00
6703.01 · Legal	20,000.00	25,000.00
6703.02 · Legal - CBA	30,000.00	30,000.00
6705 · Office Supplies & Expenses	9,500.00	9,500.00
6706 · Printing & Postage	5,000.00	5,000.00
6707 · Newspaper Advertisements	1,500.00	1,500.00
6708 · Computer Development Program	2,500.00	3,500.00
6709 · Computerized Tax Bills	15,000.00	15,500.00
6709.01 Tax Collection &Admin Support	-	2,200.00
6709.02 Tax Collection System Upgrade	-	10,000.00
6710 · External Accounting Fees	20,000.00	20,000.00
6711 · Fire Chief Expenses	750.00	750.00
6712 · Fire Prevention Offset	1,000.00	1,000.00
6713 · Grants - Matching Funds	5,000.00	62,965.00
6714 · Payroll Processing Fees	7,000.00	7,000.00
6715 · Professional Fees	2,000.00	2,000.00
6716 · Videographer	3,000.00	3,000.00
6720 · Abatements	500.00	500.00
6725 · Tax Sale Fee	30,000.00	85,000.00
6730 · Bank Service Fee	200.00	200.00
6735 · IRS HRA Fee	-	-
<b>Subtotal</b>	<b>\$ 505,750.00</b>	<b>\$ 620,615.00</b>
<b>EMPLOYEE EXPENSES</b>		
6800 · Affiliated Fire Associations	\$ 750.00	\$ 750.00
6801 · Call Firefighters Stipends	-	-
6905.01 · Drills & Training	2,500.00	12,500.00

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	<b>Jul '18 - Jun '19</b>	<b>Jul '19 - Jun '20</b>
6905.02 · FP & EMS Training	2,500.00	2,500.00
6906 · Medical Examinations	3,000.00	3,000.00
6907 · Employee Support Health&Welfare	3,800.00	3,800.00
6908 · Professional Development	300.00	300.00
<b>Subtotal</b>	<b>\$ 12,850.00</b>	<b>\$ 22,850.00</b>
<b>OTHER</b>		
7010 · Contingency	\$ 9,000.00	\$ 10,000.00
7020 · Sick Time Payout	8,000.00	8,000.00
7030 · Spec. Fund Radio Box Alarm	5,000.00	10,000.00
7040 · Spec. Fund Fire Prevention Exp	18,000.00	18,000.00
7050 · Tax - Legal & Collection Fees	1,000.00	1,000.00
7080 · Interest Expense-L-1 Truck Loan	5,000.00	-
7085.01 TANS Interest	4,200.00	4,200.00
7085.02 TANS Bank Attorney Fee	2,500.00	2,500.00
7085.03 TANS Bond Counsel	4,000.00	4,000.00
7085.04 TANS Financial Advisor	3,300.00	3,300.00
7305 · Capital Expenditures	-	-
<b>Subtotal</b>	<b>\$ 60,000.00</b>	<b>\$ 61,000.00</b>
<b>GENERAL RESERVES ACCOUNT</b>		
8000 General Reserves Account	\$ 60,151.00	\$ -
<b>Subtotal</b>	<b>\$ 60,151.00</b>	<b>\$ -</b>
<b>DEFICIT REPAYMENT ACCOUNT</b>		
8001 · Deficit Repayment Account	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CAPITAL IMPROVEMENTS</b>		
7310 · Capital Improvements	\$ 25,000.00	\$ 13,871.00
<b>Subtotal</b>	<b>\$ 25,000.00</b>	<b>\$ 13,871.00</b>
<b>TOTAL EXPENSES</b>	<b>\$ 8,424,509.00</b>	<b>\$ 8,604,601.00</b>



# Office of the Auditor General

State of Rhode Island and Providence Plantations - General Assembly  
Dennis E. Hoyle, CPA - Auditor General

[oag.ri.gov](http://oag.ri.gov)

33 Broad Street • Suite 201 • Providence, RI • 02903-4177  
tel: 401.222.2435 • fax: 401.222.2111

April 18, 2019

Kenneth A. Finlay, Fire Chief  
Cumberland Fire District  
3502 Mendon Road  
Cumberland, RI 02864

Dear Chief Finlay:

I thank you and other District representatives for meeting with us (Office of the Auditor General and Division of Municipal Finance) on April 3, 2019 to discuss the District's finances. As a follow-up to our discussion, I am requesting the Cumberland Fire District submit a deficit reduction plan to eliminate the fiscal year end deficit of \$282,712, as reported in the District's audited financial statements for the fiscal year ended June 30, 2018. The deficit reduction plan should include the following elements:

- Provide for the elimination of the accumulated year-end deficit over no more than five (5) years, in equal or diminishing amounts.
- Indicate the necessary governmental approvals obtained and the necessary procedures to implement the deficit reduction plan.
- Include a legal opinion from legal counsel that the proposed actions of the plan are permissible under federal, state, and local law.

We are aware that an additional operating deficit is currently projected for 2019. We recommend a follow-up meeting in the next two weeks to discuss (1) the District's draft deficit reduction plan for fiscal 2018, (2) ongoing efforts to avoid an operating deficit for fiscal 2019, and (3) development of the District's proposed budget for fiscal 2020.

Kindly direct all correspondence related to the deficit reduction plan and fiscal 2019 financial projections to both the Office of the Auditor General and the Division of Municipal Finance, as we work cooperatively in our oversight of fire district finances.

We are available to discuss further or provide additional guidance as necessary.

Sincerely,

Dennis E. Hoyle, CPA  
Auditor General

C: Cynthia Ouellette  
Diane Karolyshyn  
Kelley Morris  
Mark Furcolo  
Stephen E. Coleman Jr.  
James Savage  
Kimberly Prasinios