

Cumberland Fire District

Cynthia Ouellette, District 3
Chair

Robert Archambault, District 1
Commissioner
Dana Jones, District 4
Commissioner
Paul Santoro, At Large
Commissioner

Timothy Hogan, District 2
Vice Chairman
Vincent Picone, District 5
Commissioner
James Scullin, At Large
Commissioner

Agenda

Regular Meeting of the Cumberland Fire District

Tuesday, July 24th, 2018 7:00 pm

Cumberland Town Hall, Everett "Moe" Bonner Jr. Town Council Chambers
45 Broad St, Cumberland, RI

1. CALL TO ORDER AND ROLL CALL
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. GENERAL ANNOUNCEMENTS
4. CONSENT AGENDA
 - a. Approval of Minutes from 06.26.2018 Meeting
 - b. Approval to rename Resolution FC-R-2018-14 to FC-R-2018-20
 - c. Approval to rename Resolution FC-R-2018-15 to FC-R-2018-21
 - d. Approval to rename Resolution FC-R-2018-16 to FC-R-2018-19
5. OLD BUSINESS
6. NEW BUSINESS
 - a. Chief's Report
 - i. June 2018
 - b. Resolution FC-R-2018-22- Authorizing the Business Manager to pay Ralco Equipment Company, Inc. an amount not to exceed \$6,811.67.

7. PUBLIC INPUT

8. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Headquarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site
 Cumberland Town Hall (45 Broad Street)
 Cumberland Fire Department HQ
 (3502 Mendon Road)
 Posted a minimum of 48 hours prior to meeting

**PROPOSED MINUTES
OF THE MEETING OF THE
CUMBERLAND FIRE DISTRICT**

June 26, 2018

7:00 PM

**CUMBERLAND TOWN HALL
EVERETT "MOE" BONNER, JR.
TOWN COUNCIL CHAMBERS
45 BROAD STREET
CUMBERLAND, RI 02864**

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Ouellette.

Present were Commissioners Archambault, Jones, Santoro, Hogan, Picone, Scullin, and Chairperson Ouellette.

Also present were Solicitor Morris, Chief Kenneth Finlay and Finance Director Karolyshyn.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. SWEARING IN OF DISTRICT 5 COMMISSIONER VINCENT PICONE

Chairperson Ouellette swears in Vincent Picone as Commissioner for District 5.

4. GENERAL ANNOUNCEMENTS

Chairperson Ouellette presents a plaque to former Commissioner Ron Champagne acknowledging his voluntarism and work for the Town and Fire District in many different capacities.

5. ELECTION OF VICE CHAIR

- 35 A. Chairperson Ouellette nominates Commissioner Timothy Hogan as Vice
36 Chair. Commissioner Scullin nominates Commissioner Paul Santoro as
37 Vice Chair.

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39 Roll Call Vote is taken:

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41	Commissioner Archambault-	Commissioner Hogan
42	Commissioner Jones-	Commissioner Hogan
43	Commissioner Santoro-	Commissioner Santoro
44	Commissioner Hogan-	Commissioner Hogan
45	Commissioner Picone-	Commissioner Hogan
46	Commissioner Scullin-	Commissioner Santoro
47	Chairperson Ouellette-	Commissioner Hogan
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49	Results:	Commissioner Hogan-	5
50		Commissioner Santoro-	2
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52 Commissioner Hogan is declared Vice Chair of the Cumberland Fire
53 District.
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55 **6. APPOINTMENT OF CHAIRPERSON TO FINANCE SUBCOMMITTEE/**
56 **APPOINTMENT TO SUBCOMMITTEES**

57 Chairperson Ouellette announces that there is a vacancy in the Finance
58 Subcommittee. After verification from Solicitor Morris, Chairperson
59 Ouellette appoints Commissioner Archambault as Chairperson of the
60 Finance Subcommittee. Chairperson Ouellette appoints Commissioner
61 Picone to the Finance Subcommittee and states that he would also be
62 appointed for the other subcommittees held former Commissioner
63 Champagne.
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65 **7. CONSENT AGENDA**

- 66 A. Approval of Minutes from the May 22, 2018 Regular Meeting.
67 Motion to accept was made by Commissioner Archambault;
68 seconded by Commissioner Santoro. No discussion. Approval
69 of Minutes from the May 22, 2018 Regular Meeting passes 6-0
70 with Commissioner Picone abstaining.
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72 **8. OLD BUSINESS**

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74 There was no old business.

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9 NEW BUSINESS

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A. Chief's Report of May 2018 is read by Chief Finlay. The Chief mentions that the month of May had fewer runs than previous months. The Chief also states that the event scheduled for June 13th has been rescheduled for October 3, 2018 due to personnel changes at FEMA. The Chief mentioned ladder testing, which had some issues that were being addressed. The Chief mentioned Diamond Hill Park and the Monastery grounds, which are increasingly being used by walkers and BMX bikes and that the Fire District is investigating easier access points for the Polaris Ranger for anticipated injuries.

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Commissioner Scullin states that he noticed that the Central Falls Ladder truck is back and that he thought it had failed a ladder truck test. The Chief responds that the City of Woonsocket repaired the Ladder truck and it did not fail the test.

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Chairperson Ouellette stated that the Chief has proposals from solar panel companies and that he was requesting that a subcommittee be assigned. Chairperson Ouellette asks the Chief if the company would be amenable to a presentation at the next meeting. The Chief responds yes and the Chairperson states she would put them on next month's Agenda.

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No Motion to accept the Chief's report was made.

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B. Finance Report of May 2018. Finance Director Karolyshyn states she sent out the report approximately a week ago and had not received any questions. The Finance Director states that the Fire District is over budget through the end of May in the amount of \$6,600.00. Chairperson Ouellette asks if there are any questions. Commissioner Scullin asks a question regarding Webster Bank and if it is the Tax Anticipation Note (TAN). The Finance Director responds correct. Commissioner Scullin mentions the amount of \$300,000.00, and the Finance Director responds that the TAN is for \$500,000.00 and that all the money had not been transferred by the end of May. \$200,000.00 had been transferred to date. Motion to accept the Finance Report is made by Commissioner Santoro; seconded by Commissioner Jones. Vote taken. Motion to accept Finance Report of May 2018 passes 6-0. The Solicitor tells the Chairperson that the count should be 7-0; the Chairperson says no, that Commissioner Picone was not there at the time. The Solicitor indicates that the vote should be 7-0.

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C. Presentation and discussion regarding financial status of merged fire districts. Chairperson Ouellette states that she was anticipating

116 this presentation and discussion. Commissioner Scullin makes a
117 Motion to table, as no information was included in the meeting
118 package; Commissioner Hogan seconds. Solicitor Morris states
119 that a vote is needed. A Role Call vote to table the presentation
120 and discussion is taken.

121 Commissioner Archambault- No

122 Commissioner Jones- No

123 Commissioner Santoro- Yes

124 Chairperson Ouellette- No

125 Commissioner Hogan- Yes

126 Commissioner Picone- No

127 Commissioner Scullin- Yes

128 Motion to table fails 4-3.

129 The presentation begins with Chairperson Ouellette stating that at
130 the Town Council meeting to vote in the new member of the Fire
131 Committee, Commissioner Scullin brought up the point that he was
132 very disturbed about the path that the Cumberland Fire Department
133 was going down and he felt the Fire Department was in grave
134 danger and he would like to see the Town take over the Committee,
135 which is something he has been advocating for a long time. The
136 Chairperson mentions the *Valley Breeze* article and a commentary
137 made by Tom Ward regarding the state of the Cumberland Fire
138 Department. The Chairperson then states that it was a good thing
139 and everyone needs to take a look at where the Fire District has
140 been with dealing with the budgetary problems that the people may
141 have forgotten to take a look at where we have come from to where
142 we are right now. The Chairperson then states that she appoules
143 Mrs. Karolyshyn and the Chief for doing a deep dive into the
144 finances of the four districts and the result of the merge to the point
145 where the Fire District is at today. The Chairperson also states that
146 all the citizens that are present at the meeting and anyone who
147 watches the video afterward, will feel much better about the state of
148 the finances of the Cumberland Fire Department and where the
149 Department is heading. Mrs. Karolyshyn begins the presentation
150 by stating she made a couple of minor corrections to the handout.
151 Mrs. Karolyshyn shows the tax rates for the fire districts for the
152 years 2013 through 2016. She explains the history for the
153 discrepancy of the tax rates between the fire districts. She states
154 that the merged Fire District now has an equal tax rate for the

different communities and that they all share the same fire services. The comparison of the net assessed values between the former districts was shown. She states that there has been concern regarding the financial states of the Fire District. She states that the Fire District is not near bankruptcy nor close to receivership; that the Fire District is closely monitored by the Department of Revenue, Division of Municipal Finance; and if the Fire District was close to bankruptcy, the Division of Revenue would have stepped in by now; that the Fire District's cash flow has been tight, as the fire district is a new entity and began with no reserves for unanticipated expenses. In addition to starting with no reserves, prior to the merge, the former fire districts underfunded the 2015 budgets, which was shown on the page titled, Pre-merge Fire Districts Budget vs. Levy that indicated a cumulative deficit of \$531,723.00; North Cumberland absorbed its deficit using surplus funds; Valley Falls' deficit and Cumberland's deficits were absorbed by the new District as there were no surplus funds available. After the merge, the new Fire District acquired expenses from the former districts; North Cumberland had refinanced their fire truck loan in 2011 for 325,000.00 and returned that money to the taxpayers by lowering the tax rate for the final year before the merge; they did not fully fund their budget with tax dollars during the last year and used their surplus funds created by the refinance to fund their final budget. When the new District began on July 1, 2015, it became responsible for payment of a truck loan in the amount of \$157,911.00, which included interest. Cumberland Fire did not fully fund its final year budget; hydrant fees were not included in their budget and had to be paid from the new District. In Valley Falls' final year, they should have set their tax rate for \$2.70 to fully fund its budget, the commissioners voted to set the tax rate of \$2.45, but was set at \$2.34, which created a budget short fall that needed to be absorbed by the new District, which resulted in a loss of \$678,000.00 for fiscal year 2015, as noted in the audit report. Cumberland Hill did not fully fund its retiree healthcare for 8 retirees. The retiree healthcare account transferred to the new District, but it only funded approximately 3 years, and the new District will need to fund this each year; it is a diminishing number and as the retirees reach Medicare status, the premiums will be significantly lower.

To show a significant savings from merging the districts, the Finance Director took the last 4 budget reports from the previous districts and created a budget comparison graft and added a conservative 4% increase to each budget for the next 4 years; she noted that Valley Falls and North Cumberland were sharing a Fire Chief; Cumberland Fire did not have a Fire Chief, their Deputy Chief was acting Chief prior to the merge. Mrs. Karolyshyn then showed a Fire District Budget Comparison graft which showed a bottom line

201 estimated year to date savings of \$3,729,834.91. The Finance
202 Director showed a Tax Rate Comparison and reviewed the
203 information. She stated that the Fire District Charter does not allow
204 for more than a 4% increase to the tax levy each year; the tax rate
205 was set for \$2.14 for the first year, which did not include a line item
206 for reserves; the tax rate was lowered the next year without a line
207 item for reserves, which resulted in very little room in future budgets
208 to create a reserve account. Mrs. Karolyshyn stated that the
209 Auditor General has advised to increase the levy by 4% for at least
210 the next 5 years to pay back last year's deficit and create a reserve
211 account for unanticipated expenses. Since the District experienced
212 a deficit last year along with the delinquent taxpayers, the District
213 needed to obtain a TAN to assist with cash flow until the District
214 began to receive the 2018 tax payments. The District has begun to
215 collect the 2018 taxes and expects to collect \$1.5 million by the end
216 of June and anticipate over 50% of the total billed by July 15th. The
217 TAN will be repaid by July 11th. The Finance Director mentioned
218 that she saw comments stating that the Fire District should be
219 audited. Her response to those comments was that the Auditor
220 General in 2015 began to oversee all fire districts; that the
221 Cumberland Fire District is required to file quarterly reports, and that
222 the Auditor General reviews the Fire District's monthly meetings and
223 minutes; that the Finance Director and Chief have met with the
224 Auditor General and his staff several times throughout the last 3
225 years and that the Auditor General has been available with advice
226 when the Finance Director had questions. The Finance Director
227 states that the Fire District is mandated to have annual audits
228 conducted by an outside firm, and the audit reports can be found on
229 the Cumberland Fire District website.

230 Chief Kenneth Finlay reviews expenses that occurred before the
231 districts were merged and that were put in the budget the first year
232 after the merge. The Chief states that in fiscal year 2018 he was
233 accused of not funding the overtime budget properly. His response
234 was that fiscal year 2019's budget has the appropriate overtime
235 budget; that the 11 injuries in the previous year were for 11 different
236 causes. The Chief stated that fuel prices have started to increase;
237 that there have been unforeseen equipment repairs; that the Fire
238 Department assists with rescue calls and that 7 of the 11 injuries
239 were due to assisting rescue calls; and that the Fire Department
240 does not receive any reimbursement for those rescue calls. The
241 Chief stated that the negative comments take effect on the moral of
242 the Department, which he has had to deal with on a daily basis.

243 The Chairperson states that she will take questions from the
244 Commissioner first; Commissioner Picone asks the Chief what
245 efforts have been made to address the injuries and the resulting

246 overtime. The Chief responds that the fire personnel have been
247 very good with limiting needed vacation time; and very cautious with
248 use of sick time; and that 50 hours of overtime is offset each week
249 by one of the Deputies in a daytime spot; unfortunately the work
250 that Deputy had been assigned to is now delegated to the Chief and
251 one of the 2 other Deputies that have daytime assignments.

252 Commissioner Scullin states his opinion that the District is not in
253 good shape; that the Department is in no financial shape to
254 purchase new apparatus and that the apparatus will continue to
255 breakdown; that borrowing ½ a million dollars in TANs will most
256 likely become an annual occurrence; administrative costs are very
257 high. The Finance Director responds that former fire districts did
258 use TANs; that the merged District is a new business that does
259 have a plan in place; and is working with the Auditor General; is
260 working on establishing a reserve account; and that the District is
261 not in dire straits.

262 Commissioner Santoro asks the Finance Director if \$200,000.00
263 has been put into the budget from the TAN. The Finance Director
264 responds that he is correct; and that the \$200,000.00 is a note
265 payable on the Financial Report; and that the \$200,000.00 was
266 used to pay bills.

267 Commissioner Santoro asks the Finance Director if one of the past
268 year's tax rate was falsely set. The Finance Director responds no.
269 Commissioner Santoro states that a previous year's budget was 2
270 cents lower than the previous year; that a former commissioner
271 made that happen; and that in the following year there was a
272 surplus that could have been used. The Finance Director states
273 that there was no surplus money. Commissioner Santoro states
274 that a former chairman had set up the current fiscal problems of the
275 District. Chairperson Ouellette responds to Commissioner Santoro
276 remarks.

277 Commissioner Santoro states that there was only one person who
278 negotiated the current CBA, which was voted and approved by 7
279 people, and is very costly to the District. Commissioner Santoro
280 states that the new CBA is up for negotiation this fall, and he hoped
281 to be re-elected and can work on that negotiation and concessions
282 that have to be made. Commissioner Santoro again states that it
283 was only one person who negotiated the current CBA. The
284 Chairperson states that she was on the subcommittee for the CBA
285 negotiation. Commissioner Santoro disagrees with her; the
286 Chairperson states again she was on the subcommittee.
287 Commissioner Santoro states he can show her the minutes; that
288 she was not on the subcommittee; and that there was only one

289 person on the committee who negotiated the current CBA, the
290 Chief's contract and Diane's contract, and that was the Chairperson
291 at that time. The Finance Director responds to the previous
292 statement of Commissioner Santoro regarding the 2-cent tax rate
293 drop, which was due to the fact that the assessed values increased,
294 and every time the assessed values increase, the tax rate drops.

295 Ron Champagne who lived at 200 Heroux Boulevard states that Mr.
296 Santoro is 100 % wrong; that there was a subcommittee of 4 people
297 who negotiated the contract, which included the former
298 Chairperson, the current Chairperson, himself, and Mr. Motta; that
299 they worked morning, day and night; that there were many
300 meetings; and that there are multiple considerations that must be
301 considered in negotiations and preparing a contract. Mr.
302 Champagne continues with remarks concerning the former districts,
303 the merge of the former districts and the current fiscal position of
304 the Fire District.

305 Ted Vecchio of Ralco Equipment Company who lives at 10 Ralco
306 Way states that he and the Chief work very closely together to fix
307 and repair the equipment. Commissioner Jones asks a question
308 regarding engines to which Mr. Vecchio responds. Commissioner
309 Santoro thanks Mr. Vecchio for the discount he gives to the Fire
310 District on labor costs.

311 Ed Leblanc of 3802 Diamond Hill Road asks if the 4% was a deep
312 statistical analysis. The Finance Director responds no, it was not a
313 deep statistical analysis that the District has increased its budget an
314 average of 4% every year since the merge; and that 4% is the cap
315 levy. Mr. Leblanc asks if the 4% levy the Auditor General
316 recommended for the next 5 years is for the reserve account, or for
317 the overall budget. The Finance Director explains that the District
318 is subject to the 4% tax cap on the levy; basically it is 4% on the
319 overall tax. Mr. Leblanc asks whether the 11 injuries were distinct
320 injuries to which the Chief responds yes and gives a few examples.
321 Mr. Leblanc asks the Chief what proactive actions have been taken,
322 if any, to improve the situation. The Chief responds that each
323 station has weight rooms; most of the firefighters participate in
324 physical fitness programs when on duty; that during the winter they
325 carry sand for icy conditions; that all the injuries were on a monthly
326 review; and as of date of the meeting, there were 3 firefighters
327 remaining out of work.

328 Bruce Lemois of 20 Melody Lane speaks about the history of the
329 fire districts. Mr. Lemois states that the Auditor General has been
330 involved with the Fire District since 2015 and they do not put things
331 in writing. Mr. Lemois spoke about the committee that worked on

the contracts; and the rules and guidelines received from the Legislation regarding the merger that was mandated to be followed. Mr. Lemois states that the Fire District is in good hands with good people that include the firefighters, the admins, a Chief, and 7 Board members.

Philip Koutsogiane of 3 Old Hickory Drive states that his belief is that the cost of personnel is higher than 82% of the budget; and that he disagreed with Mr. Lemois' statement regarding savings, and that he had his own figures.

Chief Finlay states that the State mandated the merger through Senate #0958.

D. Resolution FC-R-2018-16 Authorizing the Business Manager to pay S & D Road Service, Inc., an amount not to exceed \$2,871.34 is read by Chairperson Ouellette. Commissioner Scullin makes a Motion to accept Resolution FC-R-2018-16; seconded by Commissioner Archambault. Vote was taken. Resolution FC-R-2018-16 passes 7-0.

E. Resolution FC-R-2018-17 Authorizing the Business Manager to pay Ralco Equipment Company an amount not to exceed \$4,226.73 is read by Chairperson Ouellette. Commissioner Scullin makes a Motion to accept Resolution FC-R-2018-17; seconded by Commissioner Archambault. Vote was taken. Resolution FC-R-2018-17 passes 7-0.

F. Resolution FC-R-2018-18 Authorizing the abatement of certain taxes for properties owned by various owners for various reasons per attached report is read by Chairperson Ouellette. Commissioner Archambault makes a Motion to accept Resolution FC-R-2018-18; seconded by Commissioner Scullin. Vote was taken. Resolution FC-R-2018-18 passes 7-0.

10 PUBLIC INPUT

Chairperson Ouellette thanks the Finance Director and the Chief for their work on the presentation.

11 ADJOURNMENT

Motion to adjourn is made by Commissioner Scullin; seconded by Commissioner Santoro. Vote was taken. Motion to adjourn passes 7-0.

1 **FC-R-2018-20**

2 **CUMBERLAND FIRE DISTRICT**

3 **Resolution**

4

5 **RESOLUTION:** Hiring Patrick Baranski as the Tax Office Supervisor at an

6 annual salary of \$40,000.00.

7

8 **WHEREAS:** The Cumberland Fire Committee is in need a tax office supervisor.

9

10 **WHEREAS:** The position was posted on Craigslist.com and Indeed.com websites,

11 resulting in 50 resumes submitted. An interview committee consisting of

12 Commissioner Santoro, Diane Karolyshyn, and Elizabeth Markey interviewed 7

13 candidates for the position.

14

15 **WHEREAS:** The interview committee recommends Patrick Baranski for the

16 position.

17

18 **WHEREAS:** Patrick Baranski will work a 35-hour week and will otherwise be

19 provided benefits in accordance with CFD Resolution 2017-35.

20

21 **BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

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23 **RESOLVED:**

24

25 Section 1. The Cumberland Fire Committee hereby hires Patrick Baranski as

26 tax office supervisor at an annual salary of \$40,000.00 for a 35-hour work

27 week and will be provided benefits in accordance with CFD Resolution

28 2017-35.

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30 Date adopted: May 22, 2018

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35 Cynthia Ouellette, Chairperson

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37 **PASSED:**

38 **YAY: NAY:**

1 FC-R-2018-14
2 CUMBERLAND FIRE DISTRICT
3 Resolution
4

5 **RESOLUTION:** Hiring Patrick Baranski as the Tax Office Supervisor at an
6 annual salary of \$40,000.00.
7

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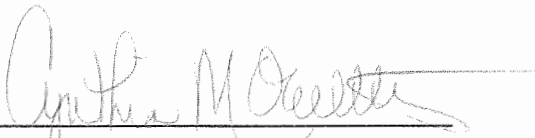
18 **WHEREAS:** Patrick Baranski will work a 35-hour week and will otherwise be
19 provided benefits in accordance with CFD Resolution 2017-35.
20

21 **BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
22

23 **RESOLVED:**
24

25 Section 1. The Cumberland Fire Committee hereby hires Patrick Baranski as
26 tax office supervisor at an annual salary of \$40,000.00 for a 35-hour work
27 week and will be provided benefits in accordance with CFD Resolution
28 2017-35.
29

30 Date adopted: May 22, 2018
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33 
34 Cynthia Ouellette, Chairperson
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37 **PASSED:**

38 **YAY: NAY:**

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FC-R-2018-21

CUMBERLAND FIRE DISTRICT

Resolution

RESOLUTION: Authorizing the Business Manager to pay S & D Road Service, Inc. an amount not to exceed \$5,619.40

WHEREAS: S & D Road Service, Inc. has made repairs to Engine 5.

WHEREAS: All repairs have been made with the approval of the Chief.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED: The Business Manager is authorized to pay S & D Road Service, Inc. an amount not to exceed \$5,619.40

Voted on this 22th day of May, 2018

Cynthia Ouellette, Chairperson

PASSED:

YAY: NAY:

1 FC-R-2018-15
2 CUMBERLAND FIRE DISTRICT
3 Resolution
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5 **RESOLUTION:** Authorizing the Business Manager to pay S & D Road Service,
6 Inc. an amount not to exceed \$5,619.40
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8 **WHEREAS:** S & D Road Service, Inc. has made repairs to Engine 5.
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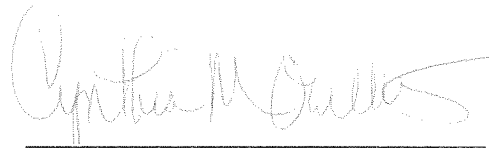
10 **WHEREAS:** All repairs have been made with the approval of the Chief.
11

12 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS**
13 **FOLLOWS:**
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15 **RESOLVED:** The Business Manager is authorized to pay S & D Road Service,
16 Inc. an amount not to exceed \$5,619.40
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19 Voted on this 22th day of May, 2018
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Cynthia Ouellette, Chairperson

26 **PASSED:**

27 **YAY: NAY:**

1 **FC-R-2018-19**
2 **CUMBERLAND FIRE DISTRICT**
3 **Resolution**

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5 **RESOLUTION:** Authorizing the Business Manager to pay S&D Road Service,
6 Inc. an amount not to exceed \$2,871.34.

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8 **WHEREAS:** S&D Road Service, Inc. has made repairs to Engine 4.

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10 **WHEREAS:** All repairs have been made with the approval of the Chief.

11
12 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

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14 **Section 1:** The Business Manager is authorized to pay S&D Road Service,
15 Inc. an amount not to exceed \$2,871.34.

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18 Voted on this 26th day of June, 2018

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23 Cynthia Ouellette, Chairperson

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27 **PASSED:**

28 **YAY:** **NAY:**

1 FC-R-2018-16
2 CUMBERLAND FIRE DISTRICT
3 Resolution
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5 **RESOLUTION:** Authorizing the Business Manager to pay S&D Road Service,
6 Inc. an amount not to exceed \$2,871.34.
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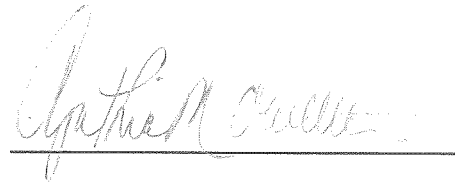
8 **WHEREAS:** S&D Road Service, Inc. has made repairs to Engine 4.
9

10 **WHEREAS:** All repairs have been made with the approval of the Chief.
11

12 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
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14 **Section 1:** The Business Manager is authorized to pay S&D Road Service,
15 Inc. an amount not to exceed \$2,871.34.
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18 Voted on this 26th day of June, 2018
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Cynthia Ouellette, Chairperson

27 PASSED:

28 YAY: 7 NAY: 0



Kenneth A. Finlay
Chief of Department
kfinlay@cumberlandfire.org

CUMBERLAND FIRE DISTRICT

Headquarters Station Four
3502 Mendon Road • Cumberland, RI 02864
Phone: 401-658-0544 Fax: 401-658-2198
www.cumberlandfire.org

CHIEFS REPORT FOR JUNE 2018

Board of Commissioners
Cumberland Fire District
JULY 10, 2018

Board Members;

Please excuse my attendance at tonight's meeting as I am on vacation with my family, Deputy Nicholas Anderson will be handling questions that arise.

Attached are the monthly reports of activity for the month of JUNE, 2018. The run report shows 356 response calls for the month and broken down by category. Also accompanying this report is a six month run total, showing 2370, or a four percent increase in responses from the same 2017 time frame.

The Month of June starts the summer season for many outdoor festivals in town. The applications for use for the grounds have to be reviewed and accepted before permits and licenses are issued. During the month we inspected and visited six sites for compliance for special events, along with the process of inspecting the three fireworks tents that applied for event licenses in town. The resale inspections continue at a high rate, combined with new construction occupancy inspections.

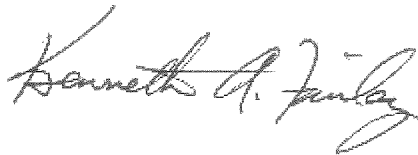
One of the events, in coordination with Mercymount School, is Fire Chief for a day. This years participant was introduced to shift 1, and visited the four stations, to view the apparatus and station life. The event was a three hour process, accompanied by myself. The winner of the bid is a Town resident and was accompanied by her father and a friend who became aware of the role the Fire Department has in the community. The engine companies also participated field days at the elementary schools that invited us.

The Technical review committee of the Town Planning department has provided us participation in the projects being proposed for the Town. This provides the builder with insight to the Fire Department needs, pre construction, so adjustments, if any can be accomplished. There are a few large scale developments in the procedure stage.

I am grateful to all involved that had a role in minimizing the deficit in the fy 18 budget. The Finance Directors report will provide for the unaudited amount. The fy 19 budget will provide for the operation of the department and will put the district in a positive note. Hard decisions as to what has been provided for and what will be provided for will certainly cause management issues that will be explained.

The Sunwatt solar company that I wished for the board to hear from has received a contract in the Town of Narragansett as the solar installer and could not attend tonight's meeting. I will attempt to schedule them for the August meeting.

Sincerely,

A handwritten signature in cursive script, reading "Kenneth A. Finlay". The signature is written in dark ink and is positioned above the printed name.

Chief Kenneth A. Finlay
Cumberland Fire Department

Cumberland Fire Dept.

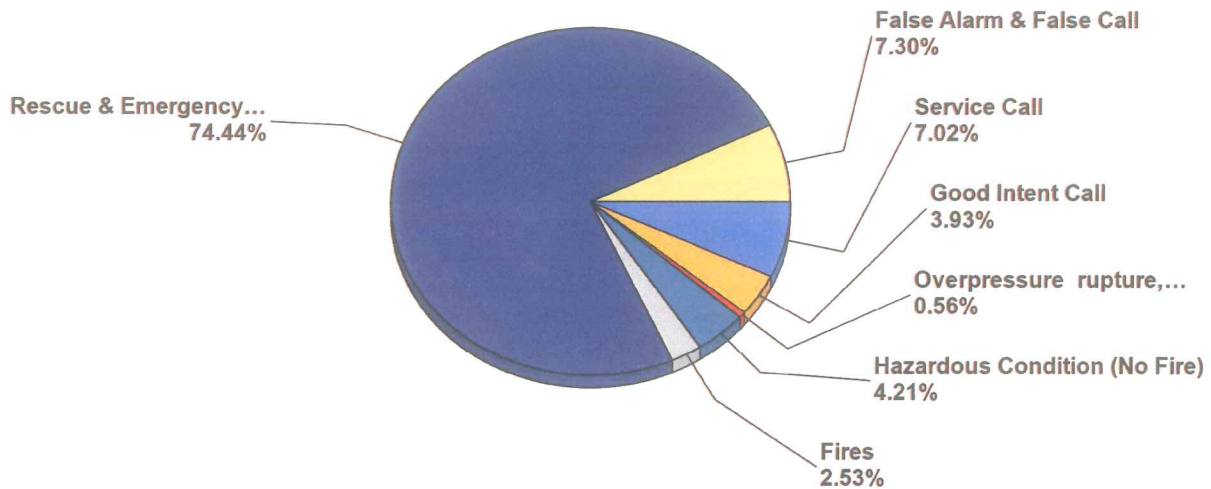
Cumberland, RI

This report was generated on 7/10/2018 8:18:30 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2018 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	2.53%
Overpressure rupture, explosion, overheating - no fire	2	0.56%
Rescue & Emergency Medical Service	265	74.44%
Hazardous Condition (No Fire)	15	4.21%
Service Call	25	7.02%
Good Intent Call	14	3.93%
False Alarm & False Call	26	7.30%
TOTAL	356	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	4	1.12%
116 - Fuel burner/boiler malfunction, fire confined	1	0.28%
142 - Brush or brush-and-grass mixture fire	4	1.12%
210 - Overpressure rupture from steam, other	1	0.28%
251 - Excessive heat, scorch burns with no ignition	1	0.28%
321 - EMS call, excluding vehicle accident with injury	251	70.51%
322 - Motor vehicle accident with injuries	12	3.37%
324 - Motor vehicle accident with no injuries.	1	0.28%
353 - Removal of victim(s) from stalled elevator	1	0.28%
411 - Gasoline or other flammable liquid spill	1	0.28%
412 - Gas leak (natural gas or LPG)	4	1.12%
422 - Chemical spill or leak	1	0.28%
440 - Electrical wiring/equipment problem, other	2	0.56%
441 - Heat from short circuit (wiring), defective/worn	1	0.28%
442 - Overheated motor	2	0.56%
444 - Power line down	4	1.12%
500 - Service Call, other	1	0.28%
511 - Lock-out	2	0.56%
512 - Ring or jewelry removal	1	0.28%
522 - Water or steam leak	1	0.28%
531 - Smoke or odor removal	1	0.28%
551 - Assist police or other governmental agency	2	0.56%
552 - Police matter	1	0.28%
553 - Public service	5	1.40%
554 - Assist invalid	7	1.97%
561 - Unauthorized burning	2	0.56%
571 - Cover assignment, standby, moveup	2	0.56%
600 - Good intent call, other	3	0.84%
611 - Dispatched & cancelled en route	7	1.97%
622 - No incident found on arrival at dispatch address	1	0.28%
651 - Smoke scare, odor of smoke	2	0.56%
671 - HazMat release investigation w/no HazMat	1	0.28%
700 - False alarm or false call, other	1	0.28%
730 - System malfunction, other	1	0.28%
731 - Sprinkler activation due to malfunction	1	0.28%
733 - Smoke detector activation due to malfunction	4	1.12%
735 - Alarm system sounded due to malfunction	3	0.84%
736 - CO detector activation due to malfunction	2	0.56%
740 - Unintentional transmission of alarm, other	4	1.12%
741 - Sprinkler activation, no fire - unintentional	1	0.28%
743 - Smoke detector activation, no fire - unintentional	6	1.69%
745 - Alarm system activation, no fire - unintentional	3	0.84%
TOTAL INCIDENTS:	356	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Cumberland Fire Dept.

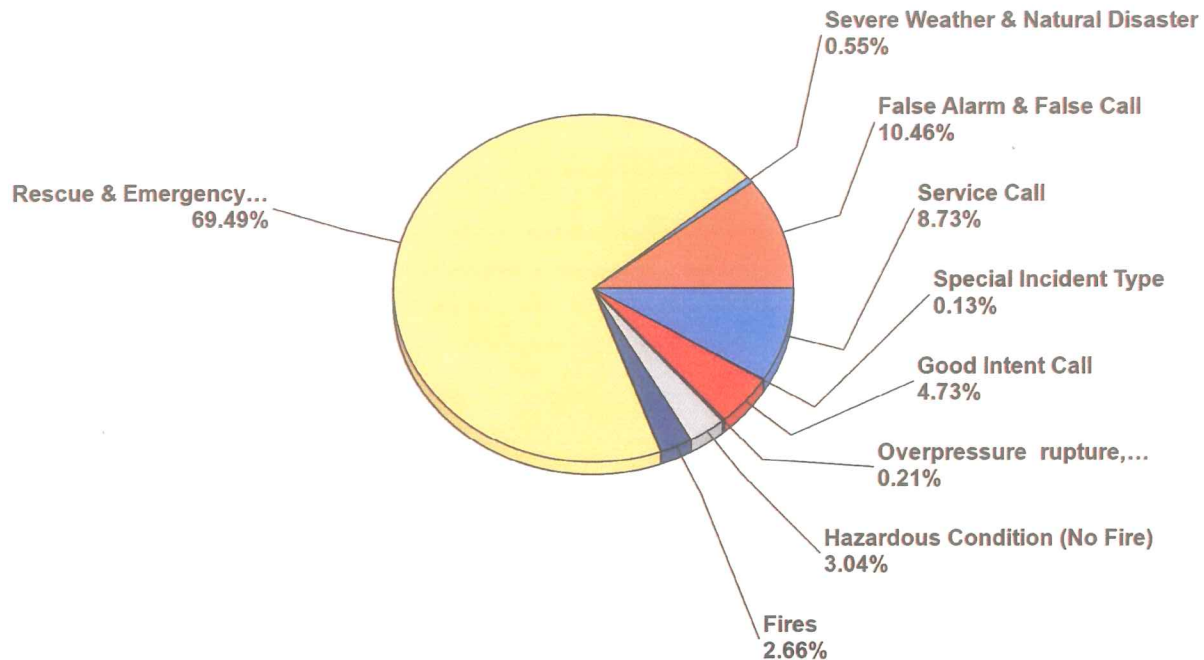
Cumberland, RI

This report was generated on 7/10/2018 8:19:05 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	63	2.66%
Overpressure rupture, explosion, overheating - no fire	5	0.21%
Rescue & Emergency Medical Service	1647	69.49%
Hazardous Condition (No Fire)	72	3.04%
Service Call	207	8.73%
Good Intent Call	112	4.73%
False Alarm & False Call	248	10.46%
Severe Weather & Natural Disaster	13	0.55%
Special Incident Type	3	0.13%
TOTAL	2370	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.08%
111 - Building fire	14	0.59%
112 - Fires in structure other than in a building	1	0.04%
113 - Cooking fire, confined to container	24	1.01%
116 - Fuel burner/boiler malfunction, fire confined	2	0.08%
118 - Trash or rubbish fire, contained	2	0.08%
130 - Mobile property (vehicle) fire, other	1	0.04%
131 - Passenger vehicle fire	6	0.25%
140 - Natural vegetation fire, other	1	0.04%
142 - Brush or brush-and-grass mixture fire	5	0.21%
150 - Outside rubbish fire, other	2	0.08%
151 - Outside rubbish, trash or waste fire	1	0.04%
162 - Outside equipment fire	1	0.04%
170 - Cultivated vegetation, crop fire, other	1	0.04%
210 - Overpressure rupture from steam, other	1	0.04%
251 - Excessive heat, scorch burns with no ignition	4	0.17%
311 - Medical assist, assist EMS crew	64	2.70%
320 - Emergency medical service, other	4	0.17%
321 - EMS call, excluding vehicle accident with injury	1477	62.32%
322 - Motor vehicle accident with injuries	59	2.49%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.13%
324 - Motor vehicle accident with no injuries.	35	1.48%
353 - Removal of victim(s) from stalled elevator	3	0.13%
362 - Ice rescue	1	0.04%
381 - Rescue or EMS standby	1	0.04%
400 - Hazardous condition, other	2	0.08%
411 - Gasoline or other flammable liquid spill	4	0.17%
412 - Gas leak (natural gas or LPG)	13	0.55%
413 - Oil or other combustible liquid spill	1	0.04%
422 - Chemical spill or leak	2	0.08%
424 - Carbon monoxide incident	18	0.76%
440 - Electrical wiring/equipment problem, other	10	0.42%
441 - Heat from short circuit (wiring), defective/worn	1	0.04%
442 - Overheated motor	4	0.17%
444 - Power line down	12	0.51%
445 - Arcing, shorted electrical equipment	5	0.21%
500 - Service Call, other	7	0.30%
510 - Person in distress, other	3	0.13%
511 - Lock-out	24	1.01%
512 - Ring or jewelry removal	2	0.08%
520 - Water problem, other	31	1.31%
521 - Water evacuation	18	0.76%
522 - Water or steam leak	13	0.55%
531 - Smoke or odor removal	2	0.08%
550 - Public service assistance, other	12	0.51%
551 - Assist police or other governmental agency	6	0.25%
552 - Police matter	4	0.17%
553 - Public service	20	0.84%
554 - Assist invalid	44	1.86%
555 - Defective elevator, no occupants	2	0.08%
561 - Unauthorized burning	5	0.21%
571 - Cover assignment, standby, moveup	14	0.59%
600 - Good intent call, other	21	0.89%
611 - Dispatched & cancelled en route	56	2.36%
622 - No incident found on arrival at dispatch address	17	0.72%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
650 - Steam, other gas mistaken for smoke, other	2	0.08%
651 - Smoke scare, odor of smoke	12	0.51%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.04%
653 - Smoke from barbecue, tar kettle	1	0.04%
671 - HazMat release investigation w/no HazMat	2	0.08%
700 - False alarm or false call, other	3	0.13%
710 - Malicious, mischievous false call, other	2	0.08%
713 - Telephone, malicious false alarm	4	0.17%
715 - Local alarm system, malicious false alarm	2	0.08%
730 - System malfunction, other	11	0.46%
731 - Sprinkler activation due to malfunction	5	0.21%
733 - Smoke detector activation due to malfunction	30	1.27%
734 - Heat detector activation due to malfunction	4	0.17%
735 - Alarm system sounded due to malfunction	19	0.80%
736 - CO detector activation due to malfunction	15	0.63%
740 - Unintentional transmission of alarm, other	26	1.10%
741 - Sprinkler activation, no fire - unintentional	10	0.42%
743 - Smoke detector activation, no fire - unintentional	62	2.62%
744 - Detector activation, no fire - unintentional	12	0.51%
745 - Alarm system activation, no fire - unintentional	34	1.43%
746 - Carbon monoxide detector activation, no CO	9	0.38%
812 - Flood assessment	1	0.04%
813 - Wind storm, tornado/hurricane assessment	12	0.51%
900 - Special type of incident, other	1	0.04%
911 - Citizen complaint	2	0.08%
TOTAL INCIDENTS:	2370	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

1 **FC-R-2018-22**
2 **CUMBERLAND FIRE DISTRICT**
3 **Resolution**

4
5 **RESOLUTION:** Authorizing the Business Manager to pay Ralco Equipment
6 Company, Inc. an amount not to exceed \$6,811.67.

7
8 **WHEREAS:** S&D Road Service, Inc. has made repairs to Engine 1.

9
10 **WHEREAS:** All repairs have been made with the approval of the Chief.

11
12 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

13
14 **Section 1:** The Business Manager is authorized to pay Ralco Equipment
15 Company, Inc. an amount not to exceed \$6,811.67.

16
17
18 Voted on this 24th day of July, 2018

19
20
21 _____
22
23 Cynthia Ouellette, Chairperson

24
25
26
27 **PASSED:**

28 **YAY:** **NAY:**

INVOICE

Date: 07/02/2018

Cumberland Fire Department - Chief Finlay

3502 Mendon Road

Cumberland, RI 02864

Office 401-658-0544 -- Cellular 401-474-0314 Fin

2004 Pierce - Fire Engine Apparatus - Cummins ISL

Lic # : 1212

Odometer In : 96507

Unit # : Engine 1

VIN # : 4P1CT02A2 4A004083

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
Power Lube 05006	1.00	7.53	7.53	Perform major brake job on unit, drive axle. (Cast Shoes)	n/c
Cut Off Wheel 01989	2.00	11.93	23.86	ADD: Replace brake drums.	
HD Brake Chamber 30/36 MA3036	2.00	289.94	579.88	Jack up unit. Remove all wheels and tires. Back off brakes and remove drums. Remove brake shoes and hardware. Clean and inspect spider, s-cam shafts, seals, and brake chambers. Clean out all ABS sensors and adjust if equipped. Install new sets of premium brake shoes and linings. Install new spring roller hardware kits and lubricate pivot points. Install drums and secure. Install wheels and tires. Check and top off rear end level, clean vent. Adjust brakes and lubricate system. Remove from stands and test operation.	
HD Washer 8FW58F	4.00	2.86	11.44	ADD: Press out and remove steel pivot bushings and replace with new units.	
LOCK NUT 8SLN58C	4.00	4.21	16.84	ADD: Remove and replace original brake drums with new upgraded heavy duty units.	
HD Steel 45 Deg Elbow 384538S	2.00	9.76	19.52	Remove and replace brake chambers, left rear leaking air.	n/c
Teflon Tape 06195	1.00	6.79	6.79	During brake repairs, free up and remove retainer and clevis pins. Remove air lines to chamber. Remove mounting hardware. Remove chamber assemblies. Cut new chamber push rod to length. Install jam nut and yoke. Transfer fittings to new chambers. Install on truck and secure with new retainers. Reconnect yoke to slack adjuster with clevis pin and retainer pins. Reconnect air lines and secure. Check operation and for leaks once repairs complete.	
Hose Divider/Holder 11549	4.00	7.83	31.32	Remove and replace leaking ABS modulator air valves on rear left and right side axles.	n/c
HD Yoke Assy KN36470	2.00	20.58	41.16	After brake repairs and check out found both left and right valves leaking air when brakes applied. Locate new OEM valves.	
Clevis Pin CP1	2.00	9.67	19.34	Disconnect lines and retainers. Remove ABS connectors. Remove valves. Install new ABS valves and secure with new through bolt retainers and support brackets with stud kit. Transfer fittings and seal. Reinstall all lines and secure. Install ABS adapter harness and plug into original harness and new valves. Insulate and secure. Test operation and verify no further leaks.	
Jam Nut 58FHF516	2.00	2.86	5.72	Inspect problem with a/c. Front is warm, rear is cold.	n/c
Brake Clean C32	4.00	6.32	25.28	Inspect operation of unit and found heater hoses causing less than efficient production for front of cab a/c. Unit is equipped one cable operated shut off valve however it is allowing coolant to pass according to laser temp readings on each side of valve.	
Surf Cond Disc 7485	3.00	6.97	20.91	Recommend install of manual shut off valves to increase a/c efficiency and stop hot coolant from passing through cab.	
Emery Cloth 05001	20.00	0.84	16.80	Drain coolant and install manual shut off valves.	n/c
Corrosive Cmpd 97944	1.00	4.99	4.99	Drain engine coolant. Disconnect supply side heater hoses on rear of cylinder head and block. Using necessary fittings, valves and adapters install shut off valve set ups on both supply lines for each of the two heater cores in the cab. Seal and secure. Reconnect heater hoses and replace hose clamps. Fill system with coolant and bleed. Run unit with valves open in order to allow system to fill up.	
Steel Pivot Bushing 60743	4.00	11.61	46.44	Top off fluid as needed. Close valves and operate a/c. Found 10 degrees cooler in the front however road test revealed still not as good as it could be. Perform a/c system service below and found 2 pound under charge. Charge with appropriate amount of fresh refrigerant and verify operation and duct temp to 50 degrees.	
Retaining Cmpd 4C-9507	1.00	13.77	13.77		
Prem P Cast Brake Shoe 26000# SG4034515GG	4.00	247.88	991.52		
Anchor Pin Spring HDW Kit KIT9081HD	2.00	29.32	58.64		
Syn Slide Lubricant BK4	2.00	6.69	13.38		
Inner Wheel Nut 016-29856R	2.00	11.21	22.42		

Ralco Equipment Company, Inc
 51 Ralco Way/PO Box 35
 Cumberland, Rhode Island. 02864-0035
 Phone: 401-726-3095 Fax: 401-726-6950
 We do the job once and we do it right!

INVOICE

9688

Org. Est. # 016417
 RI Inspect Station 155C
 ralcotruck45@gmail.com

INVOICE

Date: 07/02/2018

Cumberland Fire Department - Chief Finlay

3502 Mendon Road

Cumberland, RI 02864

Office 401-658-0544 -- Cellular 401-474-0314 Fin

2004 Pierce - Fire Engine Apparatus - Cummins ISL

Lic # : 1212

Odometer In : 96507

Unit # : Engine 1

VIN # : 4P1CT02A2 4A004083

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
Outer Wheel Nut 016-31022R	3.00	6.14	18.42	Perform a/c system flush and service. Evacuate system of any refrigerant using necessary equipment.	n/c
Anti Seize Cmpd 80078	1.00	9.36	9.36	Hook up to valves and vacuum system for 30 minutes. Allow unit to sit for one hour to check for vacuum leak down. Charge system with appropriate amount of refrigerant and oil. Check pressure readings and system operation. Check duct temperatures and leak test.	
Prem HD Bal Brake Drum 66884	2.00	256.12	512.24	Tighten and secure door hinges on cab, all.	n/c
ABS Modulator Valve Assy R950127	2.00	271.29	542.58	During repairs found cab door hinges excessively loose on all doors where piano hinge bolts to cab and door. Tighten and secure all philips head retainers. Lube all hinges as needed.	
Adapter Harness 610449H	2.00	46.84	93.68	Labor Charge	2,733.38
L-Bracket 705268B	2.00	22.15	44.30	Environmental Fee	15.95
Mounting Bolt Kit 8B38X175CK	6.00	2.49	14.94		
Threaded Stud Kit 8TSS16X400CK	4.00	3.22	12.88		
HD Brass 90 Comp Fitting 50MP9050CMP	2.00	11.34	22.68		
Male Hex Pipe Plug 38MPHB	2.00	4.27	8.54		
Rubber Flex Insulation 182040RFW	2.00	3.16	6.32		
HOSE CLAMP 9242	4.00	5.37	21.48		
HD Brass 90 Deg Shut Off Valve TV405P-8-8	2.00	36.59	73.18		
Brass Reducer Bushing 75MPH50FMP	1.00	6.67	6.67		
Brass 90 Street Elbow 50MP90SW	1.00	10.72	10.72		
Brass Barb Nipple 50MPST58BRB	3.00	8.99	26.97		
Brass 90 Barb Nipple 50MP9058BRB	2.00	11.58	23.16		
HD Heater Hose 4 Ply 28441	6.00	5.67	34.02		
HOSE CLAMP 9210	9.00	4.04	36.36		
Barb Union Nipple 58BRBH58BRB	2.00	9.73	19.46		
VINYL INSUL CLAMP 38100/C	4.00	3.78	15.12		

Visit us on the web : www.ralcoinc.com

Our Email Address: ralcotruck45@gmail.com

Ralco Equipment Company, Inc
 51 Ralco Way/PO Box 35
 Cumberland, Rhode Island. 02864-0035
 Phone: 401-726-3095 Fax: 401-726-6950
 We do the job once and we do it right!

INVOICE

9688

Org. Est. # 016417
 RI Inspect Station 155C
 ralcotruck45@gmail.com

INVOICE

Date: 07/02/2018

Cumberland Fire Department - Chief Finlay
 3502 Mendon Road
 Cumberland, RI 02864
 Office 401-658-0544 -- Cellular 401-474-0314 Fin

2004 Pierce - Fire Engine Apparatus - Cummins ISL
 Lic # : 1212 Odometer In : 96507
 Unit # : Engine 1
 VIN # : 4P1CT02A2 4A004083

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
PROTECTIVE SPLIT LOOM 5-032	14.00	2.26	31.64		
EX Life Coolant AF3000	7.50	9.08	68.10		
Cap Screw Kit 8B516X125CK	4.00	1.42	5.68		
O-RING 4259	2.00	5.97	11.94		
O-RING 4106	1.00	4.81	4.81		
Assy Lube SL3331	1.00	6.78	6.78		
Aligning Pin 8247P	1.00	8.64	8.64		
Service Valve Core 2676	1.00	6.47	6.47		
Service Valve Core 2677	1.00	8.01	8.01		
A/C Flush Solvent 2032	2.50	28.11	70.28		
Pag Refrig Oil 2468OZ	6.75	8.84	59.67		
R134A 3030	8.25	24.89	205.34		
ENGINE OIL 15W40	4.00	7.26	29.04		
SS Thrust Head Bolt 5THB25X100SS	4.00	1.34	5.36		
Shop Supplies			9.95		

[Recommendations]

Rear deck plate loose and banging, lights not working. Passenger side rear door strap needs repairs. Fuel tank needs to be cleaned, undercoated. Air valves in rear for brake supply and emergency activation corroding away. Recommend replacement. Recommend these repairs performed at July inspection period. Rear tires need replacement.

Ralco Equipment Company, Inc
51 Ralco Way/PO Box 35
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INVOICE

Date: 07/02/2018

Cumberland Fire Department - Chief Finlay

3502 Mendon Road

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2004 Pierce - Fire Engine Apparatus - Cummins ISL

Lic # : 1212

Unit # : Engine 1

VIN # : 4P1CT02A2 4A004083

Odometer In : 96507

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
---------------------------	-----	------	-----	-------------------	-----

Org. Estimate 6,811.67 Revisions 0.00 Current Estimate 6,811.67

Labor:	2,733.38
Parts:	4,062.34
HazMat:	15.95
SubTotal:	6,811.67
Tax:	0.00
Total:	6,811.67
Bal Due:	\$6,811.67

[Payments -]

Vehicle Received: 7/2/2018

Customer Number : 934

I hereby authorize the above repair work to be performed. I hereby grant you or your employees permission to operate the car or truck herein described on street, highways, etc for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. All sums shall become due and payable upon completion. All legal, attorney, and/or collection fees pursuant to this contract shall be paid to Ralco Equip Co by the undersigned

Signature _____ Date _____

Visit us on the web : www.ralcoinc.com

Our Email Address: ralcotruck45@gmail.com