

Cumberland Fire District

Cynthia Ouellette, District 3
Chair

Robert Archambault, District 1
Commissioner
Dana Jones, District 4
Commissioner
Paul Santoro, At Large
Commissioner

Timothy Hogan, District 2
Commissioner
Ronald Champagne, District 5
Vice Chairman
James Scullin, At Large
Commissioner

AGENDA

REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT

Tuesday, March 27, 2018 7:00 pm

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER JR. TOWN COUNCIL CHAMBERS
45 BROAD STREET, CUMBERLAND RI**

1. CALL TO ORDER AND ROLL CALL

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. GENERAL ANNOUNCEMENTS

Budget hearing dates: May 22, 2018 First Public Hearing
May 24, 2018 Second Public Hearing and First Vote
May 29, 2018 Second Vote

4. CONSENT AGENDA

A. Approval of minutes from 1.27.18, 2.27.18, and 3.8.18 meetings

5. OLD BUSINESS

6. NEW BUSINESS

A. Finance Reports
February, 2018

B. Chief's Report
February, 2018

C. RESOLUTION FC-R-2017-35 – Approving Administrative Employee Benefits

- D. RESOLUTION FC-R-2018-05 – Amending By-laws Article IV entitled “Finance” to describe various employment positions
 - E. RESOLUTION FC-R-2018-06 - Hiring Diane Karolyshyn as a part-time finance director at an annual salary of \$15,000.00.
 - F. RESOLUTION FC-R-2018-07 - Hiring Donna Burbank as the Tax Office Manager at an annual salary of \$39,130.00.
 - G. RESOLUTION FC-R-2018-08 - Amending the By-laws to require one annual tax payment
 - H. RESOLUTION FC-R-2018-09 – Authorizing the Cumberland Fire District to issue tax anticipation notes
 - I. RESOLUTION FC-R-2018-10 - Authorizing the Chairwoman, Cynthia Ouellette to engage Shechtman Halperin Savage, LLP as bond counsel for TANS
7. PUBLIC INPUT
8. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Headquarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site
Cumberland Town Hall (45 Broad Street)
Cumberland Fire Department HQ
(3502 Mendon Road)
Posted a minimum of 48 hours prior to meeting

Cumberland Fire District

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Commissioner
Ronald Champagne, District 5
Vice Chairman
James Scullin, At Large
Commissioner

MINUTES
SPECIAL MEETING OF THE CUMBERLAND FIRE DISTRICT
JANUARY 27, 2018, 9:00 A.M.
CUMBERLAND PUBLIC LIBRARY, HAYDEN CENTER, MEETING ROOM 1
1464 DIAMOND HILL ROAD, CUMBERLAND RI

1. CALL TO ORDER. The Chair called the meeting to order at 9:11 a.m. and took a roll call. Members present are Chairwoman Ouellette and Commissioners Archambault, Hogan, Jones, Santoro. Commissioners Scullin and Champagne are absent.
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. ROUNDTABLE DISCUSSION REGARDING REPLACING STATION 2

A. Opening remarks by Chairwoman Cynthia Ouellette-

The Chairwoman presented the purpose of the meeting and described the format of the meeting. Station 2 is in need of replacement due to major health and safety issues relating to the building. The Commissioners took a tour of the four stations last year and witnessed the deterioration of Station 2.

B. Current Station viewed through slide show with an explanation for the proposal- Chief Finlay

Chief Finlay discussed the original intent for the structure's life; it was meant to be a short term fix for housing apparatus only. As the Cumberland Fire District moved away from a volunteer force, one bay was replaced with living quarters and an office. The Chief presented a slide show with each area of the building and explained the associated needs. Questions from Commissioners and the public related to the condition of the building and what is necessary for repairs to the building. Chief would like an expanded building, but costs and legal restrictions limit the project to a cost of about \$3.1 million. The Fire District must buy the adjacent state land in order to build a reasonably-sized building.

C. Town of Cumberland Planning Director Jonathan Stevens

Director Stevens identifies this property as being within the Town's historic district. He described the Town's plan for the area. Stevens presented consultant, Richard Youngken, along with draft copies of Ashton Village Historic District Homeowner's Guidebook. Stevens and Youngken explained that because the property is within a historic district, any improvements are subject to Historic District Commission review. They expect that the steel structure would be replaced with something to complement the historic village area. The building does not have to look like other buildings in the area, but should complement while still identifying as a modern building. Materials will be scrutinized by the HDC, but he expects that they will work with the Fire District to come to a reasonable result. So far, the architectural renderings look good.

Questions were taken from Commissioners and the public regarding HDC review. The HDC will consider the use of the building when reviewing design elements. Commissioner Santoro is concerned about financial implications with the use of expensive materials. Youngken states that the building will not have to include certain decorative features that may be included in other historic buildings in the district.

Capt. Anderson states that vinyl shingles affects fire acceleration. Guidelines will not support replacing façade with vinyl siding.

Other public input is given regarding the significant residential density increases over the past several years and the expected increase in calls to the new roundabout scheduled for Chapel Four Corners area.

D. Dave Horton of Ahronian & Associates

Horton describes the elements of the proposed new building as well as architectural design. Horton exhibits renderings of floor plan and architectural design. He discusses the cost effectiveness of replacing the building rather than remediating multiple issues. Horton also discussed the opportunity to expand the building to include additional offices in the future.

Commissioners and the public commented favorably on the plans presented. Questions were asked about the size of the bays, configuration of living quarters and occupancy.

E. Kelley Morris, General Counsel re legal and financial issues

Morris explained status of work on this matter. An appraisal was obtained by Peter Scotti that values the state land at approximately \$44,000. Chief and Morris met with State officials who said that they must require a payment of fair market value based on legal restrictions relative to the State's original acquisition of the property. The Fire District could "bundle" the cost of the land with the other costs of the project and borrow through a bond issue. Chief and Morris also spoke with bond attorneys who would prepare the referendum question for voters. Chief indicated that although the fire district can borrow up to half the annual operating budget, he would like to keep

the borrowing to a minimum so as not to overburden the district. Chief and Morris also met with a financial advisor who reported that currently, it is estimated that a \$3.1 million bond issue would cost taxpayers about \$250,000-\$300,000 annually for 15-20 years. This would be a \$.08-.10 increase on tax rate. These numbers could change based on economy in the future.

Morris will be getting additional information on process of fire committee, general assembly and town timeline to get referendum on the ballot this November.

Commissioners discussed the concern of what would happen if the referendum does not pass and that remediation of current building would also require borrowing. Although "master lease" could be an alternative (which does not require a referendum), Commissioners want to include voter participation in this decision. There would be good savings with energy efficiencies in new building.

Construction time is likely 6-12 months from breaking ground.

F. Chairwoman Oullette opened the meeting for any further discussions and direction the committee should move in.

The Committee will need to educate the voters on this issue. Chairwoman Ouellette states that there is clearly a legitimate need at Station 2; and how we go about doing that should be determined fairly quickly. We can't wait because we'd be pushing the project back about 5 years; costs during that time would be excessive and unacceptable. She worries that in looking at next years, because of new rotary; will put even more wear and tear on the building and the apron out front. The Chair stated that the Commissioners seem to agree that the public should be involved and she would like to have a few more abbreviated meetings with public input.

4. ADJOURNMENT. Motion to adjourn by Commissioner Santoro; seconded by Jones; meeting concludes 10:41 a.m.

1 **PROPOSED MINUTES**
2 **OF THE MEETING OF THE**
3 **CUMBERLAND FIRE DISTRICT**

4
5 **February 27, 2018**

6
7 **7:00 PM**

8
9 **CUMBERLAND TOWN HALL**
10 **EVERETT "MOE" CONNER, JR.**
11 **TOWN COUNCIL CHAMBERS**
12 **45 BROAD STREET**
13 **CUMBERLAND, RI 02864**
14

15 **1. CALL TO ORDER**

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17 The meeting was called to order at 7:00 p.m. by Chairperson Ouellette.

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19 Present were Commissioners Jones, Santoro, Hogan, Champagne, Scullin, and
20 Chairperson Ouellette. Absent was Commissioner Archambault.

21
22 Also present were Solicitor Morris and Chief Kenneth Finlay.
23

24 **2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

25 Chairperson Ouellette asks that Lt. Richard Jencks of Pascoag Fire who
26 died in the line of duty be remembered.

27 **3. EXECUTIVE SESSION- VOTE TO GO INTO EXECUTIVE SESSION TO**
28 **DISCUSS ITEMS OF BUSINESS CITED IN R.I.G.L. SECTION 42-46-5(a)**
29 **(1-9)**

30 a. Motion to go into Executive Session was made by Commissioner
31 Champagne; seconded by Commissioner Santoro. Vote was taken;
32 passes 6-0.

33 b. Motion to adjourn from Executive Session was made by
34 Commissioner Hogan; seconded by Commissioner Santoro. Vote
35 was taken; passes 6-0.
36

37 **4. GENERAL ANNOUNCEMENTS**

38 a. Commissioner Santoro apologies for a previous rude comment he
39 made to Solicitor Morris regarding the Charter.

40 b. Commissioner Scullin requests that there is an agenda item for the
41 March meeting and that the auditors be present at that meeting. He
42 stated that he has some questions regarding post employee benefits
43 on Page 38 of the Audit. Commissioner Santoro states that he cannot
44 understand Page 23 of the Audit regarding the value of the equipment.
45 The Chief states that if there are other questions regarding the Audit
46 the Commissioners should submit those questions one week
47 before the meeting so he can forward them to the auditors for their
48 preparation.

49 c. Chairperson Ouellette sets a meeting for the corrected agenda to
50 be held on Thursday, March 8, 2018 at the Council Chambers.
51

52 **5. NEW BUSINESS**

53 c. Discussion of potential bond referendum to provide financing for
54 Station 2 replacement; possible action. Motion to table the bond
55 referendum was made by Commissioner Scullin; seconded by
56 Commissioner Hogan. Roll Call Vote was taken:

57 Commissioner Jones-no

58 Commissioner Santoro-no

59 Chairperson Ouellette-no

60 Commissioner Hogan-yes

61 Commissioner Champagne-no

62 Commissioner Scullin-yes

63 Fails 4-3

64 Discussion ensues between Commissioners Scullin and Santoro.
65 Solicitor Morris mentions that she was reading from the Minutes of
66 the Roundtable meeting when she answered a question regarding
67 the tax rate and potential increase for taxpayers. Further
68 discussion ensues.

69 Jeffrey McCabe of 1877 Diamond Hill Road addresses the meeting
70 from the podium. He states he is an employee of the district, but is
71 speaking as a resident. He begins by stating that the district is
72 heading towards receivership and that building a new station is not

73 a good idea. He also makes a statement regarding the condition of
74 the building and the amount of a loan for a new building and that
75 the district does not have enough money and no savings.
76 Discussion ensues regarding the Fire District's operating expenses,
77 and money market account.

78 The next person to address the meeting is Gregory Dicomitis of 44
79 Desoto Street. He states that building a new station should be put
80 on hold until more planning can be completed. He agrees that the
81 building does need to be replaced.

82 The Solicitor is the next to speak; she states she has no position on
83 this, but she would like the public to understand that she and the
84 Chief have met with bond counsel and reported it at the roundtable
85 discussion. She also explains that if the Board votes yes on the
86 bond referendum, the bond attorneys will begin charging for their
87 services. Commissioner Scullin asks the Solicitor where the "soft
88 money" will come from. The Solicitor explains that it can be rolled
89 into the bond amount, and there is some money in the budget
90 under the station building fund. Commissioner Jones asks if the
91 bond referendum fails in November how much will it have cost the
92 Fire District. The Solicitor responds that if the Board agrees to
93 move forward with the bond referendum, she will inquire as to the
94 costs and when money will need to be paid to the bond attorneys.
95 Commissioner Santoro states he would like more information and
96 discussion regarding the bond expenses. Commissioner
97 Champagne states that he would like something on the agenda to
98 see what the taxpayers think about a bond referendum. Further
99 discussion and comments ensue.

- 100 d. Commissioner Santoro begins a discussion regarding quarterly tax
101 payments and going back to a yearly payment schedule.
102 Discussion ensues.

103 Commissioner Scullin asks the Finance Director a question
104 regarding benefits. The Finance Director responds that the
105 auditors prepare those figures.
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107 **6. PUBLIC INPUT**

108
109 There was no public input.
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111 **7. ADJOURNMENT**

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113 Motion to adjourn is made by Commissioner Scullin; seconded by
114 Commissioner Jones. Vote was taken. Motion to adjourn passes 6 -0.
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1 **PROPOSED MINUTES**
2 **OF THE SPECIAL MEETING OF THE**
3 **CUMBERLAND FIRE DISTRICT**

4
5 **March 8, 2018**

6
7 **7:00 PM**

8
9 **CUMBERLAND TOWN HALL**
10 **EVERETT "MOE" CONNER, JR.**
11 **TOWN COUNCIL CHAMBERS**
12 **45 BROAD STREET**
13 **CUMBERLAND, RI 02864**
14

15 **1. CALL TO ORDER**

16
17 The meeting was called to order at 7:00 p.m. by Chairperson Ouellette.

18
19 Present were Commissioners Archambault, Jones, Santoro, Champagne,
20 Scullin, and Chairperson Ouellette. Absent was Commissioner Hogan.

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22 Also present were Solicitor Morris and Chief Kenneth Finlay.
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24 **2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

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26 **3. GENERAL ANNOUNCEMENTS**

27 Chairperson Ouellette makes an announcement regarding how well
28 the Town of Cumberland Public Works Department kept the roads
29 cleaned of snow and ice during the last few storms.

30 Commissioner Scullin acknowledged the letter the Board received from
31 the Local Firefighter's Union and that he hoped the Board members
32 would remember the letter when addressing and discussing the
33 rebuilding of Station 2.

34 Chairperson Ouellette again asks the Board to please forward those
35 items to be added to the agenda 7 days in advance of the meeting.
36 Commissioner Santoro verbally disagreed. The Chairperson stated
37 that the Board did not need to agree, but to please forward items to be
38 added to the agenda 7 days in advance of the meeting.

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4. CONSENT AGENDA

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Approval of Minutes from the January 23, 2018 Meeting. Motion was made by Commissioner Archambault; seconded by Commissioner Jones. Motion passes 5-0 with Commissioner Champagne abstaining, as he was not at the meeting.

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5. COMMUNICATIONS

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Commissioner Santoro states that he has been communicating with some Town Legislators regarding the new fire station. He stated he is trying to get funding from the State and he has received positive interaction. He also stated that if there is no response from the state level he will go to the federal level.

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6. OLD BUSINESS

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Commissioner Santoro states that it is not on the agenda, but it is regarding the previous discussion about changing from quarterly to yearly collections.

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7. NEW BUSINESS

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A. Finance Reports of December, 2017 and January, 2018. Motion to accept the finance reports are made by Commissioner Archambault; seconded by Commissioner Ouellette. Motion passes 5-0 with Commissioner Champagne abstaining, as he was absent from those meetings.

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B. Chief's Report of January, 2018 is presented by Chief Finlay. Motion to accept the Chief's Report of January, 2018 was made by Commissioner Champagne; seconded by Commissioner Santoro. Motion passes 6-0.

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C. Resolution FC-2018-03-A Authorizing Chairperson Ouellette to enter into a Contract with Hague, Sahady & Co., P.C. to perform the annual audit for the Cumberland Fire District for Fiscal Year Ending June 30, 2018 and with two additional options for Fiscal Years Ending June 30, 2019 and June 30, 2020 is read by Chairperson Ouellette. Motion to approve the Resolution is made by Commissioner Champagne; seconded by Commissioner Santoro. Commissioner Champagne

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79 noted that the adoption date needed to be changed from June 30,
80 2018 to March 8, 2018. Commissioner Scullin questions the selection
81 committee, which did not consist of any members of the Finance
82 Subcommittee, and why that occurred. Chairperson Ouellette answers
83 she cannot answer that question at that time. Commissioner
84 Champagne stated that he could not find any objection to the people
85 selected and that next year maybe someone from the subcommittee
86 could be involved. Commissioner Scullin states he would not support
87 the Resolution. Solicitor Morris suggests that Commissioner Scullin
88 could propose amending the By-Laws, so the subcommittee would be
89 more involved in the process and that she would prepare a resolution
90 to that effect. The Chief responds that they followed the same
91 procedure 31/2 years ago and there was no miss-intent by not
92 involving the Finance Subcommittee. Motion to accept the Resolution
93 is made by Commissioner Champagne; seconded by Commissioner
94 Jones. Resolution FC-2018-03-A passes 4-2.

- 95 D. Resolution FC-2018-04 to engage the services of Dennis Finlay to
96 provide temporary municipal finance services at an hourly rate of
97 \$75.00 and not to exceed 20 hours per month is read by Chairperson
98 Ouellette. Chairperson Ouellette gives some background information
99 and stated that upon giving notice in November, former Finance
100 Director Karolyshyn posted her job as Finance Director, but the Fire
101 District did not receive any legitimate resumes. The Chairperson
102 stated that since Dennis Finlay is the Chief's brother, the Solicitor
103 reviewed the ethics rules for the appropriateness of the protentional
104 temporary appointment. The Solicitor then explains that since there is
105 a perceived protentional conflict, she reviewed the ethics rules and
106 interviewed the Chief and Mr. Finlay as to determine their roles. The
107 Solicitor then stated that the Board would hire Mr. Finlay; that the Chief
108 has a contract that does not expire until 2019; the Chief does not and
109 will not supervisor, evaluate, and discipline the temporary finance
110 director. The Solicitor stated that it is her opinion that there is no
111 ethical conflict from a legal perspective, but she has requested an
112 advisory opinion from the Ethics Commission on Mr. Finlay's behalf,
113 which is scheduled to be heard on Tuesday, March 13, 2018. The
114 Solicitor stated that she has spoken with staff attorneys on the Ethics
115 Commission and that it was their opinion that there is no ethical conflict
116 and had drafted an opinion to that effect.

117 Commissioner Champagne makes a Motion to amend Resolution FC-
118 2018-04; seconded by Commissioner Jones. Commissioner Santoro
119 tries to distribute copies of *Robert's Rules* to the Board Members and
120 states that there needs to be a Motion to accept the Resolution before
121 a Motion to Amend can be made.

122 Commissioner Champagne makes a Motion to accept the Resolution;
123 Commissioner Archambault seconds. Commissioner Santoro asks if
124 Solicitor Morris received the "Safe Harbor". She answers no.
125 Commissioner Champagne asks the Board to move forward.
126 Commissioner Scullin brings up the fact that it has been 3 months
127 since the Finance Director retired; the Personnel Subcommittee was
128 not involved with the hiring of a temporary replacement; and the
129 Personnel Subcommittee was not involved for the eventual hiring of a
130 new Finance Director. Discussion ensues regarding the Personnel
131 Subcommittee's meeting when there was discussion regarding hiring
132 Mr. Finlay. Solicitor Morris is asked to read her notes regarding the
133 amended language of the Resolution, which was "The Chief shall not
134 supervise Mr. Finlay during the engagement." Vote was taken; passes
135 5-1.

136 A Commissioner asks the Solicitor if there should be an additional
137 change to the Resolution regarding the opinion of the Ethics
138 Commission. The Solicitor then begins to amend the Resolution to
139 read, "This Resolution is conditioned on receipt of a favorable advisory
140 opinion by the Ethics Commission." Commissioner Santoro makes a
141 Motion to amend the Resolution starting on line 16. He states it is an
142 untrue statement as of March 2nd. There is no second; Motion fails.
143 Commissioner Champagne makes a Motion to accept Resolution FC-
144 R-2018-04, as amended; Commissioner Archambault seconds. Vote
145 was taken; passes 5-1.

146 E. Discussion of potential bond referendum to provide financing for
147 Station 2 replacement and possible action. Commissioner Scullin
148 makes a Motion to table; Commissioner Archambault seconds.

149 Roll Call Vote was taken;

150 Commissioner Jones; yes

151 Commissioner Santoro; no

152 Commissioner Archambault; yes

153 Chairperson Ouellette; no

154 Commissioner Champagne; no

155 Commissioner Scullin; yes

156 Vote to table fails 3-3

157 Chairperson begins the discussion stating she would like to have the
158 full Board present for a possible vote at the March 27th meeting.
159 Discussion ensues regarding where the money for the bond will come

160 from. The Chief states that the Board is voting only on having the
161 referendum be put before the taxpayers. Commissioner Champagne
162 states that the Board is only approving the referendum. The Solicitor
163 states that it also must go through the General Assembly for approval.
164 The Solicitor explains the procedure going forward with the
165 referendum. She explains that the committee would need to authorize
166 her to prepare a resolution and she would have the bond attorneys
167 review it. Then the resolution would be put before the Board Members;
168 if it is approved, it would go before the General Assembly for approval
169 to be put on the ballot in November. If the General Assembly approves
170 the resolution, it goes on the ballot in November. Then the committee
171 would need to have another resolution to issue the bond, which is the
172 indebtedness. Commissioner Santoro mentions the financial burden
173 for this process. The Solicitor explains that she would prepare the
174 resolution at a much lower price than the bond attorneys, and the bond
175 attorneys would review the resolution for a minimal amount.
176 Commissioner Santoro states that the Chief just made a total budget
177 freeze and he asks the Chief if that is correct. The Chief answers that
178 is correct. Commissioner Champagne asks the Chief for clarification
179 on the statement made by Commissioner Santoro that the men are
180 going without paper towels, etc.

181 Commissioner Jones asks if the bond payment worksheet prepared by
182 the Chief could be addressed. Solicitor Morris states that she would
183 like to make it clear that the Chief prepared this worksheet and that
184 there is also a financial advisor. Solicitor Morris then reviews the
185 worksheet. Commissioner Champagne asks if Mr. Finlay could review
186 those figures also. Mr. Finlay gives a very brief overview of the
187 process before issuing the bond. Mr. Finlay agrees. Commissioner
188 Santoro asks Mr. Finlay a question regarding obtaining financing
189 through the State and if he would be willing to help him. Mr. Finlay
190 answers yes, he would help him. Solicitor Morris asks the Board for
191 direction in preparing the resolution and states again that there would
192 be some cost incurred. Commissioner Champagne asks the Solicitor
193 what the deadline would be for the General Assembly. The Solicitor
194 responds the earlier the better to get it there for their consideration.
195 Commissioner Champagne states it is his opinion to put the issue of a
196 new fire station before the taxpayers of the Town. Commissioner
197 Archambault asks the Solicitor how much it will cost to prepare the
198 resolution and have it reviewed by the bond attorneys. The Solicitor
199 responds with an estimate.

200 Commissioner Jones asks the Chief a question regarding construction
201 costs and how much they could increase per year. The Chief
202 responds with an estimate of 4% per year. Further discussion ensues.
203 Commissioner Santoro makes a Motion to retable; no second. Motion
204 fails.

205 The Chairperson asks the Board to vote to authorize the Solicitor

206 to prepare a resolution. No Motion was made. Vote was taken; does
207 not pass; will need to be addressed at the next meeting.
208

209 **8. PUBLIC INPU**

210
211 No public input.

212 **9. ADJOURNMENT**

213
214 Motion to adjourn is made by Commissioner Champagne; seconded by
215 Commissioner Scullin. Vote was taken. Motion to adjourn passes 6 -0.
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Cumberland Fire Department

Financial Report

Period Ending: February 28, 2018

Presented: March 27, 2018

**CUMBERLAND FIRE DISTRICT
3502 MENDON RD
CUMBERLAND RI 02864
TAX COLLECTOR'S REPORT**

Month Ending February 2018	Beginning Balance 02/01/2018	New Receivables	Total Balance Due	Total Collected	Abatements and Adjustments	Refunds	Ending Balance 02/28/2018	% of Total Collected
2016 & Prior	\$ 32,001.80		\$ 32,001.80	\$ 13.87			\$ 31,987.93	0%
2017	\$ 1,009,827.82		\$ 1,009,827.82	\$ 94,109.49		\$ 607.36	\$ 916,325.69	9%
2018 Prepaid			\$ -				\$ (7,044.04)	
Total	\$ 1,041,829.62	\$ -	\$ 1,041,829.62	\$ 94,123.36			\$ 947,706.26	9%

Cumberland Fire District
Balance Sheet
As of February 28, 2018

	<u>Feb 28, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Navigant GF Operating	163,749.17
1002 · FNB HRA Checking	6,705.76
1004 · FNB Fire Prevention	62,625.09
1005 · Navigant Savings MM	600,882.85
1007 · FNB Retiree HealthCare Fund	257,119.46
1008 · FNB Truck Fund	40.03
1009 · FNB FP Savings	16.76
1010 · Navigant Comm/Training	91,576.95
1011 · Navigant CD	<u>106,143.55</u>
Total Checking/Savings	1,288,859.62
Other Current Assets	
1210 · Tax Receivable 2016 & Prior	32,287.83
1215 · Tax Receivable 2017	916,325.69
1300 · Collection/Returned CK Fees	165.00
1305 · Tax Sale Fees	35,257.78
1310 · Radio Box Fees	1,800.00
1311 · FF Detail Receivable	600.60
1312 · Fire Prevention Fees	30.00
1313 · Misc Fire Prevention Receivable	256.50
1315 · Misc. Accounts Receivable	456.48
1320.01 · Prepaid Expenses-Insurances	102,601.64
1320.02 · Prepaid Expenses-Hydrant Fees	74,023.32
1320.03 · Prepaid Expenses-COLA	3,378.36
1320.04 · Prepaid Expenses-Clothing Allow	11,550.00
1320.05 · Prepaid Expenses-Tax Sale Fees	53,483.58
1320.06 · Prepaid Expenses-Comp Tx Bills	2,354.18
1320.09 · Prepaid Expenses-Educ Incentive	2,000.00
1320.10 · Prepaid Expenses-Equip Testing	1,489.49
1320.11 · Pepaid Expenses-Radio Box Fund	3,406.28
1320.12 · Prepaid Expense-Turnout Gear	<u>4,806.00</u>
Total Other Current Assets	<u>1,246,272.73</u>
Total Current Assets	2,535,132.35
Fixed Assets	
1400 · Land	779,800.00
1500 · Buildings & Improvements	1,541,935.09
1505 · Vehicles & Equipment	3,163,276.76
1506 · Radio Equipment	76,354.12
1510 · Fire Prevention Equipment	551,383.84
1515 · Office Equipment	12,021.87
1520 · Furniture and Fixtures	17,022.90
1600 · Accumulated Depreciation	<u>-4,467,717.00</u>
Total Fixed Assets	1,674,077.58
Other Assets	
1050 · Petty Cash-Tax Collector	750.00
1055 · Petty Cash Fire Chief	<u>500.00</u>
Total Other Assets	<u>1,250.00</u>
TOTAL ASSETS	<u>4,210,459.93</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2005 · Accrued Payroll at FYE	76,929.00
2011 · Payroll Tax FED W/H	-34.54
2013 · Payroll Tax SDI WH	230.74
2026 · AFLAC	1,291.31
2028 · P & F Insurance Assoc.	162.68
2250 · Deferred Tax Revenue 2015/2016	5,998.00
2251 · Deferred Taxes 2016 & prior	39,473.24
2252 · Deferred Tax Revenue 2017-2018	2,473,649.43
2253 · Deferred Tax Revenue 2018-2019	7,044.04
2280 · Misc Other Deferred Revenue	1,775.00
2281 · Deferred Tax Sale Fee Income	94,784.67
2285 · Deferred Radio Box Income	10,994.43
2510 · Notes Payable - L-1 Truck Loan	89,752.95
2600 · Accrued Expenses	<u>-3,558.33</u>
Total Other Current Liabilities	<u>2,798,492.62</u>
Total Current Liabilities	<u>2,798,492.62</u>
Total Liabilities	2,798,492.62
Equity	
3200 · Unrestricted Net Assets	-236,943.92
3300 · Fund Balance transfer from Old	1,722,932.47
Net Income	<u>-74,021.24</u>
Total Equity	<u>1,411,967.31</u>
TOTAL LIABILITIES & EQUITY	<u>4,210,459.93</u>

10:28 AM
03/15/18

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Commissioner's Report
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Type	Num	Date	Name	Account	Paid Amount
Check	EFT	02/19/2018	London Health CDH	1002 · FNB HRA Checking	
				6410.03 · Healthcare Reimb. (HRA) -FF	-265.03
				6510.03 · Healthcare Reimb. (HRA)-R...	-63.18
TOTAL					-328.21
Check	EFT	02/20/2018	Navigant Credit Union	1001 · Navigant GF Operating	
				2510 · Notes Payable - L-1 Truck Loan	-1,478.37
				7080 · Interest Expense-L-1 Truck Loan	-432.08
TOTAL					-1,910.45
Check	EFT	02/22/2018		1001 · Navigant GF Operating	
				6730 · Bank Service Fee	-15.00
TOTAL					-15.00
Check	EFT	02/26/2018	London Health CDH	1002 · FNB HRA Checking	
				6410.03 · Healthcare Reimb. (HRA) -FF	-252.36
TOTAL					-252.36
Check	POS	02/01/2018	Amazon.com	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-69.72
TOTAL					-69.72
Check	POS	02/01/2018	Amazon.com	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-14.38
TOTAL					-14.38
Check	POS	02/02/2018	BackBlaze	1001 · Navigant GF Operating	
				6708 · Computer Development Program	-7.75
TOTAL					-7.75
Check	POS	02/06/2018	Miradore Ltd	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-16.00
TOTAL					-16.00
Check	POS	02/07/2018	Amazon.com	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-11.95
TOTAL					-11.95
Check	POS	02/08/2018	Amazon.com	1001 · Navigant GF Operating	
				6706 · Printing & Postage	-10.95
TOTAL					-10.95
Check	POS	02/12/2018	Sirius XM	1001 · Navigant GF Operating	
				6711 · Fire Chief Expenses	-19.48
TOTAL					-19.48
Check	POS	02/14/2018	Amazon.com	1001 · Navigant GF Operating	
				6125 · ALS & Medical Supplies	-10.00
TOTAL					-10.00
Check	POS	02/15/2018	Craigs List	1001 · Navigant GF Operating	
				6707 · Newspaper Advertisements	-25.00
TOTAL					-25.00
Check	POS	02/17/2018	Amazon.com	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-99.00
TOTAL					-99.00

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Type	Num	Date	Name	Account	Paid Amount
Check	POS	02/23/2018	Adobe Systems Inc.	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-64.16
TOTAL					-64.16
Check	To Print	02/05/2018	London Health CDH	1002 · FNB HRA Checking	
				6410.03 · Healthcare Reimb. (HRA) -FF	-202.26
				6510.03 · Healthcare Reimb. (HRA)-R...	-397.36
TOTAL					-599.62
Check	1011	02/15/2018	Cumberland Fire District	1010 · Navigant Comm/Training	
				1004 · FNB Fire Prevention	-185.70
TOTAL					-185.70
Check	4009	02/01/2018	Petty Cash	1001 · Navigant GF Operating	
				6125 · ALS & Medical Supplies	-14.56
				6301 · Building Supplies & Maint.	-144.81
				6706 · Printing & Postage	-13.82
				6711 · Fire Chief Expenses	-55.09
TOTAL					-228.28
Check	4010	02/01/2018	Steven Giarrusso	1001 · Navigant GF Operating	
				1215 · Tax Receivable 2017	-186.76
TOTAL					-186.76
Check	4012	02/01/2018	AFLAC	1001 · Navigant GF Operating	
				2026 · AFLAC	-1,198.26
TOTAL					-1,198.26
Check	4013	02/01/2018	Belmont Springs	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-47.42
				6301 · Building Supplies & Maint.	-45.66
				6301 · Building Supplies & Maint.	-24.88
				6301 · Building Supplies & Maint.	-19.00
TOTAL					-136.96
Check	4014	02/01/2018	Blue Cross Blue Shield -MCA	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retir...	-924.00
TOTAL					-924.00
Check	4015	02/01/2018	Blue Cross & Blue Shield	1001 · Navigant GF Operating	
				6410.01 · Healthcare Insurance	-70,655.42
				6510.01 · Healthcare Insurance -Retir...	-10,777.50
				6610.01 · Healthcare Insurance -Admin	-5,317.84
TOTAL					-86,750.76
Check	4016	02/01/2018	Delta Dental	1001 · Navigant GF Operating	
				6410.04 · Healthcare -Dental	-6,064.55
				6510.04 · Healthcare -Dental -Retirees	-544.29
				6610.04 · Healthcare -Dental -Admin	-553.96
TOTAL					-7,162.80
Check	4017	02/01/2018	Depault Ace Hardware	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-66.91
				6301 · Building Supplies & Maint.	-140.97
				7010 · Contingency	-74.50
				6301 · Building Supplies & Maint.	25.66
TOTAL					-256.72
Check	4018	02/01/2018	Allied Auto Parts	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-9.89
TOTAL					-9.89

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Type	Num	Date	Name	Account	Paid Amount
Check	4019	02/01/2018	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-281.44
				6301 · Building Supplies & Maint.	11.68
TOTAL					-269.76
Check	4020	02/01/2018	National Grid Elec Sta4L	1001 · Navigant GF Operating	
				6200 · Electricity	-31.52
TOTAL					-31.52
Check	4021	02/01/2018	National Grid Elec Sta5L	1001 · Navigant GF Operating	
				6200 · Electricity	-31.52
TOTAL					-31.52
Check	4022	02/01/2018	Purchase Power	1001 · Navigant GF Operating	
				6706 · Printing & Postage	-100.00
TOTAL					-100.00
Check	4023	02/01/2018	RI Assoc. of Fire Chiefs	1001 · Navigant GF Operating	
				6711 · Fire Chief Expenses	-191.96
TOTAL					-191.96
Check	4024	02/01/2018	Simon's Supply	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-95.71
TOTAL					-95.71
Check	4025	02/01/2018	Smithfield Power Equipment	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-212.10
TOTAL					-212.10
Check	4026	02/01/2018	The Valley Breeze	1001 · Navigant GF Operating	
				6725 · Tax Sale Fee	-154.00
TOTAL					-154.00
Check	4027	02/08/2018	A & P Fire Systems	1001 · Navigant GF Operating	
				6150 · Fire Alarm Testing	-81.00
TOTAL					-81.00
Check	4028	02/08/2018	Kevin Clarke	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retir...	-41.14
TOTAL					-41.14
Check	4029	02/08/2018	Cumberland Pest Control, LLC	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-25.00
				6301 · Building Supplies & Maint.	-30.00
				6301 · Building Supplies & Maint.	-25.00
TOTAL					-80.00
Check	4030	02/08/2018	Greater Woonsocket Fire Chiefs Mutual Aid	1001 · Navigant GF Operating	
				6711 · Fire Chief Expenses	-100.00
TOTAL					-100.00
Check	4031	02/08/2018	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-180.15
				6301 · Building Supplies & Maint.	-584.07
TOTAL					-764.22
Check	4032	02/08/2018	National Grid Gas Sta5A	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-100.00
TOTAL					-100.00

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Type	Num	Date	Name	Account	Paid Amount
Check	4033	02/08/2018	National Grid Gas Sta4	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-807.04
TOTAL					-807.04
Check	4034	02/08/2018	NorthEast Electrical	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-166.14
TOTAL					-166.14
Check	4035	02/08/2018	Police & Firemen's Insurance Assoc.	1001 · Navigant GF Operating	
				2028 · P & F Insurance Assoc.	-586.20
TOTAL					-586.20
Check	4036	02/08/2018	Rossi Law Offices LTD	1001 · Navigant GF Operating	
				7050 · Tax - Legal & Collection Fees	-34.82
TOTAL					-34.82
Check	4037	02/08/2018	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-1,589.91
TOTAL					-1,589.91
Check	4038	02/08/2018	Roger's Ace Hardware Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-37.27
TOTAL					-37.27
Check	4039	02/08/2018	Vincent F. Ragosta, Jr.	1001 · Navigant GF Operating	
				6703.02 · Legal - CBA	-950.00
TOTAL					-950.00
Check	4040	02/08/2018	TH Malloy & Sons, Inc	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-4,040.39
TOTAL					-4,040.39
Check	4041	02/08/2018	Jason P & Michele Emmons	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4042	02/08/2018	Stephen & Elizabeth Petrangelo	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4043	02/08/2018	Ricardo & Robin Quintal	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4044	02/08/2018	Jose & Jennifer Rebocho	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4045	02/08/2018	Michael T & Noel C Sarazin	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4046	02/08/2018	Ashley E & Patricia J Tyan	1001 · Navigant GF Operating	
				1215 · Tax Receivable 2017	-200.00
TOTAL					-200.00

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Type	Num	Date	Name	Account	Paid Amount
Check	4047	02/08/2018	Stephen A & Deanna L Vadenais	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4048	02/08/2018	Andrew V & Amber L Wild	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4049	02/14/2018	Archambault, Robert A.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4050	02/14/2018	Champagne, Ronald R.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4051	02/14/2018	Hogan, Timothy E.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4052	02/14/2018	Jones, Dana L.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4053	02/14/2018	Ouellette, Cynthia M.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-875.00
TOTAL					-875.00
Check	4054	02/14/2018	Santoro, Paul W.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4055	02/14/2018	Scullin, James E.	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-800.00
TOTAL					-800.00
Check	4056	02/16/2018	Jason A & Michelle C Demasi	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4057	02/16/2018	Ernest & Rose Faucher	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4058	02/16/2018	Michael A & Linda G Kuchar	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
				1215 · Tax Receivable 2017	-20.60
TOTAL					-220.60
Check	4059	02/16/2018	Ronald C & Amy Lombardi	1001 · Navigant GF Operating	
				1215 · Tax Receivable 2017	-200.00
TOTAL					-200.00
Check	4060	02/16/2018	Theodore Musiol & Smsn R Woods	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00

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Type	Num	Date	Name	Account	Paid Amount
Check	4061	02/16/2018	Estate of Bettina M Spooner	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4062	02/16/2018	Jeffrey S & Stacey L Stevens	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4063	02/16/2018	Narragansett Bay Comm Sta1	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-131.72
TOTAL					-131.72
Check	4064	02/16/2018	Narragansett Bay Comm Sta2	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-75.48
TOTAL					-75.48
Check	4065	02/16/2018	Narragansett Bay Comm Sta4	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-44.76
TOTAL					-44.76
Check	4066	02/16/2018	National Grid Elec Sta1	1001 · Navigant GF Operating	
				6200 · Electricity	-996.44
TOTAL					-996.44
Check	4067	02/16/2018	National Grid Elec Sta2	1001 · Navigant GF Operating	
				6200 · Electricity	-469.68
TOTAL					-469.68
Check	4068	02/16/2018	National Grid Elec Sta4	1001 · Navigant GF Operating	
				6200 · Electricity	-1,557.48
TOTAL					-1,557.48
Check	4069	02/16/2018	National Grid Elec Sta5	1001 · Navigant GF Operating	
				6200 · Electricity	-554.22
TOTAL					-554.22
Check	4070	02/16/2018	National Grid Elec Sta5A	1001 · Navigant GF Operating	
				6200 · Electricity	-25.75
TOTAL					-25.75
Check	4071	02/16/2018	National Grid Gas Sta1	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-1,143.79
TOTAL					-1,143.79
Check	4072	02/16/2018	National Grid Gas Sta2	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-803.99
TOTAL					-803.99
Check	4073	02/16/2018	National Grid Gas Sta5	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-845.10
TOTAL					-845.10
Check	4074	02/16/2018	NorthEast Electrical	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-123.30
TOTAL					-123.30

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Type	Num	Date	Name	Account	Paid Amount
Check	4075	02/23/2018	Andrew J & Christine E Dubuc	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-34.70
TOTAL					-34.70
Check	4076	02/23/2018	Brad A & Danielle M Nolet	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4077	02/23/2018	Adriana Soundara	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4078	02/23/2018	Michael G & Faith A Fontaine	1001 · Navigant GF Operating	
				1305 · Tax Sale Fees	-200.00
TOTAL					-200.00
Check	4079	02/23/2018	A. Charpentier Power Systems	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-190.00
TOTAL					-190.00
Check	4080	02/23/2018	Cox Communications	1001 · Navigant GF Operating	
				6202.01 · Telephone	-714.47
TOTAL					-714.47
Check	4081	02/23/2018	Greenwood Emergency Vehicles	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-24.68
TOTAL					-24.68
Check	4082	02/23/2018	ICSC	1001 · Navigant GF Operating	
				6130 · Air Cascade Maintenance	-708.61
TOTAL					-708.61
Check	4083	02/23/2018	Landmark Medical Center	1001 · Navigant GF Operating	
				6906 · Medical Examinations	-971.25
TOTAL					-971.25
Check	4084	02/23/2018	Moore Medical LLC	1001 · Navigant GF Operating	
				6125 · ALS & Medical Supplies	-128.21
				6125 · ALS & Medical Supplies	-401.38
				6125 · ALS & Medical Supplies	-54.71
				6125 · ALS & Medical Supplies	54.00
TOTAL					-530.30
Check	4085	02/23/2018	NAPA Auto Parts	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-38.02
TOTAL					-38.02
Check	4086	02/23/2018	Pawtucket Water Supply -Hydrants	1001 · Navigant GF Operating	
				6215.02 · Hydrant Fees - Pawtucket	-11,732.09
TOTAL					-11,732.09
Check	4087	02/23/2018	Pawtucket Water Supply Board	1001 · Navigant GF Operating	
				6211 · Water Usage Fees	-59.36
TOTAL					-59.36
Check	4088	02/23/2018	Parmelee Poirier & Associates	1001 · Navigant GF Operating	
				2600 · Accrued Expenses	-5,000.00
TOTAL					-5,000.00

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Type	Num	Date	Name	Account	Paid Amount
Check	4089	02/23/2018	VFIS	1001 · Navigant GF Operating	
				1320.01 · Prepaid Expenses-Insurances	-5,467.00
TOTAL					-5,467.00
Check	4090	02/23/2018	Emergency Reporting	1001 · Navigant GF Operating	
				6145 · Reporting Software	-445.67
TOTAL					-445.67
Check	4091	02/23/2018	Verizon Wireless	1001 · Navigant GF Operating	
				6202.02 · Air Cards	-138.11
				6202.02 · Air Cards	-320.08
TOTAL					-458.19
Check	4092	02/23/2018	Firematic Supply Co., Inc.	1001 · Navigant GF Operating	
				6110 · Equipment Purchase & Upgrad...	-1,840.00
TOTAL					-1,840.00
Check	4093	02/23/2018	Shell Fleet Plus	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-654.38
TOTAL					-654.38

Cumberland Fire District

2017-2018 Income & Expense Budget vs. Actual

July 2017 through February 2018

	TOTAL				
	Feb 18	Jul '17 - Feb '18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4000.02 · Tax Revenue 2017	618,638.83	4,949,372.57	7,425,469.00	(2,476,096.43)	66.65%
4001 · Tax Revenue Prior Years	14,667.96	117,339.81	176,000.00	(58,660.19)	66.67%
4003 · Tax Revenue Refund	0.00	0.00	0.00	0.00	0.0%
4007 · NSF Fee Reimbursement Income	0.00	0.00	200.00	(200.00)	0.0%
4010 · Interest Income- Past Due Taxes	2,898.30	43,474.28	35,000.00	8,474.28	124.21%
4015 · Fire Prevention/Plan Review	1,386.00	31,621.00	48,000.00	(16,379.00)	65.88%
4050 · Interest Income General Fund	740.37	5,908.17	8,000.00	(2,091.83)	73.85%
4060 · Interest Income Truck Fund	0.00	29.74	650.00	(620.26)	4.58%
4065 · Interest Income Fire Prevention	0.00	10.55	250.00	(239.45)	4.22%
4070 · Interest Income-Retiremt Health	47.33	456.37	700.00	(243.63)	65.2%
4080 · Interest Income Navigant CD	130.78	843.55	0.00	843.55	100.0%
4103 · Grant Income	0.00	0.00	0.00	0.00	0.0%
4105 · Reimbursed Ins.-Former Employee	5,625.43	25,640.93	33,000.00	(7,359.07)	77.7%
4110 · Miscellaneous Other Income	1,261.48	13,185.83	5,000.00	8,185.83	263.72%
4110.1 · Revenue Rescue Income	0.00	9,082.49	10,000.00	(917.51)	90.83%
4110.2 · Insurance Refund	47,094.28	47,094.28	0.00	47,094.28	100.0%
4110.3 · Detail Reimbursement	0.00	19,721.40	43,000.00	(23,278.60)	45.86%
4110.4 · IOD Ins. Reimbursement	23,014.27	125,127.14	0.00	125,127.14	100.0%
4110.5 · Fire Prevention Reimbursement	0.00	0.00	0.00	0.00	0.0%
4110.6 · MLC Fees	1,800.00	19,500.00	20,000.00	(500.00)	97.5%
4110.7 · RB Battery Reimbursement	199.50	826.50	0.00	826.50	100.0%
4112 · Income Radio Box 2017	0.00	13,555.57	23,000.00	(9,444.43)	58.94%
4114 · Income Radio Box Prior Years	0.00	125.00	0.00	125.00	100.0%
4115 · Tax Sale Fee Income	16,743.08	51,947.58	30,000.00	21,947.58	173.16%
4200 · Sale of Assets	0.00	0.00	0.00	0.00	0.0%
4400 · Appropriation from 1007 RH Fund	0.00	0.00	100,028.00	(100,028.00)	0.0%
Total Income	734,247.61	5,474,862.76	7,958,297.00	(2,483,434.24)	68.79%
Gross Profit	734,247.61	5,474,862.76	7,958,297.00	(2,483,434.24)	68.79%
Expense					
6100 · Vehicle Gas & Oil	4,694.77	27,597.24	35,000.00	(7,402.76)	78.85%
6101 · Vehicle Repair & Maintenance	(10,635.02)	80,844.98	85,000.00	(4,155.02)	95.11%
6110 · Equipment Purchase & Upgrading	1,840.00	20,497.20	40,000.00	(19,502.80)	51.24%
6110.01 · Turnout Gear	1,201.50	6,515.21	10,000.00	(3,484.79)	65.15%
6112 · Equipment Supplies & Repairs	300.85	6,621.80	10,000.00	(3,378.20)	66.22%
6113 · Equip Testing & Certification	833.33	6,666.76	10,000.00	(3,333.24)	66.67%
6120 · Radio Equip Upgrades & Maint	0.00	5,658.95	7,000.00	(1,341.05)	80.84%
6125 · ALS & Medical Supplies	554.86	6,799.47	10,000.00	(3,200.53)	68.0%
6130 · Air Cascade Maintenance	708.61	1,712.42	3,500.00	(1,787.58)	48.93%
6140 · Communications Upgrades	0.00	100.00	0.00	100.00	100.0%
6145 · Reporting Software	445.67	5,747.79	7,000.00	(1,252.21)	82.11%
6150 · Fire Alarm Testing	81.00	704.00	1,500.00	(796.00)	46.93%
6200 · Electricity	3,666.61	24,136.34	39,000.00	(14,863.66)	61.89%
6201 · Gas & Hot Water	3,699.92	11,401.44	15,000.00	(3,598.56)	76.01%
6202.01 · Telephone	714.47	8,405.15	15,000.00	(6,594.85)	56.03%
6202.02 · Air Cards	458.19	3,894.24	5,500.00	(1,605.76)	70.8%
6210 · Sewer Assessment & Usage	251.96	2,137.34	3,500.00	(1,362.66)	61.07%
6211 · Water Usage Fees	59.36	1,310.93	8,000.00	(6,689.07)	16.39%
6215.01 · Hydrant Fees - Cumberland	18,755.83	150,046.68	225,070.00	(75,023.32)	66.67%
6215.02 · Hydrant Fees - Pawtucket	11,732.09	92,405.71	138,000.00	(45,594.29)	66.96%
6301 · Building Supplies & Maint.	2,086.21	25,856.16	25,000.00	856.16	103.43%
6305 · Furnishings	0.00	409.98	2,000.00	(1,590.02)	20.5%
6400.01 · Firefighters Salaries	238,503.85	1,760,698.15	2,863,239.00	(1,102,540.85)	61.49%
6400.02 · EMT Incentive	7,788.26	53,864.02	86,000.00	(32,135.98)	62.63%
6400.03 · OT Wages	101,772.93	783,998.10	575,941.00	208,057.10	136.13%
6400.08 · Holiday Stipend	13,715.88	136,328.24	165,186.00	(28,857.76)	82.53%
6400.09 · Longevity Pay	3,216.70	93,944.62	137,000.00	(43,055.38)	68.57%
6400.10 · Acting Officer Pay	311.55	1,195.65	2,000.00	(804.35)	59.78%
6400.11 · Detail Pay	651.00	15,822.04	15,000.00	822.04	105.48%
6400.12 · Other Salaries	0.00	0.00	20,000.00	(20,000.00)	0.0%
6400.13 · Injured on Duty Salaries	31,629.85	162,993.12	0.00	162,993.12	100.0%

Cumberland Fire District

2017-2018 Income & Expense Budget vs. Actual

July 2017 through February 2018

	TOTAL				
	Feb 18	Jul '17 - Feb '18	Budget	\$ Over Budget	% of Budget
6400.14 · Clothing Allowance	3,900.00	31,200.00	46,800.00	(15,600.00)	66.67%
6400.15 · Education Incentive	500.00	4,000.00	7,000.00	(3,000.00)	57.14%
6401 · Payroll Tax Expense	29,560.71	228,545.59	334,942.00	(106,396.41)	68.23%
6402 · Pension Expense	64,181.33	480,237.43	706,115.00	(225,877.57)	68.01%
6410.01 · Healthcare Insurance	70,655.42	571,130.25	846,200.00	(275,069.75)	67.49%
6410.02 · Healthcare Co-Pays	(10,412.40)	(73,143.62)	(109,994.00)	36,850.38	66.5%
6410.03 · Healthcare Reimb. (HRA) -FF	719.65	27,320.44	40,000.00	(12,679.56)	68.3%
6410.04 · Healthcare -Dental	6,064.55	48,651.45	68,820.00	(20,168.55)	70.69%
6410.05 · Healthcare -Vision	400.00	3,200.00	5,100.00	(1,900.00)	62.75%
6420 · Life Insurance	862.50	6,900.00	10,350.00	(3,450.00)	66.67%
6430 · Education Tuition Cost	0.00	663.00	6,000.00	(5,337.00)	11.05%
6510.01 · Healthcare Insurance -Retirees	11,742.64	84,275.42	122,000.00	(37,724.58)	69.08%
6510.03 · Healthcare Reimb. (HRA)-Retiree	460.54	9,796.00	6,000.00	3,796.00	163.27%
6510.04 · Healthcare -Dental -Retirees	544.29	3,661.87	4,900.00	(1,238.13)	74.73%
6520 · COLA - Retirees	866.67	6,933.32	10,400.00	(3,466.68)	66.67%
6600 · Administrative Salaries	25,660.57	196,007.37	290,475.00	(94,467.63)	67.48%
6605 · District Commissioner Stipends	1,891.68	15,133.34	22,700.00	(7,566.66)	66.67%
6610.01 · Healthcare Insurance -Admin	5,317.84	42,542.72	67,700.00	(25,157.28)	62.84%
6610.02 · Healthcare Co-Pays -Admin	(686.23)	(5,442.47)	(8,300.00)	2,857.53	65.57%
6610.03 · Healthcare Reimb. (HRA)-Admin	0.00	8,897.41	6,500.00	2,397.41	136.88%
6610.04 · Healthcare -Dental -Admin	553.96	4,431.68	6,648.00	(2,216.32)	66.66%
6615 · Payroll Tax Expense -Admin	1,875.90	14,540.72	22,200.00	(7,659.28)	65.5%
6701 · Insurances	25,332.91	197,196.36	336,000.00	(138,803.64)	58.69%
6703.01 · Legal	0.00	8,493.75	20,000.00	(11,506.25)	42.47%
6703.02 · Legal - CBA	950.00	6,925.00	5,000.00	1,925.00	138.5%
6705 · Office Supplies & Expenses	232.88	6,409.97	9,500.00	(3,090.03)	67.47%
6706 · Printing & Postage	124.77	3,021.47	5,000.00	(1,978.53)	60.43%
6707 · Newspaper Advertisements	25.00	838.00	1,500.00	(662.00)	55.87%
6708 · Computer Development Program	7.75	1,384.52	2,500.00	(1,115.48)	55.38%
6709 · Computerized Tax Bills	1,125.00	9,000.00	13,500.00	(4,500.00)	66.67%
6710 · External Accounting Fees	2,120.00	15,453.33	20,000.00	(4,546.67)	77.27%
6711 · Fire Chief Expenses	366.53	764.18	1,500.00	(735.82)	50.95%
6712 · Fire Prevention Offset	0.00	0.00	1,000.00	(1,000.00)	0.0%
6713 · Grants - Matching Funds	0.00	0.00	5,000.00	(5,000.00)	0.0%
6714 · Payroll Processing Fees	707.60	5,423.30	12,000.00	(6,576.70)	45.19%
6715 · Professional Fees	0.00	140.00	2,000.00	(1,860.00)	7.0%
6716 · Videographer	0.00	1,770.00	2,500.00	(730.00)	70.8%
6720 · Abatements	0.00	14.74	20,000.00	(19,985.26)	0.07%
6725 · Tax Sale Fee	154.00	24,337.42	30,000.00	(5,662.58)	81.13%
6730 · Bank Service Fee	15.00	120.00	100.00	20.00	120.0%
6735 · IRS HRA Fee	0.00	0.00	0.00	0.00	0.0%
6800 · Affiliated Fire Associations	0.00	783.90	750.00	33.90	104.52%
6801 · Call Firefighters Stipends	0.00	0.00	1,000.00	(1,000.00)	0.0%
6905.01 · Drills & Training	0.00	7,365.00	5,000.00	2,365.00	147.3%
6905.02 · FP & EMS Training	0.00	899.80	3,000.00	(2,100.20)	29.99%
6906 · Medical Examinations	971.25	2,688.50	5,500.00	(2,811.50)	48.88%
6907 · Employee Support Health&Welfare	0.00	0.00	3,800.00	(3,800.00)	0.0%
6908 · Professional Development	0.00	300.00	500.00	(200.00)	60.0%
7010 · Contingency	74.50	3,583.04	9,000.00	(5,416.96)	39.81%
7020 · Sick Time Payout	0.00	6,370.84	5,000.00	1,370.84	127.42%
7030 · Spec. Fund Radio Box Alarm	851.57	5,430.88	7,500.00	(2,069.12)	72.41%
7040 · Spec. Fund Fire Prevention Exp	30.38	12,424.98	18,000.00	(5,575.02)	69.03%
7050 · Tax - Legal & Collection Fees	34.82	197.60	1,000.00	(802.40)	19.76%
7080 · Interest Expense-L-1 Truck Loan	432.08	3,126.10	0.00	3,126.10	100.0%
7305 · Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
7310 · Capital Improvements	0.00	15,725.67	90,000.00	(74,274.33)	17.47%
8000 · General Reserve Account	0.00	0.00	149,155.00	(149,155.00)	0.0%
8010 · Station Building Fund	0.00	900.00	90,000.00	(89,100.00)	1.0%
8100 · Actuarial Study of Retiree HC	0.00	0.00	10,000.00	(10,000.00)	0.0%
Total Expense	687,255.89	5,548,884.00	7,958,297.00	(2,409,413.00)	69.73%
Net Ordinary Income	46,991.72	(74,021.24)	0.00	(74,021.24)	100.0%
Net Income	46,991.72	(74,021.24)	0.00	(74,021.24)	100.0%

Cumberland Fire District

Trial Balance

As of February 28, 2018

	Feb 28, 18	
	Debit	Credit
1001 · Navigant GF Operating	163,749.17	
1002 · FNB HRA Checking	6,705.76	
1003 · FNB HRA Savings	0.00	
1004 · FNB Fire Prevention	62,625.09	
1005 · Navigant Savings MM	600,882.85	
1007 · FNB Retiree HealthCare Fund	257,119.46	
1008 · FNB Truck Fund	40.03	
1009 · FNB FP Savings	16.76	
1010 · Navigant Comm/Training	91,576.95	
1011 · Navigant CD	106,143.55	
1020 · CMEFCU - Comm/Training Acct	0.00	
1025 · CFD Checking/Savings	0.00	
1026 · CHFD Checking/Savings	0.00	
1027 · NCFD Checking/Savings	0.00	
1028 · VFFD Checking/Savings	0.00	
1140 · Tax Receivable 2004 & prior	0.00	
1170 · Tax Receivable 2008 & prior	0.00	
1175 · Tax Receivable 2009	0.00	
1180 · Tax Receivable 2010	0.00	
1185 · Tax Receivable 2011	0.00	
1190 · Tax Receivable 2012	0.00	
1195 · Tax Receivable 2013	0.00	
1200 · Tax Receivable 2014	0.00	
1205 · Tax Receivable 2015 & Prior	0.00	
1210 · Tax Receivable 2016 & Prior	32,287.83	
1215 · Tax Receivable 2017	916,325.69	
1300 · Collection/Returned CK Fees	165.00	
1305 · Tax Sale Fees	35,257.78	
1310 · Radio Box Fees	1,800.00	
1311 · FF Detail Receivable	600.60	
1312 · Fire Prevention Fees	30.00	
1313 · Misc Fire Prevention Receivable	256.50	
1315 · Misc. Accounts Receivable	456.48	
1316 · MLC Receivable	0.00	
1320 · Prepaid Expenses	0.00	
1320.01 · Prepaid Expenses-Insurances	102,601.64	
1320.02 · Prepaid Expenses-Hydrant Fees	74,023.32	
1320.03 · Prepaid Expenses-COLA	3,378.36	
1320.04 · Prepaid Expenses-Clothing Allow	11,550.00	
1320.05 · Prepaid Expenses-Tax Sale Fees	53,483.58	
1320.06 · Prepaid Expenses-Comp Tx Bills	2,354.18	
1320.07 · Prepaid Expenses-Audit/Acct Fee	0.00	
1320.08 · Prepaid Expenses-Comm Stipends	0.00	
1320.09 · Prepaid Expenses-Educ Incentive	2,000.00	
1320.10 · Prepaid Expenses-Equip Testing	1,489.49	
1320.11 · Pepaid Expenses-Radio Box Fund	3,406.28	
1320.12 · Prepaid Expense-Turnout Gear	4,806.00	
1321 · Deferred Expense	0.00	
1400 · Land	779,800.00	
1500 · Buildings & Improvements	1,541,935.09	
1505 · Vehicles & Equipment	3,163,276.76	
1506 · Radio Equipment	76,354.12	
1510 · Fire Prevention Equipment	551,383.84	
1515 · Office Equipment	12,021.87	
1520 · Furniture and Fixtures	17,022.90	
1600 · Accumulated Depreciation		4,467,717.00
1050 · Petty Cash-Tax Collector	750.00	
1055 · Petty Cash Fire Chief	500.00	
2000 · Accounts Payable	0.00	
2000.01 · Accounts Payable 2016	0.00	
2005 · Accrued Payroll at FYE		76,929.00
2010 · Payroll Taxes SS/MED	0.00	
2011 · Payroll Tax FED W/H	34.54	
2012 · Payroll Tax ST W/H	0.00	
2013 · Payroll Tax SDI WH		230.74
2015 · Union Dues WH	0.00	
2020.1 · State Pension WH EE 414H (VF1)	0.00	
2020.2 · State Pension WH EE 414H (CF2)	0.00	
2020.3 · State Pension WH EE 414H (CH4)	0.00	

Cumberland Fire District

Trial Balance

As of February 28, 2018

	Feb 28, 18	
	Debit	Credit
2020.4 · State Pension WH EE 414H (NC5)	0.00	
2025.1 · 457(b) W/H AMI	0.00	
2025.2 · 457(b) W/H Nationwide	0.00	
2026 · AFLAC		1,291.31
2027.2 · Garnishment WH (CF2)	0.00	
2027.3 · Garnishment WH (CH4)	0.00	
2027.4 · Garnishment WH (NC5)	0.00	
2028 · P & F Insurance Assoc.		162.68
2035 · CMEFCU - SAVINGS	0.00	
2250 · Deferred Tax Revenue 2015/2016		5,998.00
2251 · Deferred Taxes 2016 & prior		39,473.24
2252 · Deferred Tax Revenue 2017-2018		2,473,649.43
2253 · Deferred Tax Revenue 2018-2019		7,044.04
2280 · Misc Other Deferred Revenue		1,775.00
2281 · Deferred Tax Sale Fee Income		94,784.67
2285 · Deferred Radio Box Income		10,994.43
2505 · Notes Payable - NCFD Truck Loan	0.00	
2510 · Notes Payable - L-1 Truck Loan		89,752.95
2520.1 · ACC. Retirement (ER)(VF1)	0.00	
2520.2 · ACC. Retirement (ER)(CF2)	0.00	
2520.3 · ACC. Retirement (ER)(CH4)	0.00	
2520.4 · ACC. Retirement (ER)(NC5)	0.00	
2600 · Accrued Expenses	3,558.33	
2700 · Accrued 2016 Tax Revenue	0.00	
2700.01 · Accrued Tax Revenue 2017	0.00	
2705 · Accrued 2016 Radio Box Income	0.00	
2705.01 · Accrued Radio Box Income 2017	0.00	
3200 · Unrestricted Net Assets	236,943.92	
3300 · Fund Balance transfer from Old		1,722,932.47
4000.02 · Tax Revenue 2017		4,949,372.57
4001 · Tax Revenue Prior Years		117,339.81
4003 · Tax Revenue Refund	0.00	
4007 · NSF Fee Reimbursement Income	0.00	
4010 · Interest Income- Past Due Taxes		43,474.28
4015 · Fire Prevention/Plan Review		31,621.00
4050 · Interest Income General Fund		5,908.17
4060 · Interest Income Truck Fund		29.74
4065 · Interest Income Fire Prevention		10.55
4070 · Interest Income-Retiremt Health		456.37
4080 · Interest Income Navigant CD		843.55
4105 · Reimbursed Ins.-Former Employee		25,640.93
4110 · Miscellaneous Other Income		13,185.83
4110.1 · Revenue Rescue Income		9,082.49
4110.2 · Insurance Refund		47,094.28
4110.3 · Detail Reimbursement		19,721.40
4110.4 · IOD Ins. Reimbursement		125,127.14
4110.6 · MLC Fees		19,500.00
4110.7 · RB Battery Reimbursement		826.50
4112 · Income Radio Box 2017		13,555.57
4114 · Income Radio Box Prior Years		125.00
4115 · Tax Sale Fee Income		51,947.58
6100 · Vehicle Gas & Oil	27,597.24	
6101 · Vehicle Repair & Maintenance	80,844.98	
6110 · Equipment Purchase & Upgrading	20,497.20	
6110.01 · Turnout Gear	6,515.21	
6112 · Equipment Supplies & Repairs	6,621.80	
6113 · Equip Testing & Certification	6,666.76	
6120 · Radio Equip Upgrades & Maint	5,658.95	
6125 · ALS & Medical Supplies	6,799.47	
6130 · Air Cascade Maintenance	1,712.42	
6140 · Communications Upgrades	100.00	
6145 · Reporting Software	5,747.79	
6150 · Fire Alarm Testing	704.00	
6200 · Electricity	24,136.34	
6201 · Gas & Hot Water	11,401.44	
6202.01 · Telephone	8,405.15	
6202.02 · Air Cards	3,894.24	
6210 · Sewer Assessment & Usage	2,137.34	
6211 · Water Usage Fees	1,310.93	

Cumberland Fire District

Trial Balance

As of February 28, 2018

	Feb 28, 18	
	Debit	Credit
6215.01 · Hydrant Fees - Cumberland	150,046.68	
6215.02 · Hydrant Fees - Pawtucket	92,405.71	
6301 · Building Supplies & Maint.	25,856.16	
6305 · Furnishings	409.98	
6400.01 · Firefighters Salaries	1,760,698.15	
6400.02 · EMT Incentive	53,864.02	
6400.03 · OT Wages	783,998.10	
6400.08 · Holiday Stipend	136,328.24	
6400.09 · Longevity Pay	93,944.62	
6400.10 · Acting Officer Pay	1,195.65	
6400.11 · Detail Pay	15,822.04	
6400.12 · Other Salaries	0.00	
6400.13 · Injured on Duty Salaries	162,993.12	
6400.14 · Clothing Allowance	31,200.00	
6400.15 · Education Incentive	4,000.00	
6401 · Payroll Tax Expense	228,545.59	
6402 · Pension Expense	480,237.43	
6410.01 · Healthcare Insurance	571,130.25	
6410.02 · Healthcare Co-Pays		73,143.62
6410.03 · Healthcare Reimb. (HRA) -FF	27,320.44	
6410.04 · Healthcare -Dental	48,651.45	
6410.05 · Healthcare -Vision	3,200.00	
6420 · Life Insurance	6,900.00	
6430 · Education Tuition Cost	663.00	
6510.01 · Healthcare Insurance -Retirees	84,275.42	
6510.03 · Healthcare Reimb. (HRA)-Retiree	9,796.00	
6510.04 · Healthcare -Dental -Retirees	3,661.87	
6520 · COLA - Retirees	6,933.32	
6600 · Administrative Salaries	196,007.37	
6605 · District Commissioner Stipends	15,133.34	
6610.01 · Healthcare Insurance -Admin	42,542.72	
6610.02 · Healthcare Co-Pays -Admin		5,442.47
6610.03 · Healthcare Reimb. (HRA)-Admin	8,897.41	
6610.04 · Healthcare -Dental -Admin	4,431.68	
6615 · Payroll Tax Expense -Admin	14,540.72	
6701 · Insurances	197,196.36	
6703.01 · Legal	8,493.75	
6703.02 · Legal - CBA	6,925.00	
6705 · Office Supplies & Expenses	6,409.97	
6706 · Printing & Postage	3,021.47	
6707 · Newspaper Advertisements	838.00	
6708 · Computer Development Program	1,384.52	
6709 · Computerized Tax Bills	9,000.00	
6710 · External Accounting Fees	15,453.33	
6711 · Fire Chief Expenses	764.18	
6714 · Payroll Processing Fees	5,423.30	
6715 · Professional Fees	140.00	
6716 · Videographer	1,770.00	
6720 · Abatements	14.74	
6725 · Tax Sale Fee	24,337.42	
6730 · Bank Service Fee	120.00	
6800 · Affiliated Fire Associations	783.90	
6905.01 · Drills & Training	7,365.00	
6905.02 · FP & EMS Training	899.80	
6906 · Medical Examinations	2,688.50	
6908 · Professional Development	300.00	
7010 · Contingency	3,583.04	
7020 · Sick Time Payout	6,370.84	
7030 · Spec. Fund Radio Box Alarm	5,430.88	
7040 · Spec. Fund Fire Prevention Exp	12,424.98	
7050 · Tax - Legal & Collection Fees	197.60	
7080 · Interest Expense-L-1 Truck Loan	3,126.10	
7310 · Capital Improvements	15,725.67	
8010 · Station Building Fund	900.00	
TOTAL	14,546,183.81	14,546,183.81



Kenneth A. Finlay
Chief of Department
kfinlay@cumberlandfire.org

CUMBERLAND FIRE DISTRICT

Headquarters Station Four
3502 Mendon Road • Cumberland, RI 02864
Phone: 401-658-0544 Fax: 401-658-2198
www.cumberlandfire.org

CHIEFS REPORT FOR FEBRUARY 2018

Board of Commissioners
Cumberland Fire District
March 19, 2018

Board Members;

Attached are the monthly reports of activity for the month of February, 2018. The run report shows 346 response calls for the month and broken down by category. I have also attached, as requested, the hours of service report and the manhour report for your review.

I am in the mid-stage review of the FY 19 budget, and plan on meeting with the finance subcommittee within the coming weeks. I have asked for early submission of premium costs from all providers to formulate a closer projection of cost. All policies that can be amended are being looked at for advantages.

The equipment that was damaged beyond repair at the Mill St. Fire December 28, 2017, has been covered through VFIS, and replacement gear has been ordered.

I intend on submitting a SAFER grant for staffing through the AFG program. The submission does not mean we automatically have to accept the grant, and in this grant the conditions change with each award. The submission, if approved will then be returned with the operating conditions and we will decide at that point whether to move forward or not.

Sincerely,

Chief Kenneth A. Finlay
Cumberland Fire Department

Cumberland Fire Dept.

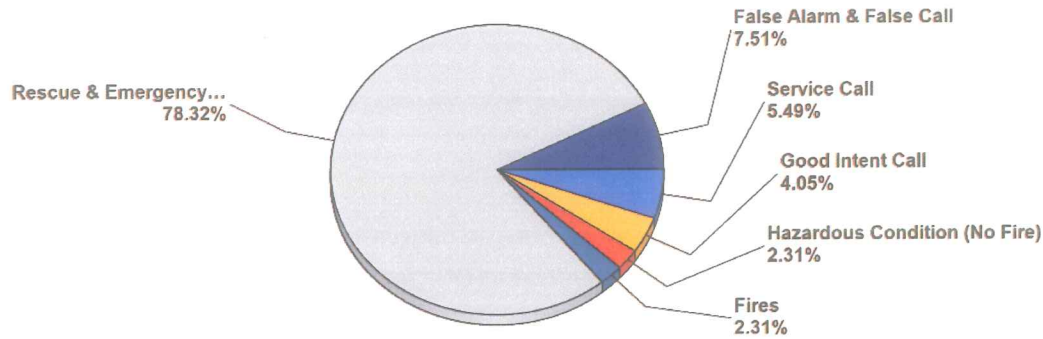
Cumberland, RI

This report was generated on 3/9/2018 11:06:30 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2018 | End Date: 02/28/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	2.31%
Rescue & Emergency Medical Service	271	78.32%
Hazardous Condition (No Fire)	8	2.31%
Service Call	19	5.49%
Good Intent Call	14	4.05%
False Alarm & False Call	26	7.51%
TOTAL	346	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.29%
111 - Building fire	1	0.29%
113 - Cooking fire, confined to container	3	0.87%
118 - Trash or rubbish fire, contained	1	0.29%
131 - Passenger vehicle fire	1	0.29%
162 - Outside equipment fire	1	0.29%
311 - Medical assist, assist EMS crew	16	4.62%
321 - EMS call, excluding vehicle accident with injury	235	67.92%
322 - Motor vehicle accident with injuries	8	2.31%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.29%
324 - Motor vehicle accident with no injuries.	10	2.89%
362 - Ice rescue	1	0.29%
412 - Gas leak (natural gas or LPG)	3	0.87%
424 - Carbon monoxide incident	1	0.29%
440 - Electrical wiring/equipment problem, other	1	0.29%
442 - Overheated motor	1	0.29%
444 - Power line down	2	0.58%
511 - Lock-out	6	1.73%
520 - Water problem, other	1	0.29%
522 - Water or steam leak	1	0.29%
550 - Public service assistance, other	4	1.16%
551 - Assist police or other governmental agency	1	0.29%
552 - Police matter	1	0.29%
553 - Public service	2	0.58%
554 - Assist invalid	2	0.58%
561 - Unauthorized burning	1	0.29%
600 - Good intent call, other	1	0.29%
611 - Dispatched & cancelled en route	10	2.89%
622 - No incident found on arrival at dispatch address	2	0.58%
651 - Smoke scare, odor of smoke	1	0.29%
730 - System malfunction, other	1	0.29%
731 - Sprinkler activation due to malfunction	1	0.29%
733 - Smoke detector activation due to malfunction	2	0.58%
734 - Heat detector activation due to malfunction	1	0.29%
735 - Alarm system sounded due to malfunction	1	0.29%
736 - CO detector activation due to malfunction	4	1.16%
740 - Unintentional transmission of alarm, other	2	0.58%
741 - Sprinkler activation, no fire - unintentional	1	0.29%
743 - Smoke detector activation, no fire - unintentional	9	2.60%
745 - Alarm system activation, no fire - unintentional	3	0.87%
746 - Carbon monoxide detector activation, no CO	1	0.29%
TOTAL INCIDENTS:	346	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Cumberland Fire Dept.

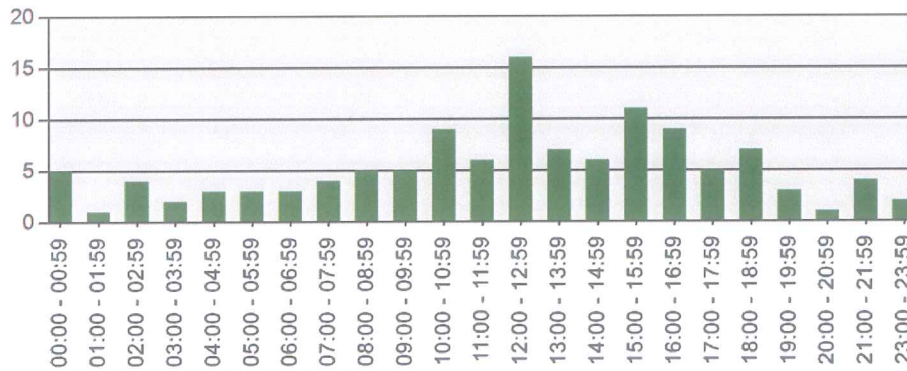
Cumberland, RI

This report was generated on 3/9/2018 11:04:47 AM



Incidents by Hour for Zone for Date Range

Zone: All Zones | Start Date: 02/01/2018 | End Date: 02/28/2018



TIME	COUNT
00:00 - 00:59	5
01:00 - 01:59	1
02:00 - 02:59	4
03:00 - 03:59	2
04:00 - 04:59	3
05:00 - 05:59	3
06:00 - 06:59	3
07:00 - 07:59	4
08:00 - 08:59	5
09:00 - 09:59	5
10:00 - 10:59	9
11:00 - 11:59	6
12:00 - 12:59	16
13:00 - 13:59	7
14:00 - 14:59	6
15:00 - 15:59	11
16:00 - 16:59	9
17:00 - 17:59	5
18:00 - 18:59	7

Only REVIEWED incidents included

TIME	COUNT
19:00 - 19:59	3
20:00 - 20:59	1
21:00 - 21:59	4
23:00 - 23:59	2

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 9

Page # 2

Cumberland Fire Dept.

Cumberland, RI

This report was generated on 3/9/2018 11:09:42 AM



Total Manhours per Activity Code for Date Range

StartDate: 02/01/2018 | EndDate: 02/28/2018

ACTIVITY CODE	# DAYBOOK ITEMS	# PEOPLE	HOURS	MANHOURS	% TOTAL TIME
AC - Apparatus Check, Routine	37	94	62.53	170.29	2.45%
Admin - Administrative Duties	3	5	5.00	7.00	0.10%
AF - Fueled Apparatus	34	92	11.93	32.95	0.47%
AW - Apparatus Washed	25	69	12.58	32.74	0.47%
EPI - Equipment Placed In Service	6	14	4.25	10.25	0.15%
FPE - Fire prevention/ education	3	7	1.58	4.08	0.06%
G - General Information	48	111	153.07	194.21	2.79%
HW - Station Chores	58	171	31.79	95.37	1.37%
Insp - Inspection	3	5	4.00	6.00	0.09%
IOD - Injured On Duty	2	4	0.83	2.33	0.03%
MA - Maintenance	16	46	10.23	30.69	0.44%
On Duty - Platoon On Duty	132	341	2361.00	6333.50	90.99%
OT - Overtime Filled	3	3	0.67	0.67	0.01%
Train - Training Activity	2	15	4.50	40.50	0.58%
TOTAL	372	977	2663.96	6960.58	

1 Memorial Day
2 July 4th
3 VJ Day
4 Labor Day
5 Columbus Day
6 Veteran's Day
7 Thanksgiving Day
8 Day after Thanksgiving
9 Christmas Day

- If the holiday falls on a Saturday, the preceding Friday shall be taken; if the holiday falls on a Sunday, the following Monday shall be taken
- 7 hours will be paid for each holiday for full-time employees
- 3.5 hours will be paid for each holiday for part-time employees

HEALTH AND DENTAL BENEFITS

All full-time employees shall be provided health and dental coverage on a co-pay basis for each employee's single or family health care. The co-pay amount shall be equal to the firefighter co-pay as outlined in the CBA. The fire district shall administer through Blue Cross a \$2,000 (individual) and \$4,000 (family) annual deductible applicable to all covered healthcare services, fully funded by the fire district.

BEREAVEMENT

All full-time employees shall be entitled to a maximum of 3 consecutive work days off for death of a member of the immediate family. The day of the funeral must be one of the 3 days. Scheduled days off and holidays will not count toward the 3 consecutive days or the day of the funeral. Leave may also be granted in the case of death of relatives other than the immediate family for a maximum of 1 day to permit attendance at the funeral, subject to the approval of the Chief or other direct supervisor.

MATERNITY LEAVE (reserved)

Voted on this 28th day of November, 2017

Cynthia Ouellette, Chairperson

PASSED:

YAY: NAY:

1 **FC-R-2018-06**
2 **CUMBERLAND FIRE DISTRICT**
3 **Resolution**

4
5 **RESOLUTION:** Hiring Diane Karolyshyn as a part-time finance director at an
6 annual salary of \$15,000.00.

7
8 **WHEREAS:** The Cumberland Fire Committee is in need of services of a
9 permanent municipal finance professional.

10
11 **WHEREAS:** The Cumberland Fire Committee has determined that services for
12 this position will require 20-30 hours per month.

13
14 **WHEREAS:** Diane Karolyshyn is uniquely qualified to fill this position, as she has
15 been the full-time finance director for the past two years.

16
17 **WHEREAS:** Ms. Karolyshyn will be paid in 12 equal monthly installments as a
18 part-time employee of the district.

19
20 **BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

21
22 **RESOLVED:**

23
24 Section 1. The Cumberland Fire Committee hereby hires Diane Karolyshyn
25 as finance director at an annual salary of \$15,000.00 for 20-30 hours per
26 month.

27
28 Date adopted: March 27, 2018

29
30
31
32 _____
Cynthia Ouellette, Chairperson

33
34
35 **PASSED:**

36 **YAY:** **NAY:**

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WHEREAS: The Cumberland Fire Committee is in need a tax office supervisor.

WHEREAS: The position was posted in the Valley Breeze, RI Tax Collectors website, and RI Government Finance Officers Association website, and an interview committee consisting of Commissioner Santoro, Diane Karolyshyn, and Dennis Finlay interviewed 7 candidates for the position.

WHEREAS: The interview committee recommends Ms. Burbank for the position.

WHEREAS: Ms. Burbank will work a 35-hour week and will otherwise be provided benefits in accordance with CFD Resolution 2017-35.

BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED:

Section 1. The Cumberland Fire Committee hereby hires Donna Burbank as tax office supervisor at an annual salary of \$39,130 for a 35-hour work week and will be provided benefits in accordance with CFD Resolution 2017-35.

Date adopted: March 27, 2018

Cynthia Ouellette, Chairperson

PASSED:
YAY: NAY:

1 **FC-R-2018-08**
2 **CUMBERLAND FIRE COMMITTEE**
3 **Resolution**
4

5 **RESOLUTION:** Amending the By-laws to require one annual tax payment
6

7 **WHEREAS:** The Cumberland Fire Committee desires to remove the quarterly
8 payment option and require that all taxes are paid when due in one payment.
9

10 **BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
11

12 **RESOLVED:**
13

14 Section VI entitled "Taxes" is hereby amended at Sections 3 and 4 as follows:
15

16 **SECTION 3 – Collection of Taxes**

17 The date upon which taxes assessed for any one (1) year shall become due and
18 payable on the fifteenth (15th) of July. ~~If the first installment or any succeeding~~
19 ~~installment of taxes is not paid by the last date of the respective unpaid balance period~~
20 ~~or periods as the occur, then the whole tax or remaining unpaid balance of the taxes, as~~
21 ~~the case may be, shall immediately become due and payable and carry until collected a~~
22 ~~penalty at the rate of fourteen (14%) per annum. However, said tangible personal~~
23 ~~property and real estate taxes may be paid in quarterly installments, as follows:~~

- 24 a) ~~The first installment of twenty five percent (25%) on or before the fifteenth~~
25 ~~(15th) day of July.~~
26 b) ~~The second installment of twenty five percent (25%) on or before the fifteenth~~
27 ~~(15th) day of October.~~
28 c) ~~The third installment of twenty five percent (25%) on or before the fifteenth~~
29 ~~(15th) day of January.~~
30 d) ~~The fourth and final installment of twenty five percent (25%) on or before the~~
31 ~~fifteenth (15th) day of April.~~
32 e) Each installment of taxes, ~~if~~ paid within five (5) business days of the each
33 installment due date, the account will be free from any charge of interest.
34 f) ~~All tangible personal property and real estate bills totaling one hundred dollars~~
35 ~~(\$100.00) or less for the year, will be due in full on or before the fifteenth~~
36 ~~(15th) day of July.~~

g) Any of said taxes not paid on or before the twentieth (20th) day of July, shall be collected by levy upon sale of the real estate upon which it is assessed or by other due process of law.

h) There shall be a minimum bill calculated of twenty-five dollars (\$25.00).

SECTION 4 – Delinquent installments

No amounts received for taxes shall be applied to any current ~~installment amounts due~~ until all previous ~~installments of taxes~~ amounts due have been paid.

Interest of 14% will accrue on the total unpaid balance.

Amounts received shall be applied to interest and fees first, before applying to taxes due.

Interest of one dollar (\$1.00) or less may be adjusted to zero, only if all taxes have been paid in full and the result balance will be zero.

Date adopted: March 27, 2018

Cynthia Ouellette, Chairperson

PASSED:

YAY: NAY:

CUMBERLAND FIRE DISTRICT

RESOLUTION: AUTHORIZING THE CUMBERLAND FIRE
DISTRICT TO ISSUE TAX ANTICIPATION NOTES

SECTION 1. Pursuant to Section 5 of Chapter 505 of the Public Laws of 2013, entitled “An Act Relating to the Consolidation of the Cumberland, North Cumberland, Cumberland Hill and Valley Falls Fire Districts Into the Cumberland Fire District” and Rhode Island General Laws Section 45-12-4 as far as applicable, in addition to authority previously granted, the Cumberland Fire Committee hereby authorizes the Finance Director and the Chairperson acting on behalf of the District, from time to time to issue up to \$500,000 interest bearing notes in anticipation of the receipt of the proceeds of the annual tax assessed or to be assessed upon the taxable property within the District as of December 31, 2016 for the fiscal year July 1, 2017 to June 30, 2018 for the purpose of providing funds for the payment of the current liabilities and expenses of said District. The notes shall be signed by the manual or facsimile signature of the Finance Director and the Chairperson.

SECTION 2. The annual operating budget of the District for FY ending June 30, 2018 is \$7,958,297.00 and the amount of outstanding accumulated debt of the District is \$88,226.67.

SECTION 2. The manner of sale, amount, denominations, maturities, conversion or registration privileges, dated dates, due dates, interest rates, medium of payment and other terms, conditions and details of the notes authorized hereunder shall be fixed by the Finance Director and the Chairperson.

SECTION 3. The Finance Director, with the approval of the Chairperson, is hereby authorized to execute and deliver such other documents and to take such other action as may be necessary or desirable to effectuate the borrowings of the District authorized herein.

SECTION 4. The Finance Director and the Chairperson are hereby authorized and instructed to take all actions, on behalf of the District, necessary to ensure that the interest on the notes will be excludable from gross income for federal income tax purposes and to refrain from any action which would cause interest on the notes to become subject to federal income taxes.

1 **FC-R-2018-10**

2 **CUMBERLAND FIRE DISTRICT**

3 **Resolution**

4

5 **RESOLUTION:** Authorizing the Chairwoman, Cynthia Ouellette to engage Shechtman

6 Halperin Savage, LLP as bond counsel for TANs

7

8 **WHEREAS:** The Cumberland Fire Committee is in need of bond counsel in order to issue a tax

9 anticipation note for FY 18.

10

11 **WHEREAS:** The need for TANs has recently been brought to the attention of the Chairwoman

12 and the Cumberland Fire Committee.

13

14 **WHEREAS:** The Chairwoman, Cynthia Ouellette has authorized Shechtman Halperin Savage,

15 LLP to begin work under the emergency provisions of the by-laws.

16

17 **WHEREAS:** The attorneys at Shechtman Halperin Savage, LLC have assisted the former

18 Cumberland Fire District (before the merger of the districts) with TANs

19

20 **WHEREAS:** It is most cost-effective to engage the services of an attorney who has previously

21 assisted the fire district with TANs

22

23 **BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

24

25 **RESOLVED:**

26

27 Section 1. The Chairwoman is authorized to engage the law firm of Shechtman Halperin

28 Savage, LLP to provide legal services relative to issuance of tax anticipation notes, in an

29 amount not to exceed Four Thousand Dollars (\$4,000.00)

30

31 Date adopted: March 27, 2018

32

33

34 _____

35 Cynthia Ouellette, Chairperson

36

37 PASSED:

38 YAY: NAY:

SECTION 5. This resolution shall take effect upon its passage.

Date adopted: March 27, 2018

Cynthia Ouellette, Chairperson

PASSED:

YAY:_____ NAY:_____