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FC-R-2015-03

CUMBERLAND FIRE DISTRICT

RESOLUTION: Organization of records

BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:

WHEREAS: The CFD currently has 3 Treasurers, 3 Tax Collectors and one person with dual offices.

WHEREAS: In the past operations it was approved to remove records from the main office of each district

WHEREAS: The CFD needs to collect, organize and certify both financial and tax records.

WHEREAS: The CFD has established the headquarters of the CFD be at Station 4.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED: The CFD is requiring that all Treasurers and Tax Collectors collect and allow all records, for which they are responsible, to be transported from their respective stations to headquarters.

RESOLVED: The Tax Collectors and Treasurer are responsible to relocate from any remote location any and all records that are not current stored in their respective stations.

RESOLVED: That the Chief of the department will provide assistance in transporting the records from the respective stations to station 4. This would not include the relocation from remote locations.


RESOLVED: That this requested be completed by Saturday January 17, 2015

NC Treasurer is allowed to January 24, 2015. Chief Finlay to help move records from Mr. Murray's home to HQ>

Approved this 13th day of January, 2015



Bruce A. Lemois, Chairman



Debra Auclair, Clerk

Passed 7-0