

Cumberland Fire District

Headquarters @ Station Four

3502 Mendon Road Cumberland, RI 02864 401.658.0544

www.cumberlandfire.org

Established
November 10, 2014

AGENDA

REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT

August 22, 2017 7:00 pm

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER JR. TOWN COUNCIL CHAMBERS
45 BROAD STREET, CUMBERLAND RI**

1. CALL TO ORDER AND ROLL CALL
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. GENERAL ANNOUNCEMENTS
 - a. Presentation of Life Saving Awards
 - b. Swearing in of Probationary Fire Fighter
4. CONSENT AGENDA
 - a. Approval of minutes from 07/25/2017
5. COMMUNICATIONS
6. OLD BUSINESS
 - a. Review and discuss Cumberland Fire District By-Laws Draft
7. NEW BUSINESS
 - a. Finance Reports
 - I. July 2017
 - b. Chief's Report
 - I. July 2017
 - II. Activities related to State owned land
 - c. FC-R-2017-24 Authorizing the Finance Director to abate \$3,682.44 for the months of June and July, 2017
8. PUBLIC INPUT
9. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Head Quarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site

Cumberland Town Hall (45 Broad Street)
Cumberland Fire Department HQ (3502 Mendon
Road) Posted a minimum of 48 hours prior to
meeting

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

Fire Committee

*Cynthia Ouellette
Chair*

*Ronald Champagne
Vice-Chair*

Robert Archambault

Timothy Hogan

Dana Jones

Paul Santoro

James Scullin

*Kenneth Finlay
Chief of the Department*

Station One
555 High Street
401.722.5992

Station Two
1530 Mendon Road
401.333.1421

Station Five
50 Arnold Mills Road
401.333.2244

*Kelley Morris
General Counsel*

*Diane Karolyshyn
Finance Director*

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**PROPOSED MINUTES
OF THE REGULAR MEETING OF THE
CUMBERLAND FIRE DISTRICT**

JULY 25, 2017

7:00 PM

**CUMBERLAND TOWN HALL
EVERETT "MOE" BONNER COUNCIL CHAMBERS
45 BROAD STREET
CUMBERLAND, RI 02864**

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1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chairperson Ouellette.

Present were Commissioners Jones, Archambault, Hogan, Scullin and Chairperson Ouellette. Commissioners Santoro and Champagne were excused..

Also present were Solicitor Morris, Deputy Feather and Finance Director Diane Karolyshyn.

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2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

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3. GENERAL ANNOUNCEMENTS

Chairperson Ouellette announced the purchase of a new fire truck. She reported that for the record, Chief Finley was authorized to spend no more than \$400,000.00 for the purchase, but in fact he negotiated a \$380,00.00 purchase price.

Commissioner Scullin mentioned that a longtime volunteer and former tax collector at the Valley Falls Station, *Joseph Doris* passed away.

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4. CONSENT AGENDA

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a. Approval of Minutes from June 27, 2017.

Motion to accept is made by Commissioner Archambault.
Commissioner Jones seconds the motion to accept.

42 No discussion. Motion passes 5-0 approved.

43 b. Approval of Minutes from July 11, 2017.

44 Motion to accept is made by Commissioner Archambault.
45 Commissioner Hogan seconds the motion to accept. No
46 discussion. Motion passes 5-0 approved.

47 c. Discussion of Cumberland Fire District By-Laws. Motion to discuss
48 the By-Laws is made by Commissioner Hogan. Commissioner
49 Archambault seconds the motion.

50 Commissioner Jones gives a brief overview and presents the By-
51 Laws for review. He asks to have the vote for approval of the By-
52 Laws at the next monthly Fire District meeting.

53 Chairperson Ouellette mentions that she has a few items she would
54 like to address and that she noticed some typos. Commissioner
55 Jones asks Finance Director Diane Karolyshyn to point out the
56 typos and make the appropriate changes. Finance Director Diane
57 Karolyshyn responds that on Page 5, line 34 and on Page 6, line
58 26, it states Town Council where it should read Fire Committee.
59 Chairperson Ouellette states that it will be put on the next Agenda.

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61 **5. COMMUNICATIONS**

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63 No communications.

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65 **6. OLD BUSINESS**

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67 **7. NEW BUSINESS**

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69 a. Finance Report of June 2017. Finance Director, Diane Karolyshyn
70 states that there was a year-end loss of over \$300,000.00, which
71 was due to overtime from injury on duty. Solicitor Morris asks if
72 there was an increase in this year's budget for overtime.
73 Chairperson Ouellette asks for an overtime analysis.
74 Commissioner Scullin asks the Finance Director if the IOD overtime
75 is balanced off with reimbursements from the insurance company,
76 VFIS. Chairperson Ouellette asks the Finance Director for a
77 monthly breakdown of the overtime, vacation sick time, and injury.

78 Finance Director Karolyshyn mentions the terms of the truck loan.
79 They were able to secure a passbook loan from Navigant Credit
80 Union where they borrowed against their own funds. \$280,000.00
81 came from the existing truck fund, and the remaining \$100,000 was

borrowed from the fire prevention savings account at a rate of 5.5% for 5 years. The account is earning 1.25% on the CD. The monthly payments will be \$1,910.45 for 5 years.

Finance Director Karolyshyn then mentioned the tax sale where approximately 58 properties were sold and the District collected approximately \$200,000.00.

Commissioner Scullin asks when the auditors are due. Finance Director Karolyshyn answers the first week in August.

Finance Director Karolyshyn mentions that Chairperson Ouellette asked for a breakdown of quarterly payments and full payments. Finance Director Karolyshyn states that we received over 10,000.00 payments and approximately 30% were quarterly payments and 70% were full payments. Solicitor Morris states that she thought there were approximately 15,000 properties in Cumberland and if 10,000 paid there were 5,000 that did not pay anything. Finance Director Karolyshyn states that approximately 13,500 bills were sent out, leaving approximately 3500 with no payments received as of yet.

b. Chief's Report of May 2017. Reporting for Chief Finlay was Deputy Feather. Chairperson Ouellette asks if Deputy Feather has noticed if there was an increase in automobile fires. Deputy Feather answers no.

c. Resolution FC-R-2017-22 authorizing Chief Finlay to manage and replace the HVAC system in the tax office to Kaflin Oil in an amount not to exceed \$6,225.00 is read by Chairperson Ouellette. Motion to accept is made by Commissioner Archambault. Commissioner Scullin seconds. Commissioner Scullin asks if this work has already been completed. Deputy Feather answers that it has not. Commissioner Scullin asks if this is the system that was worked on this past winter. Finance Director Karolyshyn answers that the system has previously been worked on a few times. Motion to accept Resolution FC-R-2017-22 passes 5-0 approved.

d. Resolution FC-R-2017-23 authorizing the Finance Director to pay S & D Road Service an amount not to exceed \$12,324.90 is read by Chairperson Ouellette. Motion to accept is made by Commissioner Scullin and seconded by Commissioner Jones. Commissioner Hogan asks if this was previously before the Board for approximately \$5,000.00 or \$6,000.00 for repairs made by Ralco. Deputy Feather responds that he thought it was for repairs for a different problem. Commissioner Hogan asks the Finance Director for a report of what has been spent on this truck for the last

123 6 months to a year. Motion to accept Resolution FC-R-2017-23
124 passes 5-0 approved.
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126 **8. PUBLIC INPUT**
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128 Mr. Ernest Cimino asks Finance Director Karolyshyn if the deficit was from the
129 last fiscal year's budget or if it is being carried forward into this fiscal year's
130 budget. Finance Director Karolyshyn answers that it is the bottom line number
131 for last year's budget. The 2016/2017 fiscal year. Mr. Cimino also states that
132 he is very happy that the Chief did a good job for all the taxpayers in
133 negotiating the purchase price for the new fire truck.
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135 **9. ADJOURNMENT**
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137 Motion to adjourn was made by Commission Scullin and seconded by
138 Commissioner Hogan. Voted 5-0 to approve adjournment.
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Cumberland Fire Department

Financial Report

Period Ending: July 31, 2017

Presented: August 22, 2017

Presented by: Diane Karolyshyn, Finance Director

Cumberland Fire District

Pamela Fontaine, Tax Collector

3502 Mendon Road

Cumberland RI 02864

Tax Collector Report

**Month Ending
July 31, 2017**

TAX YEAR	Beginning Balance 7/1/2017	Ending Balance 7/31/2017	Collected	% of TOTAL
2015 & Prior Years	\$ 25,687.29	\$ 24,014.65	\$ 1,672.64	7%
2016	\$ 146,420.74	\$ 59,772.36	\$ 86,648.38	59%
2017	\$ 5,960,615.78	\$ 3,346,720.47	\$ 2,613,895.31	44%
	\$ 6,132,723.81	\$ 3,430,507.48	\$ 2,702,216.33	44%

Cumberland Fire District

Tax Collector

3502 Mendon Road
Cumberland, RI 02864

401.658.1921

JULY 30, 2017

We continued to process payments daily, answer all phone calls and voice messages. We are getting phone calls regarding the following questions and issues for the week or so:

- If paying in full do they get a discount
- If paying in full which coupon do I send in
- Can we pay over the phone?
- I do not own this property any more

We received a large box of mortgage payments from Core Logic and Wells Fargo for quarterly payments. We found that most of the payments received from taxpayers are for the full amount of the tax bill. Mail was very heavy the last week of the quarter but mail was processed daily.

The MLC requests are continuing to come in daily. We are currently able to process them daily or within a two-day turnover.

The tax sale was held on Tuesday, July 11, 2017 of which 56 properties were sold. RI Housing purchased an additional 9 properties.

We continue to return checks made payable to former districts as well as the Town of Cumberland. People are taking advantage of the drop box located outside the building.

Respectfully Submitted,

Pamela J. Fontaine
Tax Collector

Cumberland Fire District

Balance Sheet

As of July 31, 2017

	Jul 31, 17
ASSETS	
Current Assets	
Checking/Savings	
1001 · Navigant GF Operating	782,182.74
1002 · FNB HRA Checking	6,061.92
1004 · FNB Fire Prevention	44,783.66
1005 · Navigant Savings MM	1,694,118.98
1007 · FNB Retiree HealthCare Fund	308,108.32
1008 · FNB Truck Fund	40.03
1009 · FNB FP Savings	16.76
1010 · Navigant Comm/Training	98,344.11
1011 · Navigant CD	105,353.57
Total Checking/Savings	3,039,010.09
Other Current Assets	
1210 · Tax Receivable 2016 & Prior	95,729.98
1215 · Tax Receivable 2017	3,344,861.94
1300 · Collection/Returned CK Fees	50.00
1305 · Tax Sale Fees	1,185.20
1310 · Radio Box Fees	3,800.00
1315 · Misc. Accounts Receivable	50.00
Total Other Current Assets	3,445,677.12
Total Current Assets	6,484,687.21
Fixed Assets	
1400 · Land	779,800.00
1500 · Buildings & Improvements	339,191.09
1505 · Vehicles & Equipment	3,142,073.86
1506 · Radio Equipment	76,354.12
1510 · Fire Prevention Equipment	542,147.84
1515 · Office Equipment	10,081.93
1520 · Furniture and Fixtures	17,022.90
1600 · Accumulated Depreciation	-4,347,921.00
Total Fixed Assets	558,750.74
Other Assets	
1050 · Petty Cash-Tax Collector	750.00
1055 · Petty Cash Fire Chief	500.00
1110 · Principal Payments	152,228.00
1321 · Deferred Expense	1,302.39
Total Other Assets	154,780.39
TOTAL ASSETS	7,198,218.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2013 · Payroll Tax SDI WH	1,198.85
2026 · AFLAC	154.95
2028 · P & F Insurance Assoc.	153.01
2251 · Deferred Taxes 2016 & prior	113,009.15
2252 · Deferred Tax Revenue 2017-2018	3,357,343.76
2280 · Misc Other Deferred Revenue	2,910.20
2285 · Deferred Radio Box Income	4,050.00
2510 · Notes Payable - Truck Loan # 2	100,000.00
Total Other Current Liabilities	3,578,819.92
Total Current Liabilities	3,578,819.92
Total Liabilities	3,578,819.92
Equity	
3200 · Unrestricted Net Assets	-93,538.93
3300 · Fund Balance transfer from Old	694,361.47
Net Income	3,018,575.88
Total Equity	3,619,398.42
TOTAL LIABILITIES & EQUITY	7,198,218.34

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check		07/03/2017	London Health CDH	1002 · FNB HRA Checking	
				6410.03 · Healthcare Reimb. (HRA) -FF	-1,983.23
				6510.03 · Healthcare Reimb. (HRA)-R...	-780.22
TOTAL					-2,763.45
Check	EFT	07/10/2017	London Health CDH	1002 · FNB HRA Checking	
				6410.03 · Healthcare Reimb. (HRA) -FF	-79.47
				6510.03 · Healthcare Reimb. (HRA)-R...	-487.73
TOTAL					-567.20
Check	EFT	07/17/2017	London Health CDH	1002 · FNB HRA Checking	
				6610.03 · Healthcare Reimb. (HRA)-A...	-755.54
TOTAL					-755.54
Check	POS	07/03/2017	BackBlaze	1001 · Navigant GF Operating	
				6708 · Computer Development Program	-1.55
TOTAL					-1.55
Check	POS	07/06/2017	Goldstar Software	1001 · Navigant GF Operating	
				6140 · Communications Upgrades	-100.00
TOTAL					-100.00
Check	POS	07/06/2017	Amazon.com	1001 · Navigant GF Operating	
				6110 · Equipment Purchase & Upgrad...	-144.49
				6705 · Office Supplies & Expenses	-12.38
TOTAL					-156.87
Check	POS	07/06/2017	Miradore Ltd	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-16.14
TOTAL					-16.14
Check	POS	07/07/2017	Lowe's	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-262.35
TOTAL					-262.35
Check	POS	07/10/2017	Nonin Medical, Inc.	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-150.00
TOTAL					-150.00
Check	POS	07/13/2017	EZ Register	1001 · Navigant GF Operating	
				6905.01 · Drills & Training	-250.00
TOTAL					-250.00
Check	POS	07/15/2017	LogMeIn, Inc.	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-249.99
TOTAL					-249.99
Check	POS	07/20/2017	Shell	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-95.00
				6100 · Vehicle Gas & Oil	-77.73
TOTAL					-172.73
Check	POS	07/21/2017	Southwest Airlines	1001 · Navigant GF Operating	
				6711 · Fire Chief Expenses	-127.98
TOTAL					-127.98
Check	POS	07/24/2017	Adobe Systems Inc.	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-64.16
TOTAL					-64.16

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	POS	07/24/2017	Intuit	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-127.49
TOTAL					-127.49
Check	POS	07/28/2017	Fargo Controls, Inc.	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-81.81
TOTAL					-81.81
Check	POS	07/31/2017	BJ's	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-179.82
				6705 · Office Supplies & Expenses	-28.66
TOTAL					-208.48
Check	1056	07/06/2017	B & M Printing	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-112.00
TOTAL					-112.00
Check	3401	07/06/2017	Delta Dental	1001 · Navigant GF Operating	
				6410.04 · Healthcare -Dental	-6,018.17
				6510.04 · Healthcare -Dental -Retirees	-405.80
				6610.04 · Healthcare -Dental -Admin	-553.96
TOTAL					-6,977.93
Check	3402	07/06/2017	Apollo Safety, Inc	1001 · Navigant GF Operating	
				6113 · Equip Testing & Certification	-3,375.00
TOTAL					-3,375.00
Check	3403	07/06/2017	Blue Cross Blue Shield -MCA	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retir...	-894.00
TOTAL					-894.00
Check	3404	07/06/2017	Emergency Reporting	1001 · Navigant GF Operating	
				6145 · Reporting Software	-405.67
TOTAL					-405.67
Check	3408	07/06/2017	Vision Government Solutions, Inc.	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-2,034.25
TOTAL					-2,034.25
Check	3409	07/06/2017	RIPTA Accounting	1001 · Navigant GF Operating	
				1505 · Vehicles & Equipment	-640.58
TOTAL					-640.58
Check	3410	07/06/2017	Deschenes, Richard R.	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,349.87
TOTAL					-1,349.87
Check	3411	07/06/2017	Paul K. Dunham	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,397.57
TOTAL					-1,397.57
Check	3412	07/06/2017	Joseph W. LaFleur	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-488.44
TOTAL					-488.44
Check	3413	07/06/2017	David K. Lanoue	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,630.98
TOTAL					-1,630.98

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3414	07/06/2017	Thomas J. Pytko	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-660.10
TOTAL					-660.10
Check	3415	07/06/2017	Dana E. Boyd	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,356.76
TOTAL					-1,356.76
Check	3416	07/06/2017	Ernest P. Cimino	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,752.18
TOTAL					-1,752.18
Check	3417	07/06/2017	James T. Conway, Jr.	1001 · Navigant GF Operating	
				6520 · COLA - Retirees	-1,675.78
TOTAL					-1,675.78
Check	3418	07/06/2017	Richard Olney	1001 · Navigant GF Operating	
				7010 · Contingency	-600.00
TOTAL					-600.00
Check	3419	07/06/2017	Allied Auto Parts	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-36.35
TOTAL					-36.35
Check	3420	07/06/2017	Critical Tool, Inc.	1001 · Navigant GF Operating	
				6125 · ALS & Medical Supplies	-363.00
TOTAL					-363.00
Check	3421	07/06/2017	Cumberland Pest Control, LLC	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-25.00
				6301 · Building Supplies & Maint.	-30.00
				6301 · Building Supplies & Maint.	-25.00
TOTAL					-80.00
Check	3422	07/06/2017	Depault Ace Hardware	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-38.15
				6301 · Building Supplies & Maint.	-10.36
				6112 · Equipment Supplies & Repairs	4.86
TOTAL					-43.65
Check	3423	07/06/2017	EXXONMOBIL	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-279.13
TOTAL					-279.13
Check	3424	07/06/2017	Emergency Reporting	1001 · Navigant GF Operating	
				6145 · Reporting Software	-405.67
TOTAL					-405.67
Check	3425	07/06/2017	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-283.58
				6301 · Building Supplies & Maint.	-47.46
TOTAL					-331.04
Check	3426	07/06/2017	London Health Administrator	1001 · Navigant GF Operating	
				6410.03 · Healthcare Reimb. (HRA) -FF	-726.75
				6610.03 · Healthcare Reimb. (HRA)-A...	-51.00
				6510.03 · Healthcare Reimb. (HRA)-R...	-25.50
TOTAL					-803.25

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08/08/17

Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3427	07/06/2017	Moore Medical LLC	1001 · Navigant GF Operating	
				6125 · ALS & Medical Supplies	-517.39
TOTAL					-517.39
Check	3428	07/06/2017	National Grid Elec Sta4L	1001 · Navigant GF Operating	
				6200 · Electricity	-23.96
TOTAL					-23.96
Check	3429	07/06/2017	National Grid Elec Sta5L	1001 · Navigant GF Operating	
				6200 · Electricity	-23.96
TOTAL					-23.96
Check	3430	07/06/2017	NAPA Auto Parts	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-132.85
				6101 · Vehicle Repair & Maintenance	9.36
TOTAL					-123.49
Check	3431	07/06/2017	Purchase Power	1001 · Navigant GF Operating	
				6706 · Printing & Postage	-397.10
TOTAL					-397.10
Check	3432	07/06/2017	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-1,471.36
TOTAL					-1,471.36
Check	3433	07/06/2017	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-45.00
				6112 · Equipment Supplies & Repairs	-118.90
TOTAL					-163.90
Check	3434	07/06/2017	VFIS	1001 · Navigant GF Operating	
				6701 · Insurances	-235,423.00
TOTAL					-235,423.00
Check	3435	07/06/2017	VFIS	1001 · Navigant GF Operating	
				6701 · Insurances	-16,664.00
				6701 · Insurances	-104.00
TOTAL					-16,768.00
Check	3436	07/06/2017	The Valley Breeze	1001 · Navigant GF Operating	
				6725 · Tax Sale Fee	-230.00
TOTAL					-230.00
Check	3437	07/06/2017	TH Malloy & Sons, Inc	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-2,117.47
TOTAL					-2,117.47
Check	3438	07/07/2017	Cumberland Fire District	1001 · Navigant GF Operating	
				1002 · FNB HRA Checking	-5,000.00
TOTAL					-5,000.00
Check	3439	07/11/2017	United States Treasury	1001 · Navigant GF Operating	
				2011 · Payroll Tax FED W/H	-8.90
TOTAL					-8.90
Check	3440	07/11/2017	RIET	1001 · Navigant GF Operating	
				2013 · Payroll Tax SDI WH	-2.01
TOTAL					-2.01

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08/08/17

Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3442	07/11/2017	The Valley Breeze	1001 · Navigant GF Operating	
				6725 · Tax Sale Fee	-230.00
TOTAL					-230.00
Check	3443	07/11/2017	Rossi Law Offices LTD	1001 · Navigant GF Operating	
				7050 · Tax - Legal & Collection Fees	-7.50
TOTAL					-7.50
Check	3444	07/11/2017	Police & Firemen's Insurance Assoc.	1001 · Navigant GF Operating	
				2028 · P & F Insurance Assoc.	-432.79
TOTAL					-432.79
Check	3445	07/11/2017	Kelley Nickson Morris	1001 · Navigant GF Operating	
				6703.01 · Legal	-925.00
TOTAL					-925.00
Check	3446	07/11/2017	Kafin Oil Co., Inc.	1001 · Navigant GF Operating	
				1500 · Buildings & Improvements	-3,968.00
TOTAL					-3,968.00
Check	3447	07/11/2017	Kevin Clarke	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retir...	-51.14
TOTAL					-51.14
Check	3448	07/11/2017	Blue Cross & Blue Shield	1001 · Navigant GF Operating	
				6410.01 · Healthcare Insurance	-72,726.19
				6510.01 · Healthcare Insurance -Retir...	-9,052.16
				6610.01 · Healthcare Insurance -Admin	-5,317.84
TOTAL					-87,096.19
Check	3449	07/11/2017	Blue Cross Blue Shield -MCA	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retir...	-894.00
TOTAL					-894.00
Check	3450	07/18/2017	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6725 · Tax Sale Fee	-8,475.00
TOTAL					-8,475.00
Check	3451	07/18/2017	Town of Cumberland	1001 · Navigant GF Operating	
				6725 · Tax Sale Fee	-4,760.00
TOTAL					-4,760.00
Check	3452	07/20/2017	Blue Cross & Blue Shield	1001 · Navigant GF Operating	
				6410.01 · Healthcare Insurance	-72,258.96
				6510.01 · Healthcare Insurance -Retir...	-9,052.16
				6610.01 · Healthcare Insurance -Admin	-5,317.84
TOTAL					-86,628.96
Check	3453	07/20/2017	AAB Enterprises	1001 · Navigant GF Operating	
				7010 · Contingency	-185.00
TOTAL					-185.00
Check	3454	07/20/2017	A. Charpentier Power Systems	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-190.00
TOTAL					-190.00
Check	3455	07/20/2017	Town of Cumberland - Hydrants	1001 · Navigant GF Operating	
				6215.01 · Hydrant Fees - Cumberland	-224,070.00
TOTAL					-224,070.00

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3456	07/20/2017	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-249.43
				6301 · Building Supplies & Maint.	-231.27
				6301 · Building Supplies & Maint.	-104.41
TOTAL					-585.11
Check	3457	07/20/2017	Narragansett Bay Comm Sta1	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-106.12
TOTAL					-106.12
Check	3458	07/20/2017	Narragansett Bay Comm Sta2	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-43.58
TOTAL					-43.58
Check	3459	07/20/2017	Narragansett Bay Comm Sta4	1001 · Navigant GF Operating	
				6210 · Sewer Assessment & Usage	-43.58
TOTAL					-43.58
Check	3460	07/20/2017	National Grid Elec Sta1	1001 · Navigant GF Operating	
				6200 · Electricity	-852.47
TOTAL					-852.47
Check	3461	07/20/2017	National Grid Elec Sta2	1001 · Navigant GF Operating	
				6200 · Electricity	-619.79
TOTAL					-619.79
Check	3462	07/20/2017	National Grid Elec Sta4	1001 · Navigant GF Operating	
				6200 · Electricity	-971.36
TOTAL					-971.36
Check	3463	07/20/2017	National Grid Elec Sta5	1001 · Navigant GF Operating	
				6200 · Electricity	-553.35
TOTAL					-553.35
Check	3464	07/20/2017	National Grid Elec Sta5A	1001 · Navigant GF Operating	
				6200 · Electricity	-12.23
TOTAL					-12.23
Check	3465	07/20/2017	National Grid Gas Sta1	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-96.65
TOTAL					-96.65
Check	3466	07/20/2017	National Grid Gas Sta2	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-42.15
TOTAL					-42.15
Check	3467	07/20/2017	National Grid Gas Sta4	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-55.91
TOTAL					-55.91
Check	3468	07/20/2017	National Grid Gas Sta5	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-62.99
TOTAL					-62.99
Check	3469	07/20/2017	National Grid Gas Sta5A	1001 · Navigant GF Operating	
				6201 · Gas & Hot Water	-111.00
TOTAL					-111.00

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3470	07/20/2017	Pawtucket Water Supply -Hydrants	1001 · Navigant GF Operating	
				6215.02 · Hydrant Fees - Pawtucket	-11,104.45
TOTAL					-11,104.45
Check	3471	07/20/2017	Pawtucket Water Supply Board	1001 · Navigant GF Operating	
				6211 · Water Usage Fees	-48.90
TOTAL					-48.90
Check	3472	07/20/2017	S&D Road Service	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-60.32
				6101 · Vehicle Repair & Maintenance	-206.41
TOTAL					-266.73
Check	3473	07/20/2017	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-232.50
TOTAL					-232.50
Check	3474	07/20/2017	Verizon Wireless	1001 · Navigant GF Operating	
				6202.02 · Air Cards	-160.10
				6202.02 · Air Cards	-320.08
TOTAL					-480.18
Check	3475	07/26/2017	David M & Claire B Chenevert	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-11.67
TOTAL					-11.67
Check	3476	07/26/2017	L Curz Financial	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-11.71
TOTAL					-11.71
Check	3477	07/26/2017	Joshua J & Alyssa L Mota	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-143.74
TOTAL					-143.74
Check	3478	07/26/2017	Peter Picini	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-163.03
TOTAL					-163.03
Check	3479	07/26/2017	Gary R Grund & Carie M Mitzel	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-215.24
TOTAL					-215.24
Check	3480	07/26/2017	Belmont Springs	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-79.53
				6301 · Building Supplies & Maint.	-82.86
				6301 · Building Supplies & Maint.	-22.59
				6301 · Building Supplies & Maint.	-17.53
TOTAL					-202.51
Check	3481	07/26/2017	Beacon Mutual Insurance	1001 · Navigant GF Operating	
				6701 · Insurances	-141.00
TOTAL					-141.00
Check	3482	07/26/2017	Cox Communications	1001 · Navigant GF Operating	
				6202.01 · Telephone	-935.26
TOTAL					-935.26

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Cumberland Fire District
Commissioner's Report
July 2017

Type	Num	Date	Name	Account	Paid Amount
Check	3483	07/26/2017	Town of Cumberland -Hwy Dept	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-59.62
TOTAL					-59.62
Check	3484	07/26/2017	Delta Dental	1001 · Navigant GF Operating	
				6410.04 · Healthcare -Dental	-5,969.00
				6510.04 · Healthcare -Dental -Retirees	-405.80
				6610.04 · Healthcare -Dental -Admin	-553.96
TOTAL					-6,928.76
Check	3485	07/26/2017	S&D Road Service	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-12,324.90
TOTAL					-12,324.90
Check	3486	07/26/2017	Staples Credit	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-0.57
				6705 · Office Supplies & Expenses	-92.97
				6705 · Office Supplies & Expenses	-31.97
				6705 · Office Supplies & Expenses	-23.59
				6705 · Office Supplies & Expenses	-99.47
TOTAL					-248.57
Check	3487	07/26/2017	Shell Fleet Plus	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-383.06
TOTAL					-383.06
Check	3488	07/26/2017	Video Artistry	1001 · Navigant GF Operating	
				6716 · Videographer	-180.00
				6716 · Videographer	-180.00
TOTAL					-360.00
Check	3489	07/26/2017	Verizon	1001 · Navigant GF Operating	
				6202.01 · Telephone	-149.99
TOTAL					-149.99
Check	3490	07/26/2017	Bulldog Fire Apparatus, Inc.	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-142.19
TOTAL					-142.19

Cumberland Fire District
2017-2018 Income & Expense Budget vs. Actual
 July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000.02 · Tax Revenue 2017	4,103,307.69	7,425,469.00	(3,322,161.31)	55.3%
4001 · Tax Revenue Prior Years	91,153.60	176,000.00	(84,846.40)	51.8%
4003 · Tax Revenue Refund	(545.39)	0.00	(545.39)	100.0%
4007 · NSF Fee Reimbursement Income	0.00	200.00	(200.00)	0.0%
4010 · Interest Income- Past Due Taxes	6,221.73	35,000.00	(28,778.27)	17.8%
4015 · Fire Prevention/Plan Review	1,935.00	48,000.00	(46,065.00)	4.0%
4050 · Interest Income General Fund	526.74	8,000.00	(7,473.26)	6.6%
4060 · Interest Income Truck Fund	29.74	650.00	(620.26)	4.6%
4065 · Interest Income Fire Prevention	10.55	250.00	(239.45)	4.2%
4070 · Interest Income-Retiremt Health	62.79	700.00	(637.21)	9.0%
4103 · Grant Income	0.00	0.00	0.00	0.0%
4105 · Reimbursed Ins.-Former Employee	4,120.10	33,000.00	(28,879.90)	12.5%
4110 · Miscellaneous Other Income	0.00	5,000.00	(5,000.00)	0.0%
4110.1 · Revenue Rescue Income	0.00	10,000.00	(10,000.00)	0.0%
4110.2 · Insurance Refund	0.00	0.00	0.00	0.0%
4110.3 · Detail Reimbursement	1,386.00	43,000.00	(41,614.00)	3.2%
4110.4 · IOD Ins. Reimbursement	12,708.65	0.00	12,708.65	100.0%
4110.6 · MLC Fees	2,950.00	20,000.00	(17,050.00)	14.8%
4112 · Income Radio Box 2017	20,750.00	23,000.00	(2,250.00)	90.2%
4114 · Income Radio Box Prior Years	125.00	0.00	125.00	100.0%
4115 · Tax Sale Fee Income	38,347.05	30,000.00	8,347.05	127.8%
4200 · Sale of Assets	0.00	0.00	0.00	0.0%
4400 · Appropriation from 1007 RH Fund	0.00	100,028.00	(100,028.00)	0.0%
Total Income	4,283,089.25	7,958,297.00	(3,675,207.75)	53.8%
Gross Profit	4,283,089.25	7,958,297.00	(3,675,207.75)	53.8%
Expense				
6100 · Vehicle Gas & Oil	5,307.41	35,000.00	(29,692.59)	15.2%
6101 · Vehicle Repair & Maintenance	15,925.19	85,000.00	(69,074.81)	18.7%
6110 · Equipment Purchase & Upgrading	144.49	40,000.00	(39,855.51)	0.4%
6110.01 · Turnout Gear	0.00	10,000.00	(10,000.00)	0.0%
6112 · Equipment Supplies & Repairs	1,832.87	10,000.00	(8,167.13)	18.3%
6113 · Equip Testing & Certification	3,375.00	10,000.00	(6,625.00)	33.8%
6120 · Radio Equip Upgrades & Maint	0.00	7,000.00	(7,000.00)	0.0%
6125 · ALS & Medical Supplies	2,318.44	10,000.00	(7,681.56)	23.2%
6130 · Air Cascade Maintenance	0.00	3,500.00	(3,500.00)	0.0%
6145 · Reporting Software	1,217.01	7,000.00	(5,782.99)	17.4%
6150 · Fire Alarm Testing	0.00	1,500.00	(1,500.00)	0.0%
6200 · Electricity	3,109.66	39,000.00	(35,890.34)	8.0%
6201 · Gas & Hot Water	368.70	15,000.00	(14,631.30)	2.5%
6202.01 · Telephone	1,085.25	15,000.00	(13,914.75)	7.2%
6202.02 · Air Cards	480.18	5,500.00	(5,019.82)	8.7%
6210 · Sewer Assessment & Usage	193.28	3,500.00	(3,306.72)	5.5%
6211 · Water Usage Fees	48.90	8,000.00	(7,951.10)	0.6%
6215.01 · Hydrant Fees - Cumberland	224,070.00	225,070.00	(1,000.00)	99.6%
6215.02 · Hydrant Fees - Pawtucket	11,104.45	138,000.00	(126,895.55)	8.0%
6301 · Building Supplies & Maint.	2,614.53	25,000.00	(22,385.47)	10.5%
6305 · Furnishings	0.00	2,000.00	(2,000.00)	0.0%
6400.01 · Firefighters Salaries	257,461.14	2,863,239.00	(2,605,777.86)	9.0%
6400.02 · EMT Incentive	7,682.50	86,000.00	(78,317.50)	8.9%
6400.03 · OT Wages	144,286.47	575,941.00	(431,654.53)	25.1%
6400.08 · Holiday Stipend	13,690.47	165,186.00	(151,495.53)	8.3%
6400.09 · Longevity Pay	13,386.05	137,000.00	(123,613.95)	9.8%
6400.10 · Acting Officer Pay	196.68	2,000.00	(1,803.32)	9.8%
6400.11 · Detail Pay	1,893.00	15,000.00	(13,107.00)	12.6%
6400.12 · Other Salaries	0.00	20,000.00	(20,000.00)	0.0%
6400.13 · Injured on Duty Salaries	15,557.64	0.00	15,557.64	100.0%
6400.14 · Clothing Allowance	0.00	46,800.00	(46,800.00)	0.0%
6400.15 · Education Incentive	0.00	7,000.00	(7,000.00)	0.0%
6401 · Payroll Tax Expense	33,944.75	334,942.00	(300,997.25)	10.1%
6402 · Pension Expense	66,819.37	706,115.00	(639,295.63)	9.5%
6410.01 · Healthcare Insurance	144,985.15	846,200.00	(701,214.85)	17.1%
6410.02 · Healthcare Co-Pays	(10,284.94)	(109,994.00)	99,709.06	9.4%
6410.03 · Healthcare Reimb. (HRA) -FF	5,694.05	40,000.00	(34,305.95)	14.2%
6410.04 · Healthcare -Dental	11,987.17	68,820.00	(56,832.83)	17.4%
6410.05 · Healthcare -Vision	0.00	5,100.00	(5,100.00)	0.0%
6420 · Life Insurance	7,200.00	10,350.00	(3,150.00)	69.6%

Cumberland Fire District
2017-2018 Income & Expense Budget vs. Actual
 July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
6430 · Education Tuition Cost	0.00	6,000.00	(6,000.00)	0.0%
6510.01 · Healthcare Insurance -Retirees	19,943.46	122,000.00	(102,056.54)	16.3%
6510.03 · Healthcare Reimb. (HRA)-Retiree	1,665.81	6,000.00	(4,334.19)	27.8%
6510.04 · Healthcare -Dental -Retirees	811.60	4,900.00	(4,088.40)	16.6%
6520 · COLA - Retirees	10,311.68	10,400.00	(88.32)	99.2%
6600 · Administrative Salaries	28,626.76	290,475.00	(261,848.24)	9.9%
6605 · District Commissioner Stipends	0.00	22,700.00	(22,700.00)	0.0%
6610.01 · Healthcare Insurance -Admin	10,635.68	67,700.00	(57,064.32)	15.7%
6610.02 · Healthcare Co-Pays -Admin	(767.99)	(8,300.00)	7,532.01	9.3%
6610.03 · Healthcare Reimb. (HRA)-Admin	1,250.48	6,500.00	(5,249.52)	19.2%
6610.04 · Healthcare -Dental -Admin	1,107.92	6,648.00	(5,540.08)	16.7%
6615 · Payroll Tax Expense -Admin	2,131.22	22,200.00	(20,068.78)	9.6%
6701 · Insurances	255,505.00	336,000.00	(80,495.00)	76.0%
6703.01 · Legal	925.00	20,000.00	(19,075.00)	4.6%
6703.02 · Legal - CBA	0.00	5,000.00	(5,000.00)	0.0%
6705 · Office Supplies & Expenses	2,765.50	9,500.00	(6,734.50)	29.1%
6706 · Printing & Postage	608.09	5,000.00	(4,391.91)	12.2%
6707 · Newspaper Advertisements	0.00	1,500.00	(1,500.00)	0.0%
6708 · Computer Development Program	1.55	2,500.00	(2,498.45)	0.1%
6709 · Computerized Tax Bills	5,602.50	13,500.00	(7,897.50)	41.5%
6710 · External Accounting Fees	0.00	20,000.00	(20,000.00)	0.0%
6711 · Fire Chief Expenses	261.74	1,500.00	(1,238.26)	17.4%
6712 · Fire Prevention Offset	0.00	1,000.00	(1,000.00)	0.0%
6713 · Grants - Matching Funds	0.00	5,000.00	(5,000.00)	0.0%
6714 · Payroll Processing Fees	759.60	12,000.00	(11,240.40)	6.3%
6715 · Professional Fees	0.00	2,000.00	(2,000.00)	0.0%
6716 · Videographer	360.00	2,500.00	(2,140.00)	14.4%
6720 · Abatements	2,130.81	20,000.00	(17,869.19)	10.7%
6725 · Tax Sale Fee	13,695.00	30,000.00	(16,305.00)	45.7%
6730 · Bank Service Fee	0.00	100.00	(100.00)	0.0%
6735 · IRS HRA Fee	0.00	0.00	0.00	0.0%
6800 · Affiliated Fire Associations	0.00	750.00	(750.00)	0.0%
6801 · Call Firefighters Stipends	0.00	1,000.00	(1,000.00)	0.0%
6905.01 · Drills & Training	250.00	5,000.00	(4,750.00)	5.0%
6905.02 · FP & EMS Training	0.00	3,000.00	(3,000.00)	0.0%
6906 · Medical Examinations	0.00	5,500.00	(5,500.00)	0.0%
6907 · Employee Support Health&Welfare	0.00	3,800.00	(3,800.00)	0.0%
6908 · Professional Development	0.00	500.00	(500.00)	0.0%
7010 · Contingency	785.00	9,000.00	(8,215.00)	8.7%
7020 · Sick Time Payout	0.00	5,000.00	(5,000.00)	0.0%
7030 · Spec. Fund Radio Box Alarm	0.00	7,500.00	(7,500.00)	0.0%
7040 · Spec. Fund Fire Prevention Exp	128.14	18,000.00	(17,871.86)	0.7%
7050 · Tax - Legal & Collection Fees	7.50	1,000.00	(992.50)	0.8%
7305 · Capital Expenditures	0.00	0.00	0.00	0.0%
7310 · Capital Improvements	0.00	90,000.00	(90,000.00)	0.0%
8000 · General Reserve Account	0.00	149,155.00	(149,155.00)	0.0%
8010 · Station Building Fund	0.00	90,000.00	(90,000.00)	0.0%
8100 · Actuarial Study of Retiree HC	0.00	10,000.00	(10,000.00)	0.0%
Total Expense	1,347,196.91	7,958,297.00	(6,611,100.09)	16.9%
Net Ordinary Income	2,935,892.34	0.00	2,935,892.34	100.0%
Net Income	2,935,892.34	0.00	2,935,892.34	100.0%

Cumberland Fire District

Trial Balance

As of July 31, 2017

	Jul 31, 17	
	Debit	Credit
1001 - Navigant GF Operating	782,182.74	
1002 - FNB HRA Checking	6,061.92	
1003 - FNB HRA Savings	0.00	
1004 - FNB Fire Prevention	44,783.66	
1005 - Navigant Savings MM	1,694,118.98	
1007 - FNB Retiree HealthCare Fund	308,108.32	
1008 - FNB Truck Fund	40.03	
1009 - FNB FP Savings	16.76	
1010 - Navigant Comm/Training	98,344.11	
1011 - Navigant CD	105,353.57	
1020 - CMEFCU - Comm/Training Acct	0.00	
1025 - CFD Checking/Savings	0.00	
1026 - CHFD Checking/Savings	0.00	
1027 - NCFD Checking/Savings	0.00	
1028 - VFFD Checking/Savings	0.00	
1140 - Tax Receivable 2004 & prior	0.00	
1170 - Tax Receivable 2008 & prior	0.00	
1175 - Tax Receivable 2009	0.00	
1180 - Tax Receivable 2010	0.00	
1185 - Tax Receivable 2011	0.00	
1190 - Tax Receivable 2012	0.00	
1195 - Tax Receivable 2013	0.00	
1200 - Tax Receivable 2014	0.00	
1205 - Tax Receivable 2015 & Prior	0.00	
1210 - Tax Receivable 2016 & Prior	95,729.98	
1215 - Tax Receivable 2017	3,344,861.94	
1300 - Collection/Returned CK Fees	50.00	
1305 - Tax Sale Fees	1,185.20	
1310 - Radio Box Fees	3,800.00	
1315 - Misc. Accounts Receivable	50.00	
1316 - MLC Receivable	0.00	
1320 - Prepaid Expenses	0.00	
1400 - Land	779,800.00	
1500 - Buildings & Improvements	339,191.09	
1505 - Vehicles & Equipment	3,142,073.86	
1506 - Radio Equipment	76,354.12	
1510 - Fire Prevention Equipment	542,147.84	
1515 - Office Equipment	10,081.93	
1520 - Furniture and Fixtures	17,022.90	
1600 - Accumulated Depreciation		4,347,921.00
1050 - Petty Cash-Tax Collector	750.00	
1055 - Petty Cash Fire Chief	500.00	
1110 - Principal Payments	152,228.00	
1321 - Deferred Expense	1,302.39	
2000 - Accounts Payable	0.00	
2000.01 - Accounts Payable 2016	0.00	
2005 - Accrued Payroll at FYE	0.00	
2010 - Payroll Taxes SS/MED	0.00	
2011 - Payroll Tax FED W/H	0.00	
2012 - Payroll Tax ST W/H	0.00	
2013 - Payroll Tax SDI WH		1,198.85
2015 - Union Dues WH	0.00	
2020.1 - State Pension WH EE 414H (VF1)	0.00	
2020.2 - State Pension WH EE 414H (CF2)	0.00	
2020.3 - State Pension WH EE 414H (CH4)	0.00	
2020.4 - State Pension WH EE 414H (NC5)	0.00	
2025.1 - 457(b) W/H AMI	0.00	
2025.2 - 457(b) W/H Nationwide	0.00	
2026 - AFLAC		154.95
2027.2 - Garnishment WH (CF2)	0.00	
2027.3 - Garnishment WH (CH4)	0.00	
2027.4 - Garnishment WH (NC5)	0.00	
2028 - P & F Insurance Assoc.		153.01
2035 - CMEFCU - SAVINGS	0.00	
2250 - Deferred Tax Revenue 2015/2016	0.00	
2251 - Deferred Taxes 2016 & prior		113,009.15
2252 - Deferred Tax Revenue 2017-2018		3,357,343.76
2280 - Misc Other Deferred Revenue		2,910.20
2285 - Deferred Radio Box Income		4,050.00
2505 - Notes Payable - NCFD Truck Loan	0.00	
2510 - Notes Payable - Truck Loan # 2		100,000.00
2520.1 - ACC. Retirement (ER)(VF1)	0.00	
2520.2 - ACC. Retirement (ER)(CF2)	0.00	
2520.3 - ACC. Retirement (ER)(CH4)	0.00	
2520.4 - ACC. Retirement (ER)(NC5)	0.00	
2600 - Accrued Expenses	0.00	
2700 - Accrued 2016 Tax Revenue	0.00	
2700.01 - Accrued Tax Revenue 2017	0.00	
2705 - Accrued 2016 Radio Box Income	0.00	
2705.01 - Accrued Radio Box Income 2017	0.00	

Cumberland Fire District

Trial Balance

As of July 31, 2017

	Jul 31, 17	
	Debit	Credit
3200 · Unrestricted Net Assets	93,538.93	
3300 · Fund Balance transfer from Old		694,361.47
4000.02 · Tax Revenue 2017		4,067,930.14
4001 · Tax Revenue Prior Years		88,320.28
4003 · Tax Revenue Refund	545.39	
4010 · Interest Income- Past Due Taxes		5,921.73
4015 · Fire Prevention/Plan Review		1,935.00
4050 · Interest Income General Fund		526.74
4060 · Interest Income Truck Fund		29.74
4065 · Interest Income Fire Prevention		10.55
4070 · Interest Income-Retiremt Health		62.79
4080 · Interest Income Navigant CD		53.57
4105 · Reimbursed Ins.-Former Employee		2,743.51
4110.3 · Detail Reimbursement		369.60
4110.4 · IOD Ins. Reimbursement		12,708.65
4110.6 · MLC Fees		2,950.00
4112 · Income Radio Box 2017		20,750.00
4114 · Income Radio Box Prior Years		125.00
4115 · Tax Sale Fee Income		38,347.05
6100 · Vehicle Gas & Oil	3,012.01	
6101 · Vehicle Repair & Maintenance	14,446.83	
6110 · Equipment Purchase & Upgrading	144.49	
6112 · Equipment Supplies & Repairs	579.69	
6113 · Equip Testing & Certification	3,375.00	
6125 · ALS & Medical Supplies	880.39	
6140 · Communications Upgrades	100.00	
6145 · Reporting Software	811.34	
6200 · Electricity	3,057.12	
6201 · Gas & Hot Water	368.70	
6202.01 · Telephone	1,085.25	
6202.02 · Air Cards	480.18	
6210 · Sewer Assessment & Usage	193.28	
6211 · Water Usage Fees	48.90	
6215.01 · Hydrant Fees - Cumberland	224,070.00	
6215.02 · Hydrant Fees - Pawtucket	11,104.45	
6301 · Building Supplies & Maint.	1,841.19	
6400.01 · Firefighters Salaries	205,824.63	
6400.02 · EMT Incentive	6,146.00	
6400.03 · OT Wages	125,737.51	
6400.08 · Holiday Stipend	13,690.47	
6400.09 · Longevity Pay	9,584.50	
6400.10 · Acting Officer Pay	148.44	
6400.11 · Detail Pay	1,578.00	
6400.13 · Injured on Duty Salaries	12,436.89	
6401 · Payroll Tax Expense	28,066.97	
6402 · Pension Expense	53,981.80	
6410.01 · Healthcare Insurance	144,985.15	
6410.02 · Healthcare Co-Pays		8,139.73
6410.03 · Healthcare Reimb. (HRA) -FF	2,789.45	
6410.04 · Healthcare -Dental	11,987.17	
6510.01 · Healthcare Insurance -Retirees	19,943.46	
6510.03 · Healthcare Reimb. (HRA)-Retiree	1,293.45	
6510.04 · Healthcare -Dental -Retirees	811.60	
6520 · COLA - Retirees	10,311.68	
6600 · Administrative Salaries	23,100.22	
6610.01 · Healthcare Insurance -Admin	10,635.68	
6610.02 · Healthcare Co-Pays -Admin		608.46
6610.03 · Healthcare Reimb. (HRA)-Admin	806.54	
6610.04 · Healthcare -Dental -Admin	1,107.92	
6615 · Payroll Tax Expense -Admin	1,720.64	
6701 · Insurances	252,332.00	
6703.01 · Legal	925.00	
6705 · Office Supplies & Expenses	2,765.50	
6706 · Printing & Postage	397.10	
6708 · Computer Development Program	1.55	
6709 · Computerized Tax Bills	5,602.50	
6711 · Fire Chief Expenses	127.98	
6714 · Payroll Processing Fees	616.20	
6716 · Videographer	360.00	
6720 · Abatements	2,130.81	
6725 · Tax Sale Fee	13,695.00	
6905.01 · Drills & Training	250.00	
7010 · Contingency	785.00	
7040 · Spec. Fund Fire Prevention Exp	128.14	
7050 · Tax - Legal & Collection Fees	7.50	
TOTAL	12,872,634.93	12,872,634.93



Kenneth A. Finlay
Chief of Department
kfinlay@cumberlandfire.org

CUMBERLAND FIRE DISTRICT

Headquarters Station Four
3502 Mendon Road • Cumberland, RI 02864
Phone: 401-658-0544 Fax: 401-658-2198
www.cumberlandfire.org

FIRE CHIEF REPORT FOR JULY 2017

Board of Fire Commissioners
3502 Mendon Road
Cumberland RI 02864

August 22, 2017

Honorable Commissioners:

The attached report will show 424 responses during the month of July 2017, and how they broke down.

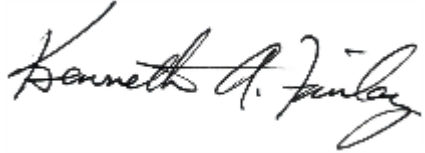
I am extremely proud of the following members' actions on July 3, 2017, and their recognition tonight- Dep. Nicholas Anderson, Capt. James Bardsley, Lieutenants Jason Comtois, Brian Bernardo, Fire Fighters Robert O'Neill, Frank Zabatta, Tyler Cookson and Gary Grenier on their response to and successful resuscitation of a Cumberland resident that experienced a medical event while returning from the fireworks display. The response of a Lincoln Rescue staffed by medics Mike Shurtleff and Mike Gleason was hampered by traffic on Mendon Road leaving the display. The actions displayed proudly shows the compassion we have for our residents and visitors on a continuing basis.

The initial report of the State donating the land around Station 2 has not come to fruition as of yet. I have had communications with the Governor's Office trying to get help with this request, but the budget has had total occupation of time. I will continue moving forward to bring this to a reality. A full report of our standing on this issue is attached to this report separately. The Department has attained a small bus from RIDE, for our use. The bus will be used for the dive team, training events with multiple members, a warming or cooling station at extended incidents and what needs it may help during an emergency.

The 2010 Pierce Aerial was picked up and brought to Cumberland. Factory training will be held on August 29 and 30th and placing in service will follow the radio installation. Should you have any inquiries please feel free to contact me.

During the July meeting, Commissioner Hogan asked for a report on the cost of maintenance of the department apparatus. This report was emailed and is 43 pages long. If a commissioner would like a paper copy, I will gladly produce and deliver one.

Sincerely,

A handwritten signature in black ink, reading "Kenneth A. Finlay". The signature is written in a cursive style with a large, stylized initial 'K'.

Chief Kenneth A. Finlay
Cumberland Fire Department

Report on the land acquisition at 1530 Mendon Road.

March 2,2017- Email follow up to phone conversation, asking Sen. Pearson to initiate dialogue with the State for the gratis donation of the land around Station 2.

March 2-2017- Emailed response from Sen. Pearson indicating that a letterhead document be sent to RIDOT requesting a gratis donation of the property.

March 3,2017 received an email from the realty firm representing National Grid the rental price was \$6.50 a square foot and would only go for a ten-year lease, plus we would have to do all improvements.

March 8,2017- received an email request from Mr. Robert Jackson, from RIDOT asking for the request in writing on letterhead to Ms. Ann Hollands.

March 8,2017- sent by US Mail a formal gratis request for property surrounding Station 2 at 1530 Mendon Road to Ms. Ann Hollands

April 12,2017- met with three members from RIDOT at the Station 2 site to review the requested land acquisition. The three engineers present from DOT all agreed that the land in question had no significant use for the RIDOT, but they did not have the authority to authorize final transfer, but they would recommend it.

May 12,2017- I received a written communication from Ms. Ann Hollands, MAI Administrator of Real Estate for RIDOT, indicating the cost of the property is \$85,740 or \$6 a square foot for the parcel.

May 24, 2017- Phone conversation with Mr. Jackson, indicating my disappointment with the assessed value of the property and asking how he arrived at that valuation. His response was that is what is assigned, if I disagreed I could get an independent appraiser to value the property and we could challenge the assessment, which I agreed I would do. A follow up email to Sen. Pearson outlined my next move in the process.

June 20,2017- I met with a local real estate agent/broker at the property. The misunderstanding was they thought we wanted to list the property, and offered an opinion on the pricing the State used but didn't want to put the agency in a debate with the state on pricing.

July 19,2017- I received a call from Rep. Jim McLaughlin, indicating he heard I was having an issue with the State on the property, and would like to help if he could. Rep. McLaughlin called back indicating he scheduled a meeting with Dir. Alvetti, of RIDOT, on August 4 at 1200hours, and asked me to be present and ready to present our case for the gratis donation.

August 4,2017- I presented our case to the Director and his staff, in which he indicated the final decision would have to come from Director Dibiase, Director of Administration. In attendance at this meeting, was Mayor Murray, George Standsfield, Robert Anderson, Deputy Cuillo, Rep. McLaughlin, and Sen. Pearson via conference call. The Town officials were there for the Howard Road Bridge, and Diamond Hill Road project, and all supported the Districts request. All information was delivered to an engineer for RIDOT for review. After the meeting Chief of Staff Standsfield suggested I contact either Tom Alford or peter Scotti for an appraisal of the property, as both have done work for the Town and are respected by the State.

August 9,2017- I received an email forwarded from Sen Pearson, from Director Dibiase indicating the noted price of \$85,740. Dir. Dibiase indicated fair market value had to be utilized, and gave the Smithfield example of a 3-acre site selling for \$524,000. That site is the corner of Rte116& Rte7, and when the square footage is divided into the selling price the realization of this parcel selling for \$4 a square foot left no choice but to require an appraiser to rebut the states pricing.

August 10,2017- Mr. Alford was contacted and needed more information on the site that he wished for me to obtain from Town planning, but indicated he was in a big project and would be six weeks before he could start. I visited Mr. Jonathan Stevens, Town Planner to review the zoning on the site, one of the request from Mr. Alford. Mr. Stevens sked me to consider Mr. Peter Scotti, who has a larger firm and has recently done work for the Town, and is very well respected in the real estate appraisal community. Having found the parcel has no zoning, because it is listed as a public way, and is not separated from the highway plat and lot indicated from the state has placed less values on the property. Mr. Stevens further indicated that the whole area from Rt.116 down Mendon Road through the Ashton and Berkeley villages is being included in a national heritage plan to tell the history of the developing Town. The chance of any development, other than our request would not fit the proposed plan and would not be granted. Mr. Stevens also stated the Rescue Building is one of the original Lonsdale Mill buildings and would be a focal point of the overlay district.

August 11,2017- I contacted Mr. Peter Scotti, who was familiar with the area. I informed him of the issues I have found out so far. He asked if Ms. Hollands was involved in the project, which I indicated she was. Mr. Scotti asked that I give him a week so he could do a site visit. I indicated that the proposed lines would be delineated and marked them for his review.

August 11,2017- I also contacted by email, Mr. John Aharonian, the architect and Town resident who is assisting in the building concept to advise him of the historic district overlay of the site, to see what architectural design issues might be encountered. Mr. Aharonian indicated he thought this parcel was in the overlay and conceptually the building would have to fit the neighboring buildings.

August 18,2017- Mr. Peter Scotti visited the 1530 Mendon Road parcel and had some pertinent questions that would help formulate his appraisal.

Cumberland Fire Dept.

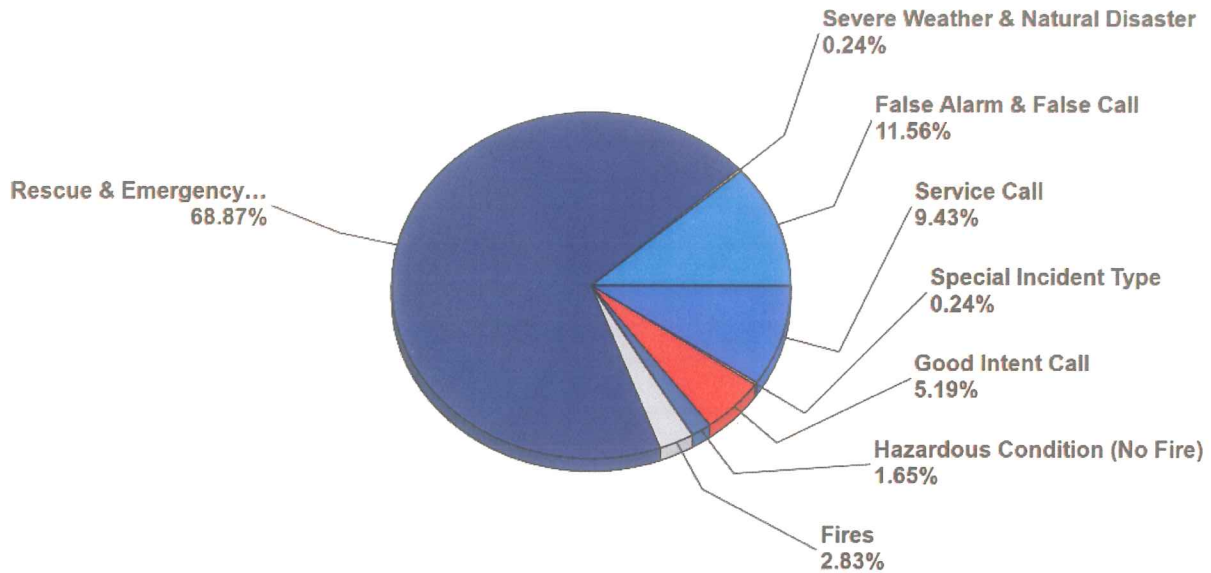
Cumberland, RI

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2017 | End Date: 07/31/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	2.83%
Rescue & Emergency Medical Service	292	68.87%
Hazardous Condition (No Fire)	7	1.65%
Service Call	40	9.43%
Good Intent Call	22	5.19%
False Alarm & False Call	49	11.56%
Severe Weather & Natural Disaster	1	0.24%
Special Incident Type	1	0.24%
TOTAL	424	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.24%
111 - Building fire	1	0.24%
113 - Cooking fire, confined to container	4	0.94%
141 - Forest, woods or wildland fire	1	0.24%
151 - Outside rubbish, trash or waste fire	1	0.24%
154 - Dumpster or other outside trash receptacle fire	1	0.24%
161 - Outside storage fire	1	0.24%
162 - Outside equipment fire	2	0.47%
311 - Medical assist, assist EMS crew	11	2.59%
320 - Emergency medical service, other	2	0.47%
321 - EMS call, excluding vehicle accident with injury	262	61.79%
322 - Motor vehicle accident with injuries	7	1.65%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.24%
324 - Motor vehicle accident with no injuries.	6	1.42%
342 - Search for person in water	1	0.24%
353 - Removal of victim(s) from stalled elevator	1	0.24%
360 - Water & ice-related rescue, other	1	0.24%
412 - Gas leak (natural gas or LPG)	2	0.47%
424 - Carbon monoxide incident	1	0.24%
440 - Electrical wiring/equipment problem, other	2	0.47%
444 - Power line down	1	0.24%
445 - Arcing, shorted electrical equipment	1	0.24%
500 - Service Call, other	1	0.24%
510 - Person in distress, other	2	0.47%
511 - Lock-out	4	0.94%
512 - Ring or jewelry removal	1	0.24%
520 - Water problem, other	1	0.24%
521 - Water evacuation	2	0.47%
550 - Public service assistance, other	6	1.42%
553 - Public service	8	1.89%
554 - Assist invalid	14	3.30%
561 - Unauthorized burning	1	0.24%
600 - Good intent call, other	4	0.94%
611 - Dispatched & cancelled en route	12	2.83%
621 - Wrong location	2	0.47%
622 - No incident found on arrival at dispatch address	4	0.94%
700 - False alarm or false call, other	1	0.24%
730 - System malfunction, other	2	0.47%
731 - Sprinkler activation due to malfunction	1	0.24%
733 - Smoke detector activation due to malfunction	8	1.89%
735 - Alarm system sounded due to malfunction	7	1.65%
740 - Unintentional transmission of alarm, other	5	1.18%
743 - Smoke detector activation, no fire - unintentional	15	3.54%
744 - Detector activation, no fire - unintentional	6	1.42%
745 - Alarm system activation, no fire - unintentional	2	0.47%
746 - Carbon monoxide detector activation, no CO	2	0.47%
813 - Wind storm, tornado/hurricane assessment	1	0.24%
911 - Citizen complaint	1	0.24%
TOTAL INCIDENTS:	424	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

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FC-R-2017-24

CUMBERLAND FIRE DISTRICT

Resolution

5 **RESOLUTION:** Authorizing the Finance Director to abate \$,3682.44 for the

6 months of June and July, 2017

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9 **WHEREAS:** The Finance Director has determined that the following items

10 should be abated for reasons noted:

11

12 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

13

Account	Receivable	Name/Address	Amount	Reason
00-9217-29	2017 RP Tax Roll	Coen 185 Manville Hill Rd # 407	\$463.25	Duplicate bill
00-8697-33	2017 RP Tax Roll	Scanlon 524-526 High Street	449.43	Property now tax exempt
00-0146-91	2017 RP Tax	Knekties 102 Girard Rd	36.84	New Assessment per town
00-0146-91	2017 RP Tax	Knekties 102 Girard Rd	39.11	Did not receive senior exemption
RB-5025-00	2013-14 Radio Box	Weisman CC 20 Industrial Rd	250.00	Out of Business
00-0217-90	2017 RP Tax Roll	Murphy 40 Chestnut St	32.23	Assessment lowered per Town
00-9151-86	2017-RP Tax Roll	Berkeley Commons 500 Mendon Rd	525.42	Condos under construction-no taxes
00-9165-84	2017-RP Tax Roll	Berkeley Commons 500 Mendon Rd	525.42	due until certificate of occupancy
00-9116-02	2017-RP Tax Roll	Berkeley Commons 500 Mendon Rd	525.42	has been issued
00-9116-02	2017-RP Tax Roll	Letendre 500 Mendon Rd	521.58	Duplicate Billing -See 00-9215-57
19-1107-00	2017 RP Tax Roll	Schwab 83 Kay St	313.74	Abate to create 2 new bills for one lot sold
TOTAL		TOTAL	\$3,682.44	

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29 **Section 1:** The Finance Director is authorized to abate as shown above.

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32 Date adopted: August 22, 2017

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Cynthia Ouellette, Chairperson

PASSED:

YAY: NAY: