

Cumberland Fire District

Established
November 10, 2014

Headquarters @ Station Four
3502 Mendon Road Cumberland, RI 02864 401.658.0544
www.cumberlandfire.org

SPECIAL MEETING OF THE CUMBERLAND FIRE DISTRICT

April 26, 2016 6:45 pm

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
45 BROAD STREET, CUMBERLAND, RI**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
3. **SWEARING IN CEREMONY FOR THE FOLLOWING MEN:**
 - a. Deputy Chief Jeff McCabe
 - b. Lieutenant John Bradley
 - c. Lieutenant James Matteson
 - d. FF Tyler Cookson
 - e. FF Edward Beauregard
4. **ADJOURNMENT**

=====

REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT

April 26, 2016 7:15 pm

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
45 BROAD STREET, CUMBERLAND, RI**

1. **CALL TO ORDER**
2. **GENERAL ANNOUNCEMENTS**
 - a. Policy of the Committee
3. **CONSENT AGENDA**
 - a. Approval of minutes from 03/01/16
 - b. Approval of minutes from 03/22/16
4. **OLD BUSINESS**
 - a. Chief's report on accident reporting
5. **NEW BUSINESS**
 - a. Review of Finance Committee Meeting of April 5, 2016
 1. Review recommendations by Finance Committee
 2. Review recommendation to appointment Diane Karolyshyn as Finance Director

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

Bruce A. Lemois
Chairman

Phillip Koutsogiane
Vice-Chair

Christopher Parent
Commissioner

Cynthia Ouellette
Commissioner

Ronald Champagne
Commissioner

Jim Scullin
Commissioner

Frank Matta
Commissioner

Kenneth Finlay
Chief of the Department

Station One
555 High Street
401.722.5992

Station Two
1530 Mendon Road
401.333.1421

Station Five
50 Arnold Mills Road
401.333.2244

Kelley Morris
General Counsel

Diane Karolyshyn
Finance Director

Debra Auclair
District Clerk

- b. FC-R-2016-12** Appointment of Diane Karolyshyn as Finance Director
- c. FC-R-2016-13** Appointment of Pam Fontaine as Tax Collector
- d.** Finance Report
- e. FC-R-2016-14** Authorize Finance Director Diane Karolyshyn to execute the Rossi Law Collections Contract.
- f. FC-R-2016-15** Authorize Finance Director to pay off the 2009 Piece Engine's refinanced loan.
- g.** Review of Chairman's presentation to Town Council on April 6, 2016
 - a.** A copy is available on web site under meeting packages
- h.** Mr. Koutsogiane to present his numbers and information as he offered at the Town Council Meeting on April 6, 2016. This information is to support his beliefs that the merger isn't working, the budget will have a deficit and there aren't any savings.

6. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify C.F.D. Head Quarters at (401) 658-0544 no less than 48 hours before the meeting

Posted: SOS Web Site
 Cumberland Town Hall (45 Broad Street)
 Cumberland Fire Department HQ (3502 Mendon Road)

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Personnel Chair

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Kelley Morris
General Counsel

Diane Karolyshyn
Finance Director

Debra Auclair
Committee Clerk

To: Fire Committee
From: Chairman Lemois
Date: April 26, 2016
Re: Meeting Policies

In an effort to ensure the full Fire Committee meetings run at an efficient pace and all input is recorded accurately the following two policies are being implemented effective for the next full Fire Committee meeting.

1. Financial Questions:

It is the policy of the Fire Committee that all financial reports be reviewed prior to the meeting they will be presented. It is the responsibility of a Commissioner whom would have question(s) to present them to the Finance Director by Tuesday morning at 10:00am the day of the meeting.

The Finance Director will research and present the question(s) and answer at the full Fire Committee meeting. The Commissioner who asked the questions will be credited for such questions for the record.

It is understood that during the financial review a question may come up. The Finance Director will do their best to answer but it is understood it would be best answered with research. The Finance Director will take the question and forward the answer to the requesting Commissioner.

2. Review of Minutes:

As the meeting package is available on the third Thursday prior to the full committee meeting it is required that all changes that would be requested shall be made in writing. (Enough for each Committee member and District Clerk)

This will allow the members of the Committee to understand the request, and changes and can be made at the meeting. This will ensure all minutes are approved and posted on the SOS per the OMA requirements.

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

1 MARCH 1, 2016 AT 7:15 P.M.
2 CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
3 45 BROAD STREET, CUMBERLAND, RI
4
5

6 The meeting was called to order at 7:15 p.m.
7

8 **MEMBERS PRESENT:** Commissioners Koutsogiane, Matta, Parent, Ouellette, Champagne,
9 Scullin, Chairman Lemois and Solicitor Kelley Morris.
10

11 **GENERAL ANNOUNCEMENTS:** There were no general announcements at this time.
12

13 **CONSENT AGENDA**
14

15 COMMISSIONER OUELLETTE MOVED TO APPROVE THE MINUTES OF 1/26/16. SECOND BY
16 COMMISSIONER CHAMPAGNE. PASSED 7-0.
17

18 **NEW BUSINESS**
19

- 20 A. **Adjourn into Executive Session** in regards to collective bargaining or litigation, or work
21 sessions pertaining to collective bargaining or litigation regarding increase in hydrant
22 fees by the Pawtucket Water Supply Board.
23

24 COMMISSIONER CHAMPAGNE MOVED TO ADJOURN INTO EXECUTIVE SESSION AT 7:18
25 P.M. SECOND BY COMMISSIONER OUELLETTE. PASSED 7-0.
26

27 COMMISSIONER CHAMPAGNE MOVED TO ADJOURN EXECUTIVE SESSION AT 7:33 P.M.
28 SECOND BY COMMISSIONER OUELLETTE. PASSED 7-0.
29

30 COMMISSIONER CHAMPAGNE MOVED TO SEAL THE MINUTES OF EXECUTIVE SESSION.
31 SECOND BY COMMISSIONER OUELLETTE. PASSED 7-0.
32

- 33 B. **FC-2016-08.** Authorizing Chairman Bruce Lemois to enter into an engagement letter with Moses
34 Afonso Ryan, Ltd. for legal services at an hourly rate of no more than \$250.00 per hour, relative to
35 the Pawtucket Water Supply Board's increase fee on fire hydrants
36

37 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE RESOLUTION. SECOND BY
38 COMMISSIONER OUELLETTE. PASSED 7-0.
39

- 40 C. **Finance Report**

Mr. Bruce is out ill. The reports are current and are posted online.

~~Commissioner Koutsogiane had questions on various line items, more specifically on salaries and overtime.~~

Mr. Koutsogiane request that this be inserted rather than what is on lines 48 & 49:
I questioned specifically several items on the finance report, to include OT, Med Insurance amounts, etc.

- D. **FC-2016-02.** This is a resolution to authorize Chairman Lemois to enter into contracts with J & A Appliance for materials and installation of a new kitchen at Station 1 in the amount of \$7,478.0 and for appliances in the amount of \$2,344.85. Three quotes were obtained and J & A Appliance was the lowest responsible bidder.

There was discussion that this would be the 5th capital improvement project and the line item is on budget.

COMMISSIONER OUELLETTE MOVED TO APPROVE THE RESOLUTION. SECOND BY COMMISSIONER MATT A. MOTION PASSED WITH A 6-1 VOTE WITH COMMISSIONER KOUTSOGIANE VOTING NAY.

- E. **FC-2016-06.** This resolution would authorize Chairman Lemois to sign a memorandum of agreement with Local 2722 regarding the position of Deputy Chief and its vacancy.

There is a vacancy in a Deputy Chief's position. The Cumberland Fire District does not have a promotional list for this position and one will not be available until 4/8/16. The Local and the Chief have arranged to leave the position unfilled until such time as the promotional list may be completed as per the standing collective bargaining agreement. This agreement, as spelled out in the memorandum of agreement has a savings to the Cumberland Fire District of approximately \$19,000.00.

There were questions by Commissioner Scullin on the procedures and does not believe - needs to be filled. Solicitor Morris reviewed that we are under an existing Collective Bargaining Agreement and would not filling the position would be legal issue.

COMMISSIONER CHAMPAGNE MOVE TO AUTHORIZE CHAIRMAN LEMOIS TO SIGN THE MEMORANDUM OF AGREEMENT AGREEING TO FILL THE POSITION ON OR ABOUT 4/8/16. SECOND BY COMMISSIONER PARENT. MOTION PASSED 6-1 WITH COMMISSIONER ~~SCULLIN~~ VOTING NAY. *Mr. Koutsogiane indicated he voted in the negative.*

81 **F. FC-2016-07.** This resolution is requesting that the General Assembly enact legislation
82 providing that the Cumberland Fire District is public body.

83
84 Currently, the following RI State Departments consider the Cumberland Fire District to
85 be a public body and such all rules, regulations and laws regarding public body are
86 applied.

87
88 The RI Attorney General Office, the Department of Revenue, the Office of Municipal
89 Finance, the Ethics Commission and the Audit Office of Auditor General. Other state
90 agencies do not consider the Cumberland Fire Department as a public body, therefore,
91 the Cumberland Fire District, its commissioners and employees are treated
92 inconsistently with regard to various agency decisions. The Cumberland Fire District
93 wishes to be recognized as a public body so that all state agency treatment is consistent.

94
95 COMMISSIONER SCULLIN MOVED TO TABLE THIS RESOLUTION. SECOND BY
96 COMMISSIONER KOUTSOGIANE. MOTION FAILED WITH A 5-2 VOTE WITH ONLY
97 COMMISSIONERS SCULLIN AND KOUTSOGIANE VOTING AYE.

98
99 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THAT THE CUMBERLAND FIRE
100 DISTRICT REQUEST THAT THE GENERAL ASSEMBLY ENACT LEGISLATION PROVIDING
101 THAT IT IS A PUBLIC BODY. SECOND BY COMMISSIONER OUELLETTE.

102
103 There was discussion that this could have had a direct impact of the Pawtucket Water
104 Supply Board in not notifying CFD about the rate increase. As the PWSB may not have
105 recognized CFD as a public body.

106
107 MOTION PASSED WITH A 5-2 VOTE WITH COMMISSIONERS SCULLIN AND KOUTSOGIANE
108 VOTING NAY.

109
110 **OLD BUSINESS**

111
112 **A. Review of comments made by Commissioner Scullin and Commissioner**
113 **Koutsogiane to the Cumberland Town Council on 1/20/16.**

114
115 This topic was originally on the January 26, 2016 regular meeting but Commissioners
116 Scullin and Koutsogiane both felt the agenda was not worded correctly. Though the
117 Solicitor concluded that the agenda was correct and legal it was decided to table the
118 issue until this meeting.

The Chairman reviewed that the ~~two~~ one Commissioner (Mr. Scullin) had presented a resolution to the Town Council, *with supporting testimony by Mr. Koutsogiane*, that would have the Town request the General Assembly dissolve the Cumberland Fire District and have the Town take over the Fire District. (Copy of the resolution attached for the record.)

The Chairman noted that the Fire Committee was not privileged to know of the resolution, nor allowed input. In fact that the issue only came to light the morning of the Town Council meeting. The Chairman noted he did not attend the meeting, but viewed it on tape.

The Chairman noted that most of the remarks made by Mr. Scullin and Koutsogiane were incorrect and he has questions and or clarifications to said remarks. He started with Mr. Scullin's remarks.

REMARK MADE:

Mr. Scullin: "And being involved very closely its border line disaster."

Chairman Lemois asked Commissioner Scullin to define "disaster".

Commissioner Scullin stated that he was not here to answer any of Chairman Lemois' questions. He stated that the voters will decide if Chairman Lemois will be on the Board come November.

Chairman Lemois agreed that Commissioner Scullin doesn't need to answer any questions but that he would read Scullin's comments made to the Town Council on January 20, 2016 and provide the correct information.

REMARK MADE:

Mr. Scullin: There is a couple more complaints pending with the AG's office. They just do not run a tight ship. For whatever reason.

Mr. Dwyer: When you say they, you mean yourself as well.

Mr. Scullin: No.

Mr. Dwyer: Oh no, ok

Mr. Scullin: It is a five to two board.

Mr. Dwyer: Oh, ok

Mr. Scullin: Mr. Koutsogiane and I are trying to right the ship, but at 5-2 it's impossible.

Chairman Lemois asked for explanation of Commissioner Scullin's next comment that there is a "5 to 2 Board". Mr. Scullin would not answer. Chairman Lemois clarified that out of the 52 votes in 2015, 11 or 21% were a 5-2 vote. In fact 67% of the votes were unanimous.

2015 Resolution Votes				
52				
35	67%			Unanimous Votes
17	33%			Not unanimous Votes
		5	29%	You two didn't agree
11	21%			Actual 5-2 Votes
Some of the 5-2 Votes				
S-0177 Public Body				
Budget (But voted for the VFFD Bale out)				
Exempt Seniors and Veterans (But voted for the Blind exemptions)				
Tax Rate (10% lower than the combined district rate)				
Tax Levy (lowered by 250K by budgeting past due taxes as a revenue)				
Contract (Basically level funded, but K/S wanted to reduce the mens pay)				
Admin Staff (ALL past district employees that wanted to stay on were given jobs.				
No past district employee was refused a job)				
Legal required payout to a FF on IOD,(but unanimous for retiring Chief's payout)				
To hire the incumbent tax attorney (Previously hired by PK)				
3 Platoon Report				
Social Media Manager Intern				
ALL DATA IS AVAILABLE ON THE WEB SITE UNDER RESOLUTIONS				

The Chairman also noted the contradictions of some of the votes. For example:

1. Mr. Scullin and Koutsogiane voted against the full budget, but voted for the bailout of the Valley Falls Fire District to allow the district to finish off the fiscal year and pay their bills.
2. They voted against exemptions to help the Seniors and Veterans lower their taxes, but voted for the Blind exemptions. With no explanation as to why.
3. Vote against the tax rate, that was 10% lower than the combined tax rate of the four districts from the previous year.
4. Voted against the tax levy, that used non-tax revenue for the first time. This lowered the amount taxed by \$260,000.

- 186 5. Voted against following RI General Law title 44-19 and provided benefits to a fire
187 fighter that was out sick due do an on the job injury, but vote to give bonus
188 benefits to a retiring Chief. (Note: these were not required by state law.)
189

190 There was a similar exchange between Chairman Lemois and Commissioner
191 Koutsogiane. This is the list of comments from the record made by Commissioners
192 Scullin and Koutsogiane and corrects provided by Chairman Lemois.
193

194 Mr. Koutsogiane asked that this be added: *: I stated that I did vote to approve items like*
195 *accepting minutes, approving payments for repairs, etc. but did not approve major items,*
196 *like the CBA, budget, etc.*

197 Which made Chairman Lemois recall his response and asked that it be added:
198 *The votes in the chart read in totality didn't include simple votes such as acceptance of*
199 *minutes nor adjournment. Only the meat and potatoes of the votes.*
200

201 REMARK MADE:

202 Mr. Koutsogiane: "This consolidation really hasn't gone as well as people think it has
203 gone, as a matter of a fact I have a minority view point, we had the opportunity to save
204 the tax payers some money which was part of the referendum to begin with, that the
205 taxpayers would get one tax bill, fine, but there was going to be savings of monies, those
206 monies have not come, period."
207

208 Documented Savings:

- 209 1. From 2012 to now a reduction of 6 men saving \$648,000
210 2. \$260,000 saved using non-tax revenue
211 3. \$66,743 saved in reduction of administrative employees
212

213 This totals \$974,743 in savings.
214

215 Mr. Koutsogiane: "Administrative staff went up, prior to the consolidation they were
216 part-timers now they are a combination of almost full timers, independent contractors
217 and part timers but the monies, the cost has substantially gone up from roughly 130,000
218 to 215,000 plus benefits. Which makes it a grand total of about 240,000."
219

220 Actual Administrative cost as defined by Mr. Koutsogiane, to include: almost full timers,
221 independent contractors and part timers.

227

CAT	ITEM	2014-15
Admin Exp	Advertising, legal and employment	\$ 2,633
Admin Exp	External Accounting Fees / Accounting & Report	\$ 12,775
Admin Exp	Treasurer Expenses	\$ -
Admin Exp	Tax Collector Expenses	\$ -
Admin Payro	Admin Assistant Business Manager	\$ 52,816
Admin Payro	Admin Assistant A/P	\$ -
Admin Payro	Admin Assistant Payroll Admin A/P	\$ 13,000
Admin Payro	Admin Assistant Phones/scheudles	\$ -
Admin Payro	Committee Members	\$ 39,550
Admin Payro	Committee Members - Per Diem	\$ 500
Admin Payro	Finance Management Fee	\$ -
Admin Payro	Legal	\$ 13,750
Admin Payro	Part Time clerks for tax seasons	\$ -
Admin Payro	Social securitiy Admin Payroll	\$ 28,000
Admin Payro	Tax Collector Fees	\$ 48,062
Admin Payro	Tax Expenses Treasurer \$ Collector	\$ 13,060
Admin Payro	Treasurer Fee	\$ 61,557
		\$ 285,703

ADMINISTRATIVE PAYROLL	
Administrative Staff	\$ 128,900
Clerk	\$ 3,200
Committee Members	\$ -
Committee Members - Per	\$ -
Finance Management Fee	\$ 78,000
Legal	\$ 12,000
Moderator	\$ -
Part Time clerks for tax se	\$ 10,000
Social security Admin Pay	\$ 16,000
Tax Collector Fees	\$ -
Tax Expenses Treasurer \$	\$ -
Treasurer Fee	\$ -
	\$ 248,100

This clearly shows a savings when the facts are looked at and compared.

REMARK:

Mr. Koutsogiane: "Prior to the merger I was the chairperson of the NCFD, when they just did the audit which completed the individual audits of the four districts; NCFD ended with a surplus even after lowering its tax rate to 1.28 per thousand with approximately 560,000."

The facts: BILLED RATE IN 2012 \$1.68, BUDGET \$1,800,276
 EFFECTIVE RATE \$1.60 YOU OVER TAXED

 BILLED RATE IN 2014 \$1.28, BUDGET \$1,838,143
 EFFECTIVE RATE \$1.69 TO COVER INCR. BUD.

 DECREASE THE RATE, BUT INCREASED SPENDING.

The NCFD increased spending by over 2%.

Mr. Koutsogiane responded that the 2% was not that bad.

The Chairman concluded stating that there were many more incorrect statements made to the Council on the record.

COMMUNICATIONS

A. Request that Mr. Scullin share his information so as the Committee may either fix and/or address the issue.

263 There was discussion on comments made during the last regular Fire Committee
264 meeting on January 26, 2016 by Commissioner Scullin. He declared that there is
265 another violation of the open meetings act being reported.

266
267 The Solicitor had sent him an email but Mr. Scullin didn't answer.

268
269 The Chairman suggested to Mr. Scullin that it is his responsibility to advise the
270 Committee if he sees a violation so it can be corrected.

271
272 Mr. Scullin responded that it was his responsibility to report the violation to the
273 Attorney General's office, to which the Chairman agreed.

274
275 The issue Mr. Scullin related as to the violation was concerning a vote taken to hire
276 the administration team. He stated that the salaries were not part of the vote.

277
278 The discussion ended at that time.

279
280 **B. Commissioner Koutsogiane's comments/review of the expenses for Jan. 2015 –**
281 **Dec. 2015.**

282
283 Commissioner Koutsogiane had several questions on the expenses, when he started
284 to ask them the Chairman noted that they will be hard to answer. As Mr. Bruce is
285 not here and no one knew of Mr. Koutsogiane's questions to be prepared to answer
286 them. The Chairman stated that he has repeatedly requested Mr. Koutsogiane
287 forward his questions before the meeting so the answers could be provided.

288
289 **PUBLIC INPUT**

290
291 Mr. Dicomotis stated that he was very vocal on the consolidation issues as well as
292 attending many meetings of the District and that what he had witnessed tonight was
293 an embarrassment. He suggested as the District is on budget and moving forward
294 everyone should get on board.

295
296 COMMISSIONER PARENT MOVED TO ADJOURN REGULAR SESSION AT 9:05 P.M.
297 SECOND BY COMMISSIONER OUELLETTE. PASSED 5-0.

298
299 Respectfully Submitted,

300
301 Debbie Auclair
302 Committee Clerk

1 **REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT**
2 **MARCH 22, 2016 AT 7:15 P.M.**
3 **CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS**
4 **45 BROAD STREET, CUMBERLAND, RI**
5
6

7 The meeting was called to order at 7:15 p.m.

8
9 **MEMBERS PRESENT:** Chairman Lemois, Commissioners Koutsogiane, Matta, Parent, Ouellette,
10 Champagne, Scullin.

11
12 **GENERAL ANNOUNCEMENTS:**
13

14 Resident, Maria Lopes of 99 Rabbit Hill Road got up to speak of her concerns over a bill
15 forwarded to her from the Dawson Group in regards to an accident she was involved in near
16 116/Mendon Road.

17
18 Commissioner Ouellette stated that she needed more information and that the insurance
19 payment from Cumberland residents should be accepted. There was further discussion on
20 where these fees go into the budget. The Chief will provide a report at the next meeting and
21 email the same to Ms. Lopes.

22
23 There were many questions and discussion on where these fees go and if these two reports
24 were reviewed. The Chief stated that two different people were working on the report as it
25 was near shift change. It was discussed that the Department needs to take measures to make
26 sure that the reports are accurate. There were questions on the tow truck and stretcher assist.

27
28 Commissioner Koutsogiane had questions on the Level 2 Clean-up bill and the amount of time it
29 takes. He stated that the District needs to take measures to make sure reports are accurate
30 and mirrors rates of a hazmat response.

31
32 Chairman Lemois requested the Chief to review and submit a written report for the next regular
33 Fire Committee meeting.

34
35 **CONSENT AGENDA**
36

37 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE MINUTES OF 3/1/16. SECOND BY
38 COMMISSIONER OUELLETTE.

39
40 Commissioner Koutsogiane had several comments regarding the minutes. Chairman Lemois
41 asked him to put down in writing and they would be addressed.

Commissioner Koutsogiane had concerns that none of his questions or responses were contained in the minutes. Also that he did not support a resolution. Also questioned diagrams and stated none of them were presented at meeting.

Chairman Lemois stated that the information was read verbatim from the charts.

The Chairman asked Mr. Koutsogiane to present his concerns in writing and they will be addressed. He asked that the first and second be withdrawn and the minutes will be approved at the next regular meeting.

MOTION WAS WITHDRAWN.

NEW BUSINESS

A. Reorganization of Finance. The Chairman read a memo (copy attached for the record) asking that the Finance Committee review the structure of the Finance Department and prepare a recommendation for the reorganization. This recommendation will be presented at a Finance Committee meeting on or around 4/12/16. This will coincide with a budget review in preparations for the creation of the 2015-16 fiscal budget.

B. Quarterly Tax Payment Update.

a. There was a brief report from the 3/15/16 Task Force meeting. A report is being prepared to present to the Committee.

b. **FC-R-2016-09.** This resolution would authorize the expenditure of not more than \$15,000 for the remodeling of the meeting hall of Station 4 for use as a tax collection area as well as an office area.

The Cumberland Fire District will be reorganizing the finance department and extra space is needed. The combined Fire Prevention Services of the four districts is now operating from Headquarters creating the need for more space. Chief Finlay would be authorized to manage and expend funds as directed in this resolution.

COMMISSIONER CHAMPAGNE MOVED TO APPROVE THIS RESOLUTION.
SECOND BY COMMISSIONER MATTA.

Commissioner Ouellette reviewed the list of materials and feels that we should not have a laminate countertop. She would like to see something like Formica that would last longer and look better as this is what the taxpayers first see when coming in and lean on. She suggested spending a little more on the countertop.

MOTION PASSED 7-0.

C. Report from Chief

- a. Sale of Apparatus.** The Chief would like to list the following vehicles for sale to the highest bidder at auction through the municibid.gov website

2003 Ford Expedition – The estimated cost to repair would be \$2,200, vehicle mileage 119,340 and would have a minimum bid asking price of \$1,500.

2003 Ford F-550 – The approximate cost to repair would be in excess of \$4,500 and the vehicle has not been used as a brush fire truck in the last two years. The mileage is 72,523 and the minimum bid asking price would be \$10,000 without the snowplow. The current state of the vehicle is fair condition, with the transmission slipping under pressure. The engine is of sound running condition and the body could be remove and held for future use, either on utility 1 or another sale of just the body. The mileage is 46,113 and the minimum bid asking price would be \$2,000 with body \$1,500 without the body.

COMMISSIONER CHAMPAGNE MOVED TO PUT OUT THE THREE VEHICLES TO BID.
COMMISSIONER MATT A SECONDED. MOTION PASSED 7-0.

Chairman Lemois will format as a resolution, **FC-2016-10**.

- b. Hydrant Painting.** The painted conditions of some of the fire hydrants within the Town have been neglected for some years. Fire Prevention Administrator, Keri Smith, has developed an idea to have a community contest in which children or adults would adopt a hydrant and paint it respectfully as a character or a solid color. A prize would be awarded to the winner (to be determined). She is asking for support to proceed with some guidelines and timeframes to help get the hydrants looking good again.
- There was discussion on who was responsible for the painting of hydrants. Commissioner Koutsogiane feels that this is premature and would like more information and detail.


COMMISSIONER CHAMPAGNE MOVE TO SUPPORT THE CHIEF'S PROJECT. SECOND
BY COMMISSIONER OUELLETTE. MOTION PASSED 6-1 WITH COMMISSIONER
KOUTSOGLIANE VOTING NAY.

Chairman Lemois indicated that this will be resolution **FC-R-2016-11**.

COMMISSIONER CHAMPAGNE MOVED TO ADJOURN REGULAR SESSION AT 8:22 P.M. SECOND
BY COMMISSIONER PARENT. MOTION PASSED 7-0.

Respectfully submitted,
Debbie Auclair, Committee Clerk

MEMO TO FINANCE COMMITTEE:

Cumberland Fire District	
Headquarters @ Station Four 3502 Mendon Road Cumberland, RI 02864 401.658.0544 www.cumberlandfire.org	
Established November 10, 2014	
Bruce A. Lemois Chairman	March 22, 2016
Phillip Koutsogiannis Vice-Chair	
Christopher Parent Commissioner	To: Fire Committee
Cynthia Ouellette Commissioner	Re: Finance Department
Ronald Champagne Commissioner	We are requesting the Finance Committee review the structure of our Finance Department and prepare a recommendation for reorganization of the staff.
Jim Scullin Commissioner	That this recommendation be presented at a Finance Committee meeting on or around April 12, 2016.
Frank Metta Commissioner	This will coincide with a budget review in preparations for the creation of the 2015-16 fiscal budget.
Kenneth Finley Chief of the Department	Thank you,
Station One 555 High Street 401.722.5902	
Station Two 1530 Mendon Road 401.333.1421	Bruce A. Lemois Chairman
Station Five 50 Arnold Mills Road 401.555.2244	
Kelley Morris General Counsel	
Thomas Druce Finance	
Debra Auclair District Clerk	



CUMBERLAND FIRE DEPARTMENT

3502 MENDON ROAD
CUMBERLAND, RI 02864

Kenneth A. Finlay
Chief of Department

Phone:(401) 658-0544
Fax:(401) 658-2198
Cell:(401) 474-0314
kfinlay@CumberlandFire.org

March 24, 2016

Board of Fire Commissioners
Cumberland Fire District
3502 Mendon Road
Cumberland, RI 02864

Re: Citizen Question on billing

Dear Commissioners;

The mandate of the Board from the March 22, 2016 meeting in regards to the insurance billing has resulted in the following actions:

1. The fee schedule adopted in 2005, by the RI Association of Fire Chiefs is attached for your review as to the fee schedule used by Dawson Group.
2. All shifts are being instructed in the importance of clear determined facts of an incident in the documentation process, and the need for accuracy.
3. A Chief Officer is reviewing all reports before submission.
4. The Dawson group is being noticed that Cumberland residents do not receive an invoice for service.
5. The Administrative Assistant is reviewing with further detail as the bills are submitted.

Hopefully, all these additional review steps will eliminate the inaccuracy that was brought to our attention.

Sincerely,

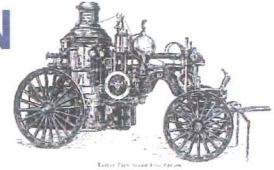
Kenneth A. Finlay

Kenneth A. Finlay
Chief of Department



RHODE ISLAND ASSOCIATION OF FIRE CHIEFS, INC.

*Incorporated November 6, 1967
Chief David A. Sayles, President*



EMERGENCY RESPONSE FEE SCHEDULE

This fee schedule has been developed to assist a Chief in the event that he has to recover costs associated with any emergency response. Fees for hazardous materials incident cost recovery are authorized by SARA legislation, (42-USC 9607) (Sec. 107) (A).

APPARATUS

The charge for all apparatus responding to an incident is as follows. The rates shown below are hourly rates.

• Special Hazards	\$500.00 plus materials
• Aerial Device	\$300.00
• Ambulance (non-transport)	\$250.00
• Heavy Rescue	\$300.00
• Brush Truck	\$200.00
• Command Vehicle	\$150.00
• Ambulance (transport)	(3 rd party billing)
• Engine Company	\$250.00
• Chemical Truck*	\$300.00
• Light Rescue	\$150.00
• Tanker	\$200.00
• Haz-mat/Decon Trailers w/ prime mover	\$300.00

* Engine Company equipped with a foam turret is to be billed as a chemical truck.

- For the cost calculation, incidents shall be billed from the initial response until such time as the vehicle is placed back in service.
- Haz-Mat and Decon Teams shall direct bill the responsible party(s). A recognized Haz-Mat Team or Decon Team is one that has been sanctioned through the Rhode Island Emergency Management Agency (RIEMA).

Haz-Mat Team defined: technician level team with the associated equipment, training and medical compliance that meet the requirements as may be set forth in the regulations. This team may arrive and utilize one or several vehicles in the operation. This team is sanctioned through the RIEMA.

Chief Richard A. Susi, Ret., RIAFC Executive Director
390 Nate Whipple Highway, Cumberland, RI 02864-3001
Ph: 401/692-0795 e-mail: riafc@cox.net www.rifirechiefs.com

Decon Team defined: operations level team with technical decontamination certification with the associated equipment and training that meet the requirements as may be set forth in the regulations. This team may arrive and utilize one or several vehicles in the operation. This team is sanctioned through the RIEMA.

PERSONNEL COSTS

- Personnel costs shall be calculated as follows:
 - One and one-half (1 ½) X the Hourly Rate per individual team member
- In the event that an overtime backfill replacement is required for a team member, there will be a separate charge for the backfill, calculated at:
 - One and one-half (1 ½) X the Hourly Rate of the backfill member

MEDICAL OBSERVATION AND TREATMENT

In the event that fire department personnel involved in the mitigation of a hazardous materials incident should require medical evaluation and/or treatment, the costs for all such evaluation and/or treatment shall be included in the cost analysis of the incident and billed to the appropriate party(s).

MATERIALS

All materials shall be replaced at the catalog price and billed such to the responsible party. It is the responsibility of the community in which the incident occurs to identify and bill the appropriate party(s).

BILLING RECOMMENDATIONS

It is recommended that agencies billing for services rendered during a hazardous materials incident, consider utilizing the following supporting statements to clarify the purpose for your billing.

“The following are the SARA Title III Federal Laws. Also, please reference the Oil Pollution Act (OPA) of 1990 and the U.S. Coast Guard National Pollution Funds Claimant’s Information Guide of 1993:

TITLE I: SECTION 107 OF REFERENCE (B) ENTITLED “LIABILITY” DENOTES YOUR LIABILITY FOR EVENTS WHICH TRANSPIRED ON (Incident Date). ADDITIONALLY, SECTION 107 INDICATES RECOVERABLE COSTS AND DAMAGES. TITLE I, SECTION 123 PROVIDES A

MECHANISM FOR PETITIONING THE FEDERAL GOVERNMENT FOR ANY UNRECOVERED COSTS DENOTED UNDER SECTION 107.

HOWEVER, UNDER SECTION 112 ENTITLED "CLAIMS PROCEDURES", WE CANNOT PURSUE FEDERAL REIMBURSEMENT UNTIL THE CLAIM IS FIRST PRESENTED TO THE LIABLE PARTIE(S). WE REQUEST YOUR PROMPT PAYMENT OF THE ENCLOSED BILL FOR THE COSTS AND DAMAGES. IF YOU FAIL TO RESPOND PROMPTLY, WE INTEND TO PURSUE A PETITION FOR DAMAGES UNDER SECTION 123.

PLEASE MAKE CAREFUL NOTE OF SECTION 113(e) ENTITLED "NATIONWIDE SERVICE OF PROCESS". WE WILL ENCOURAGE THE JUSTICE DEPARTMENT TO PURSUE A COMPENSATORY CIVIL SUIT AGAINST YOU AND YOUR INSURANCE CARRIER. UNDER THIS PROCEDURE WE WILL PURSUE COLLECTION OF ANY UNCOMPENSATED DAMAGES WITH INTEREST UNDER SECTION 113(f) ENTITLED "CONTRIBUTION".

It is also recommended that agencies billing for services rendered during a hazardous materials incident include the DEM CASE NUMBER on all billing documents.

Hourly Standard Rate: Port of Providence Marine Strike Team CBRNE Watercraft

The hourly standard rate for the Port of Providence Marine Strike Team CBRNE Watercraft (Strike Team Vessel or vessel) has been developed from analysis of the actual costs to operate the vessel, man it and staff the affected line fire companies with call back personnel.

The Cities of Providence, Warwick, Cranston and East Providence operate their respective Strike Team Vessels as part of their municipally funded full time career fire departments. As such, indirect costs and overhead expenses have been extracted from the various city departments and divisions that incur budgetary expenses in the fielding of their fire department's vessel.

In an effort to present these costs in a standardized format, the Port of Providence Marine Strike Team has developed this hourly rate and utilized the USCG breakdowns and definitions as found in the Inside Government allowable charges in the document entitled: "COMMANDANT INSTRUCTION 7310.11" dated February 22, 2005.

The following definitions are applied, having been adjusted for the scope of municipal versus USCG operations.

Direct Costs: Represents direct costs incurred by a particular asset class. This includes labor cost for crew members and the callback personnel for their replacement while deployed, their employee benefits, fuel, maintenance, etc.

Support Costs: Costs allocated to this vessel for support received from the responding Fire Department including Incident Command, Safety Officer, etc. Support Costs also include municipal government costs for the Human Resources Department and other administrative costs.

Administrative Costs: The costs allocated to this vessel's ownership and non-response activity including general and administrative activities such as insurance, legal services, cost recovery and information processing.

Direct Costs: Labor cost for crew and callback, fuel, etc.	\$668.00
Support Costs: Command, Liaison and Safety Officer (s)	\$68.00
Administrative Costs: Cost recovery, insurance expense, etc.	\$14.00
Total Hourly Rate:	\$750.00

12/1/2011

Cumberland Fire District

Headquarters @ Station Four
3502 Mendon Road Cumberland, RI 02864 401.658.0544
www.cumberlandfire.org

Finance Department Reorganization

OVERVIEW:

The current Finance Director Consultant, Thomas Bruce is no longer available to serve the CFD we are in need to restructure the Finance Department.

The CFD will be implementing a quarterly payment process for the taxpayers and this will cause the tax collection process to extend throughout the year and increase the labor needs within the Finance Department.

The current physical layout is not conducive to the operations in the finance department.

PHYSICAL:

With the recently approved resolution the Tax Collection Center is now under construction. This will allow for a professional area for the taxpayers to make payments. Including three windows with computers and c/c payment equipment.

The area will allow for office area for three employees. As a residual effect it will create office space for Fire Prevention and plan review. Include the Fire Prevention Administrator.

Through the Chief of the Department the Finance Department will continue to oversee the timely completion of this project.

Along with the construction the CFD will be contracting with COX to replace the phone system in the four stations. This will be a VOIP system to include the hardware and long and local phone service.

EMPLOYEES:

The current Finance Department organizational chart is as follows:

POSITION	WEEKLY HOURS
Finance Director	20
Business Manager	30
Ass't Business Manager	35
Clerk	15
TOTAL	<hr/> 100

The proposed organization chart will be:

Finance Director	35
Ass't Business Manager	35
Tax Collector	30
Clerk	15
TOTAL	<u>115</u>

The current position of Finance Director was filled by a person of extreme experience in municipal finances. Having this experience was instrumental in the successful merger of the four finance departments as well as meeting the significant RI State financial requirements. Many of the requirements were not known to the CFD.

During this time of merging the departments our employees were instrumental in this same success. This also gave them the same experience and knowledge.

It is with this understanding the recommendation of the Finance Chair is to request Chairman Lemois to appoint Diane Karolyshyn as Acting Finance Director effective immediately. This recommendation will be presented to the full Fire Committee at the next full meeting.

With this employee reorganization we will increase the labor hours in the department by 15%.

The recommended cost structure will be:

Current budget for salaries and benefits is: \$232,900
Projected budget for salaries and benefits is: \$249,743

This is a projected 7% cost increase for an increase of 15% in production.

1
2
3 **FC-R-2016-12**
4 **CUMBERLAND FIRE DISTRICT**
5
6
7

8 **Resolution: Appointment of Diane Karolyshyn as Finance Director.**
9

10 Be it resolved by the Cumberland Fire District as follows:
11

12 **Whereas,** The Cumberland Fire Committee's Finance Committee has met and reviewed the
13 position of Finance Director.
14

15 **Whereas,** The CFD Finance Committee unanimously approved the temporary appointment of
16 Diane Karolyshyn as Finance Director.
17

18 **Whereas,** The CFD Finance Committee here by recommends the hiring of Diane Karolyshyn as
19 Finance Director.
20

21 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
22

23 **Section 1.** Diane Karolyshyn shall be an employee and hold the position of Finance Director
24 reporting directly to the Chairman and indirectly to the Finance Committee.
25

26 **Section 2.** Dian Karolyshyn shall be authorized to act on behalf of the Cumberland Fire District
27 in all banking, pension and tax collection issues. As well as all activities with the
28 Department of Revenue and Office of the Auditor General.
29
30

31 Date adopted: April 26, 2016
32
33
34
35
36
37

38 **PASSED**

39 **YAY:**

NAY:
40

1
2
3 **FC-R-2016-13**
4 **CUMBERLAND FIRE DISTRICT**
5
6
7

8 **Resolution: Appointment of Pamela Fontaine as Tax Collector.**
9

10 Be it resolved by the Cumberland Fire District as follows:
11

12 **Whereas,** Finance Director Karolyshyn has recruited Pamela Fontaine for the position of Tax
13 Collector and fully recommends her for this position.
14

15 **Whereas,** Pam Fontaine has the past experience for this position.
16

17 **Whereas,** Pam Fontaine has agreed to follow all governing laws such as, but not limited to RI
18 General Laws Title 44.
19

20 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
21

22 **Section 1.** Pamela Fontaine shall be an employee and hold the position of Tax Collector
23 reporting directly to the Finance Director.
24
25

26 Date adopted: April 26, 2016
27
28
29
30
31
32

33 **PASSED**

34 **YAY:**

NAY:
35

Cumberland Fire District
Balance Sheet
As of March 31, 2016

	Mar 31, 16
ASSETS	
Current Assets	
Checking/Savings	
1001 · Navigant GF Operating	369,881.66
1002 · FNB HRA Checking	16,271.39
1003 · FNB HRA Savings	110,217.16
1004 · FNB Fire Prevention	40,314.29
1005 · Navigant Savings MM	861,562.74
1007 · FNB Retiree HealthCare Fund	307,201.37
1008 · FNB Truck Fund	322,759.15
1009 · FNB FP Savings	100,005.92
1010 · Navigant Comm/Training	63,622.12
Total Checking/Savings	2,191,835.80
Other Current Assets	
1140 · Tax Recievable 2004 & prior	-60.00
1170 · Tax Recievable 2008 & prior	-724.28
1175 · Tax Recievable 2009	-885.97
1180 · Tax Receivable 2010	-1,057.73
1185 · Tax Recievable 2011	-2,205.81
1190 · Tax Recievable 2012	-4,231.78
1195 · Tax Recievable 2013	-46,375.08
1200 · Tax Receivable 2014	-171,760.93
1205 · Tax Recievable 2015	258,549.87
Total Other Current Assets	31,248.29
Total Current Assets	2,223,084.09
Other Assets	
1050 · Petty Cash-Tax Collector	750.00
1055 · Petty Cash Fire Chief	500.00
Total Other Assets	1,250.00
TOTAL ASSETS	2,224,334.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2013 · Payroll Tax SDI WH	11,916.65
2026 · AFLAC	196.74
2250 · Deferred Income Tax 2015/2016	258,549.87
Total Other Current Liabilities	270,663.26
Total Current Liabilities	270,663.26
Total Liabilities	270,663.26
Equity	
3200 · Unrestricted Net Assets	1,302.43
3300 · Fund Balance transfer from Old	413,519.38
Net Income	1,538,849.02
Total Equity	1,953,670.83
TOTAL LIABILITIES & EQUITY	2,224,334.09

Cumberland Fire District Trial Balance

Accrual Basis

As of March 31, 2016

	Mar 31, 16	
	Debit	Credit
1001 · Navigant GF Operating	369,881.66	
1002 · FNB HRA Checking	16,271.39	
1003 · FNB HRA Savings	110,217.16	
1004 · FNB Fire Prevention	40,314.29	
1005 · Navigant Savings MM	861,562.74	
1007 · FNB Retiree HealthCare Fund	307,201.37	
1008 · FNB Truck Fund	322,759.15	
1009 · FNB FP Savings	100,005.92	
1010 · Navigant Comm/Training	63,622.12	
1020 · CMEFCU - Comm/Training Acct	0.00	
1140 · Tax Recievable 2004 & prior		60.00
1170 · Tax Recievable 2008 & prior		724.28
1175 · Tax Recievable 2009		885.97
1180 · Tax Receivable 2010		1,057.73
1185 · Tax Recievable 2011		2,205.81
1190 · Tax Recievable 2012		4,231.78
1195 · Tax Recievable 2013		46,375.08
1200 · Tax Receivable 2014		171,760.93
1205 · Tax Recievable 2015	258,549.87	
1050 · Petty Cash-Tax Collector	750.00	
1055 · Petty Cash Fire Chief	500.00	
2000 · Accounts Payable	0.00	
2010 · Payroll Taxes SS/MED	0.00	
2011 · Payroll Tax FED W/H	0.00	
2012 · Payroll Tax ST W/H	0.00	
2013 · Payroll Tax SDI WH		11,916.65
2015 · Union Dues WH	0.00	
2020.1 · State Pension W/H EE 414H (VF1)	0.00	
2020.2 · State Pension WH EE 414H (CF2)	0.00	
2020.3 · State Pension WH EE 414H (CH4)	0.00	
2020.4 · State Pension WH EE 414H (NC5)	0.00	
2025.1 · 457(b) W/H AMI	0.00	
2025.2 · 457(b) W/H NAT	0.00	
2026 · AFLAC		196.74
2027.2 · Garnishment WH (CF2)	0.00	
2027.3 · Garnishment WH (CH4)	0.00	
2027.4 · Garnishment WH (NC5)	0.00	
2035 · CMEFCU - SAVINGS	0.00	
2250 · Deferred Income Tax 2015/2016		258,549.87
2520.1 · ACC. Retirement (ER)(VF1)	0.00	
2520.2 · ACC. Retirement (ER)(CF2)	0.00	
2520.3 · ACC. Retirement (ER)(CH4)	0.00	
2520.4 · ACC. Retirement (ER)(NC5)	0.00	
3200 · Unrestricted Net Assets		1,302.43
3300 · Fund Balance transfer from Old		413,519.38
4000 · Tax Revenues-Current year		6,683,150.00
4001 · Abatement Adjustments	9,874.58	
4005 · Revenue - Past Due Taxes		183,911.62
4007 · NSF Fee Reimbursement Income		289.00
4010 · Interest Income- Past Due Taxes		66,124.63
4015 · Fire Prevention/Plan Review		145,803.16
4050 · Interest Income General Fund		11,562.74
4055 · Interest Income HRA Fund		207.16
4060 · Interest Income Truck Fund		22.65
4065 · Interest Income Fire Prevention		5.92
4070 · Interest Income-Retiremt Health		157.00
4075 · Interest Income Comm/Training		33.05
4105 · Reimbursed Ins.-Former Employee		15,776.90
4110 · Miscellaneous Other Income		13,838.40
4110.1 · Revenue Rescue Income		7,329.00
4110.2 · Insurance Reimbursement		11,917.90
4110.3 · Detail Reimbursement		19,061.00
4110.4 · IOD Ins. Reimbursement		49,885.72
4114 · Income Radio Box Alarm Maint		23,125.00
4115 · Tax Sale Fee Income		38,435.00
5111 · Vehicle Gas & Oil	24,545.56	

Cumberland Fire District Trial Balance

Accrual Basis

As of March 31, 2016

	Mar 31, 16	
	Debit	Credit
5112 · Vehicle Repair & Maintenance	64,700.54	
5121 · Upgrading & Equipment Purchases	22,477.01	
5122 · Radio Equip Upgrades & Maint	4,736.97	
5123 · Equipment Supplies & Repairs	2,561.42	
5124 · First Aid Equip & Supplies	6,938.54	
5125 · Equip Testing & Certification	3,505.00	
5126 · Fire Alarm	561.00	
5128 · Communications Upgrades	1,540.00	
5129 · Shared Communications	4,194.59	
5230 · Utilities - Cox	0.00	
5231 · Telephone	13,738.28	
5232 · Electricity	26,951.26	
5233 · Gas & Hot Water	10,708.38	
5234 · Building Supplies, Repair & Imp	29,979.48	
5235 · Air Cascade Maintenance	1,881.93	
5236 · Sewer Assessment & Usage	3,004.88	
5237 · Water Usage Fees	1,660.16	
5238 · Hydrant Fees - Cumb/Pawt	73,146.97	
5340.01 · Salaries - Firefighters	2,125,045.72	
5340.02 · Salaries - Overtime Wages	73,288.84	
5340.03 · Salaries - Holiday Pay	141,795.43	
5340.04 · Salaries - Vacation OT	295,394.47	
5340.05 · Salaries - Sick Pay OT	163,141.03	
5340.06 · Salaries - Personal OT	41,965.82	
5340.07 · Salaries - Other	23,487.71	
5340.08 · Salaries - Longevity Pay	96,174.61	
5340.09 · Salaries - Acting Officer Pay	1,765.73	
5340.10 · Salaries - Detail Pay	13,853.50	
5340.11 · Salaries - Clothing Allowances	46,712.98	
5340.12 · Salaries - Injured on Duty	84,118.33	
5340.13 · Salaries - Education Incentive	7,000.00	
5340.15 · Salaries - IOD Fill In OT	124,808.89	
5341 · Payroll Tax Expenses	247,104.47	
5342 · Pension Plan Expenses	514,714.02	
5343 · Medical Insurance Benefits	0.00	
5343.01 · Healthcare Insurances	647,252.54	
5343.02 · Healthcare Insurance - Retirees	91,343.20	
5343.03 · Healthcare Deductions From Pay		52,980.00
5343.04 · Healthcare Reimbursements	35,996.36	
5343.05 · Healthcare Insurance - Admin	25,731.71	
5344 · Dental Insurance	48,714.56	
5344.01 · Dental Insurance - Retirees	3,511.60	
5344.02 · Dental Insurance - Admin	2,037.28	
5345 · Vision Care	5,100.00	
5346 · Life Insurance Benefits	10,000.00	
5348 · Call Firefighters Stipends	17,210.25	
5349 · Manpower Training	0.00	
5349.01 · Drills & Training	7,468.82	
5349.02 · FP & EMS Training	269.90	
5349.03 · Medical Examinations	1,246.00	
5350 · PT Firefighters Salaries & Wage	0.00	
5350.02 · Part Time - Uniforms/Clothing	228.00	
5351 · Employee Support Health&Welfare	3,746.00	
5352 · Education Tuition Costs	2,446.49	
5411 · Insurances	204,692.00	
5412 · Supplies & Exps - Business Off	4,500.70	
5413 · Treasurer Expenses	1,903.90	
5415 · Finance Management Fee	36,637.50	
5416 · Fire Chief Supplies & Exp	2,108.03	
5419 · Computerized Tax Bills	6,487.14	
5420 · Computerized Payroll Proc. Fees	7,846.80	
5424 · Salaries - Administration Staff	100,284.30	
5425 · Salaries - Clerk	2,133.36	
5427 · Legal & Labor Relation Fees	10,590.00	
5427.01 · Legal - CBA	3,487.50	
5430 · Payroll Taxes - Administrative	7,864.40	

**Cumberland Fire District
Trial Balance**

Accrual Basis

As of March 31, 2016

	Mar 31, 16	
	Debit	Credit
5431 · Part Time Clerks - Tax Season	385.00	
5433 · Bank Service Fees		541.80
5434 · Computer Development Program	4,273.47	
5436 · Office Equipment	2,288.74	
5437 · Tax Collector Expenses	1,076.25	
5438 · Printing & Postage	3,676.98	
5439 · Professional Fees	1,200.00	
5441 · External Accounting Fees	1,387.50	
5442 · Fire Prevention Offset	637.22	
5443 · Professional Development	209.00	
5500 · Refunds & Abatements	29,236.09	
5530 · Restricted - Contingency	1,500.00	
5540 · Restricted - Cap Improvs Statio	45,524.66	
5550 · Restricted - Legal Claims	11,793.65	
5560 · Restricted - Sick Time Payout	30,240.31	
5600 · Tax - Legal & Collection Fees	833.75	
6025 · Spec. Fund Merger L A & C	0.00	
6030 · Spec. Fund Fire Prevention Exp	17,810.51	
6040 · Spec. Fund Air Cascade Exp	0.00	
6050 · Spec. Fund Fire Alarm Box	7,445.93	
6075 · Tax Sale Fees	27,873.13	
TOTAL	8,236,944.30	8,236,944.30

Cumberland Fire District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

	TOTAL			
	Jul '15 - Mar '16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Tax Revenues-Current year	6,683,150.00	7,092,292.00	-409,142.00	94.23%
4001 · Abatement Adjustments	-9,874.58	0.00	-9,874.58	100.0%
4005 · Revenue - Past Due Taxes	183,911.62	226,031.00	-42,119.38	81.37%
4007 · NSF Fee Reimbursement Income	289.00	0.00	289.00	100.0%
4010 · Interest Income- Past Due Taxes	66,124.63	0.00	66,124.63	100.0%
4015 · Fire Prevention/Plan Review	145,803.16	42,668.00	103,135.16	341.72%
4050 · Interest Income General Fund	11,562.74	0.00	11,562.74	100.0%
4055 · Interest Income HRA Fund	207.16	0.00	207.16	100.0%
4060 · Interest Income Truck Fund	22.65	0.00	22.65	100.0%
4065 · Interest Income Fire Prevention	5.92	0.00	5.92	100.0%
4070 · Interest Income-Retiremt Health	157.00	0.00	157.00	100.0%
4075 · Interest Income Comm/Training	33.05	0.00	33.05	100.0%
4105 · Reimbursed Ins.-Former Employee	15,776.90	0.00	15,776.90	100.0%
4110 · Miscellaneous Other Income	13,838.40	0.00	13,838.40	100.0%
4110.1 · Revenue Rescue Income	7,329.00	0.00	7,329.00	100.0%
4110.2 · Insurance Reimbursement	11,917.90	0.00	11,917.90	100.0%
4110.3 · Detail Reimbursement	19,061.00	0.00	19,061.00	100.0%
4110.4 · IOD Ins. Reimbursement	49,885.72	0.00	49,885.72	100.0%
4114 · Income Radio Box Alarm Maint	23,125.00	0.00	23,125.00	100.0%
4115 · Tax Sale Fee Income	38,435.00	0.00	38,435.00	100.0%
Total Income	7,260,761.27	7,360,991.00	-100,229.73	98.64%
Expense				
5111 · Vehicle Gas & Oil	24,545.56	65,000.00	-40,454.44	37.76%
5112 · Vehicle Repair & Maintenance	64,700.54	77,000.00	-12,299.46	84.03%
5121 · Upgrading & Equipment Purchases	22,477.01	30,000.00	-7,522.99	74.92%
5122 · Radio Equip Upgrades & Maint	4,736.97	5,000.00	-263.03	94.74%
5123 · Equipment Supplies & Repairs	2,561.42	7,500.00	-4,938.58	34.15%
5124 · First Aid Equip & Supplies	6,938.54	10,000.00	-3,061.46	69.39%
5125 · Equip Testing & Certification	3,505.00	2,800.00	705.00	125.18%
5126 · Fire Alarm	561.00	1,500.00	-939.00	37.4%
5127 · Furnishings	0.00	2,000.00	-2,000.00	0.0%
5128 · Communications Upgrades	1,540.00	1,000.00	540.00	154.0%
5129 · Shared Communications	4,194.59	2,000.00	2,194.59	209.73%
5130 · Truck Tires	0.00	0.00	0.00	0.0%
5230 · Utilities - Cox	0.00	600.00	-600.00	0.0%
5231 · Telephone	13,738.28	20,000.00	-6,261.72	68.69%
5232 · Electricity	26,951.26	35,000.00	-8,048.74	77.0%
5233 · Gas & Hot Water	10,708.38	22,000.00	-11,291.62	48.67%
5234 · Building Supplies, Repair & Imp	29,979.48	42,000.00	-12,020.52	71.38%
5235 · Air Cascade Maintenance	1,881.93	950.00	931.93	198.1%
5236 · Sewer Assessment & Usage	3,004.88	2,800.00	204.88	107.32%
5237 · Water Usage Fees	1,660.16	20,000.00	-18,339.84	8.3%
5238 · Hydrant Fees - Cumb/Pawt	73,146.97	219,364.00	-146,217.03	33.35%
5340 · Firefighter Salaries & Wages	0.00	0.00	0.00	0.0%
5340.01 · Salaries - Firefighters	2,125,045.72	2,871,927.00	-746,881.28	73.99%
5340.02 · Salaries - Overtime Wages	73,288.84	0.00	73,288.84	100.0%
5340.03 · Salaries - Holiday Pay	141,795.43	164,775.00	-22,979.57	86.05%
5340.04 · Salaries - Vacation OT	295,394.47	373,848.00	-78,453.53	79.02%
5340.05 · Salaries - Sick Pay OT	163,141.03	79,083.00	84,058.03	206.29%
5340.06 · Salaries - Personal OT	41,965.82	65,184.00	-23,218.18	64.38%
5340.07 · Salaries - Other	23,487.71	0.00	23,487.71	100.0%
5340.08 · Salaries - Longevity Pay	96,174.61	108,536.00	-12,361.39	88.61%
5340.09 · Salaries - Acting Officer Pay	1,765.73	0.00	1,765.73	100.0%
5340.10 · Salaries - Detail Pay	13,853.50	0.00	13,853.50	100.0%
5340.11 · Salaries - Clothing Allowances	46,712.98	54,900.00	-8,187.02	85.09%
5340.12 · Salaries - Injured on Duty	84,118.33	0.00	84,118.33	100.0%
5340.13 · Salaries - Education Incentive	7,000.00	7,500.00	-500.00	93.33%
5340.14 · Salaries - EMT Incentive	0.00	80,400.00	-80,400.00	0.0%
5340.15 · Salaries - IOD Fill In OT	124,808.89	0.00	124,808.89	100.0%
5341 · Payroll Tax Expenses	247,104.47	308,375.00	-61,270.53	80.13%
5342 · Pension Plan Expenses	514,714.02	736,496.00	-221,781.98	69.89%
5343 · Medical Insurance Benefits	0.00	0.00	0.00	0.0%
5343.01 · Healthcare Insurances	647,252.54	783,662.00	-136,409.46	82.59%
5343.02 · Healthcare Insurance - Retirees	91,343.20	144,000.00	-52,656.80	63.43%

Cumberland Fire District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

	TOTAL			
	Jul '15 - Mar '16	Budget	\$ Over Budget	% of Budget
5343.03 · Healthcare Deductions From Pay	-52,980.00	-66,300.00	13,320.00	79.91%
5343.04 · Healthcare Reimbursements	35,996.36	160,000.00	-124,003.64	22.5%
5343.05 · Healthcare Insurance - Admin	25,731.71	0.00	25,731.71	100.0%
5344 · Dental Insurance	48,714.56	67,099.00	-18,384.44	72.6%
5344.01 · Dental Insurance - Retirees	3,511.60	0.00	3,511.60	100.0%
5344.02 · Dental Insurance - Admin	2,037.28	0.00	2,037.28	100.0%
5345 · Vision Care	5,100.00	5,150.00	-50.00	99.03%
5346 · Life Insurance Benefits	10,000.00	10,350.00	-350.00	96.62%
5348 · Call Firefighters Stipends	17,210.25	47,000.00	-29,789.75	36.62%
5349 · Manpower Training	0.00	0.00	0.00	0.0%
5349.01 · Drills & Training	7,468.82	17,750.00	-10,281.18	42.08%
5349.02 · FP & EMS Training	269.90	3,000.00	-2,730.10	9.0%
5349.03 · Medical Examinations	1,246.00	3,000.00	-1,754.00	41.53%
5350 · PT Firefighters Salaries & Wage	0.00	0.00	0.00	0.0%
5350.01 · Salaries - Part Time FF's	0.00	20,592.00	-20,592.00	0.0%
5350.02 · Part Time - Uniforms/Clothing	228.00	500.00	-272.00	45.6%
5351 · Employee Support Health&Welfare	3,746.00	2,000.00	1,746.00	187.3%
5352 · Education Tuition Costs	2,446.49	18,000.00	-15,553.51	13.59%
5411 · Insurances	204,692.00	310,000.00	-105,308.00	66.03%
5412 · Supplies & Exps - Business Off	4,500.70	3,000.00	1,500.70	150.02%
5413 · Treasurer Expenses	1,903.90	3,000.00	-1,096.10	63.46%
5415 · Finance Management Fee	36,637.50	78,000.00	-41,362.50	46.97%
5416 · Fire Chief Supplies & Exp	2,108.03	2,000.00	108.03	105.4%
5418 · Newspaper Advertisements	0.00	750.00	-750.00	0.0%
5419 · Computerized Tax Bills	6,487.14	6,000.00	487.14	108.12%
5420 · Computerized Payroll Proc. Fees	7,846.80	8,000.00	-153.20	98.09%
5422 · District Commissioner Stipends	0.00	0.00	0.00	0.0%
5424 · Salaries - Administration Staff	100,284.30	128,900.00	-28,615.70	77.8%
5425 · Salaries - Clerk	2,133.36	3,200.00	-1,066.64	66.67%
5427 · Legal & Labor Relation Fees	10,590.00	12,000.00	-1,410.00	88.25%
5427.01 · Legal - CBA	3,487.50	0.00	3,487.50	100.0%
5427.02 · Legal - PWSB	0.00	0.00	0.00	0.0%
5428 · Moderator Stipends	0.00	0.00	0.00	0.0%
5429 · District Accountant Stipend	0.00	0.00	0.00	0.0%
5430 · Payroll Taxes - Administrative	7,864.40	16,000.00	-8,135.60	49.15%
5431 · Part Time Clerks - Tax Season	385.00	10,000.00	-9,615.00	3.85%
5432 · Affiliated Fire Associations	0.00	450.00	-450.00	0.0%
5433 · Bank Service Fees	-541.80	1,250.00	-1,791.80	-43.34%
5434 · Computer Development Program	4,273.47	3,500.00	773.47	122.1%
5435 · Grants - Matching Funds	0.00	5,000.00	-5,000.00	0.0%
5436 · Office Equipment	2,288.74	3,000.00	-711.26	76.29%
5437 · Tax Collector Expenses	1,076.25	3,000.00	-1,923.75	35.88%
5438 · Printing & Postage	3,676.98	7,000.00	-3,323.02	52.53%
5439 · Professional Fees	1,200.00	3,500.00	-2,300.00	34.29%
5440 · Annual Meeting Expense	0.00	0.00	0.00	0.0%
5441 · External Accounting Fees	1,387.50	0.00	1,387.50	100.0%
5442 · Fire Prevention Offset	637.22	0.00	637.22	100.0%
5443 · Professional Development	209.00	0.00	209.00	100.0%
5444 · Stenographer	0.00	0.00	0.00	0.0%
5500 · Refunds & Abatements	29,236.09	0.00	29,236.09	100.0%
5510 · Transfer to Accrued Benefits Fu	0.00	0.00	0.00	0.0%
5520 · Transfer to Truck Replacement F	0.00	0.00	0.00	0.0%
5520.01 · Restricted - Truck Loan Princ	0.00	54,000.00	-54,000.00	0.0%
5520.02 · Restricted - Truck Loan Interes	0.00	8,400.00	-8,400.00	0.0%
5530 · Restricted - Contingency	1,500.00	10,000.00	-8,500.00	15.0%
5540 · Restricted - Cap Improvs Statio	45,524.66	42,700.00	2,824.66	106.62%
5550 · Restricted - Legal Claims	11,793.65	0.00	11,793.65	100.0%
5560 · Restricted - Sick Time Payout	30,240.31	5,000.00	25,240.31	604.81%
5600 · Tax - Legal & Collection Fees	833.75	0.00	833.75	100.0%
6025 · Spec. Fund Merger L A & C	0.00	0.00	0.00	0.0%
6030 · Spec. Fund Fire Prevention Exp	17,810.51	0.00	17,810.51	100.0%
6040 · Spec. Fund Air Cascade Exp	0.00	0.00	0.00	0.0%
6050 · Spec. Fund Fire Alarm Box	7,445.93	0.00	7,445.93	100.0%
6075 · Tax Sale Fees	27,873.13	0.00	27,873.13	100.0%
Total Expense	5,721,912.25	7,360,991.00	-1,639,078.75	77.73%

Cumberland Fire District
Commissioner's Report
March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	EFT	03/07/2016	London Health CDH	1002 · FNB HRA Checking	
				5343.04 · Healthcare Reimbursements	-1,450.05
				5343.04 · Healthcare Reimbursements	-202.26
				5343.04 · Healthcare Reimbursements	-137.05
				5343.04 · Healthcare Reimbursements	-209.76
				5343.04 · Healthcare Reimbursements	-147.90
				5343.04 · Healthcare Reimbursements	-48.28
				5343.04 · Healthcare Reimbursements	-49.98
				5343.04 · Healthcare Reimbursements	-81.03
TOTAL					-2,326.31
Check	EFT	03/28/2016	London Health CDH	1002 · FNB HRA Checking	
				5343.04 · Healthcare Reimbursements	-250.39
				5343.04 · Healthcare Reimbursements	-70.70
				5343.04 · Healthcare Reimbursements	-5.53
				5343.04 · Healthcare Reimbursements	-285.09
				5343.04 · Healthcare Reimbursements	-394.95
TOTAL					-1,006.66
Check	POS	03/01/2016	ACE Office Machines	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-123.99
TOTAL					-123.99
Check	POS	03/01/2016	Channing Bete Company	1001 · Navigant GF Operating	
				5124 · First Aid Equip & Supplies	-119.95
TOTAL					-119.95
Check	POS	03/01/2016	M.B. Sturgis, Inc.	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-101.55
TOTAL					-101.55
Check	POS	03/02/2016	Lowe's	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-23.79
TOTAL					-23.79
Check	POS	03/09/2016	Adobe Systems Inc.	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-16.04
TOTAL					-16.04
Check	POS	03/09/2016	Adobe Systems Inc.	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-16.04
TOTAL					-16.04
Check	POS	03/10/2016	RIAFC	1001 · Navigant GF Operating	
				5416 · Fire Chief Supplies & Exp	-60.00
TOTAL					-60.00
Check	POS	03/14/2016	CODE 42 SOFTWARE	1001 · Navigant GF Operating	
				5434 · Computer Development Program	-9.99
TOTAL					-9.99
Check	POS	03/19/2016	Adobe Systems Inc.	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-16.04
TOTAL					-16.04
Check	POS	03/19/2016	Adobe Systems Inc.	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-16.04
TOTAL					-16.04

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	POS	03/23/2016	The Fire Store	1001 · Navigant GF Operating	
				5442 · Fire Prevention Offset	-179.98
TOTAL					-179.98
Check	POS	03/24/2016	LexisNexis Store	1001 · Navigant GF Operating	
				5442 · Fire Prevention Offset	-78.20
TOTAL					-78.20
Check	POS	03/24/2016	New Pig	1001 · Navigant GF Operating	
				5540 · Restricted - Cap Improvs Statio	-522.43
TOTAL					-522.43
Check	1016	03/01/2016	N.E. Div. Int'l Assoc. of Fire Chiefs	1004 · FNB Fire Prevention	
				6030 · Spec. Fund Fire Prevention Exp	-100.00
				6030 · Spec. Fund Fire Prevention Exp	-100.00
				6030 · Spec. Fund Fire Prevention Exp	-100.00
TOTAL					-300.00
Check	1017	03/24/2016	FCOARI	1004 · FNB Fire Prevention	
				6030 · Spec. Fund Fire Prevention Exp	-25.00
TOTAL					-25.00
Check	1018	03/31/2016	IAFC Membership	1004 · FNB Fire Prevention	
				6030 · Spec. Fund Fire Prevention Exp	-214.00
TOTAL					-214.00
Check	1019	03/31/2016	Depault Ace Hardware	1004 · FNB Fire Prevention	
				6030 · Spec. Fund Fire Prevention Exp	-48.97
TOTAL					-48.97
Check	1908	03/01/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,277.10
TOTAL					-2,277.10
Check	1909	03/01/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-1,250.00
TOTAL					-1,250.00
Check	1910	03/03/2016	J.A. Appliance & Kitchen Design	1001 · Navigant GF Operating	
				5540 · Restricted - Cap Improvs Statio	-3,739.00
TOTAL					-3,739.00
Check	1911	03/03/2016	Cox Communications Sta2	1001 · Navigant GF Operating	
				5231 · Telephone	-66.87
TOTAL					-66.87
Check	1912	03/03/2016	Depault Ace Hardware	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-7.49
				5234 · Building Supplies, Repair & Imp	-20.98
				5234 · Building Supplies, Repair & Imp	-9.99
				5234 · Building Supplies, Repair & Imp	-10.28
				5234 · Building Supplies, Repair & Imp	4.38
TOTAL					-44.36
Check	1913	03/03/2016	Emergency Reporting	1001 · Navigant GF Operating	
				5129 · Shared Communications	-405.67
TOTAL					-405.67

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1914	03/03/2016	EXXONMOBIL	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-403.43
TOTAL					-403.43
Check	1915	03/03/2016	Janitech	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-179.43
TOTAL					-179.43
Check	1916	03/03/2016	Moore Medical	1001 · Navigant GF Operating	
				5124 · First Aid Equip & Supplies	-298.90
TOTAL					-298.90
Check	1917	03/03/2016	National Grid Elec Sta4L	1001 · Navigant GF Operating	
				5232 · Electricity	-35.64
TOTAL					-35.64
Check	1918	03/03/2016	National Grid Elec Sta5L	1001 · Navigant GF Operating	
				5232 · Electricity	-35.64
TOTAL					-35.64
Check	1919	03/03/2016	Prime Systems, Inc	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-56.00
TOTAL					-56.00
Check	1920	03/03/2016	RICOH	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-333.87
TOTAL					-333.87
Check	1921	03/03/2016	Shell Fleet Plus	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-77.49
TOTAL					-77.49
Check	1922	03/03/2016	TH Malloy & Sons, Inc	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-1,911.10
TOTAL					-1,911.10
Check	1923	03/03/2016	Verizon	1001 · Navigant GF Operating	
				5231 · Telephone	-448.02
TOTAL					-448.02
Check	1924	03/03/2016	Verizon Wireless Sta5	1001 · Navigant GF Operating	
				5231 · Telephone	-180.21
TOTAL					-180.21
Check	1925	03/03/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-34.50
TOTAL					-34.50
Check	1926	03/03/2016	Kafin Oil Co., Inc.	1001 · Navigant GF Operating	
				5540 · Restricted - Cap Improvs Statio	-3,362.00
TOTAL					-3,362.00
Check	1927	03/03/2016	Emergency Reporting	1001 · Navigant GF Operating	
				5129 · Shared Communications	-405.67
TOTAL					-405.67

Cumberland Fire District Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1928	03/03/2016	Allied Auto Parts	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-10.32
				5112 · Vehicle Repair & Maintenance	-13.90
TOTAL					-24.22
Check	1929	03/03/2016	C & S Specialty, Inc.	1001 · Navigant GF Operating	
				5121 · Upgrading & Equipment Purch...	-102.71
TOTAL					-102.71
Check	1930	03/03/2016	A. Charpentier Power Systems	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-195.00
TOTAL					-195.00
Check	1931	03/09/2016	Blue Cross Blue Shield -MCA	1001 · Navigant GF Operating	
				5343.02 · Healthcare Insurance - Retir...	-879.00
TOTAL					-879.00
Check	1932	03/09/2016	Cox Communications Sta2a	1001 · Navigant GF Operating	
				5231 · Telephone	-69.00
TOTAL					-69.00
Check	1933	03/09/2016	Cumberland Pest Control, LLC	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-25.00
				5234 · Building Supplies, Repair & Imp	-30.00
				5234 · Building Supplies, Repair & Imp	-25.00
TOTAL					-80.00
Check	1934	03/09/2016	CallBack Staffing Solutions	1001 · Navigant GF Operating	
				5129 · Shared Communications	-105.47
TOTAL					-105.47
Check	1935	03/09/2016	Town of Cumberland Sta1	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-122.00
TOTAL					-122.00
Check	1936	03/09/2016	Town of Cumberland Sta2	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-327.62
TOTAL					-327.62
Check	1937	03/09/2016	Town of Cumberland Sta2	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-122.00
TOTAL					-122.00
Check	1938	03/09/2016	Town of Cumberland Sta4	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-122.00
TOTAL					-122.00
Check	1939	03/09/2016	Greenwood Emergency Vehicles	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-69.30
TOTAL					-69.30
Check	1940	03/09/2016	Janitech	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-345.03
TOTAL					-345.03

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1941	03/09/2016	NAPA Auto Parts	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-23.12
				5112 · Vehicle Repair & Maintenance	-6.69
TOTAL					-29.81
Check	1942	03/09/2016	National Grid Gas Sta5	1001 · Navigant GF Operating	
				5233 · Gas & Hot Water	-542.64
TOTAL					-542.64
Check	1943	03/09/2016	National Grid Gas Sta5A	1001 · Navigant GF Operating	
				5233 · Gas & Hot Water	-82.00
TOTAL					-82.00
Check	1944	03/09/2016	National Grid Gas Sta4	1001 · Navigant GF Operating	
				5233 · Gas & Hot Water	-598.42
TOTAL					-598.42
Check	1945	03/09/2016	National Grid Gas Sta1	1001 · Navigant GF Operating	
				5233 · Gas & Hot Water	-794.88
TOTAL					-794.88
Check	1946	03/09/2016	University of Rhode Island	1001 · Navigant GF Operating	
				5349.03 · Medical Examinations	-575.00
TOTAL					-575.00
Check	1947	03/09/2016	Yazbak & Company LTD	1001 · Navigant GF Operating	
				5441 · External Accounting Fees	-352.50
TOTAL					-352.50
Check	1948	03/09/2016	Town of Cumberland -Hwy Dept	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-589.53
				5111 · Vehicle Gas & Oil	-348.08
				5111 · Vehicle Gas & Oil	-485.76
				5111 · Vehicle Gas & Oil	-372.07
				5111 · Vehicle Gas & Oil	-41.74
				5111 · Vehicle Gas & Oil	-113.16
				5111 · Vehicle Gas & Oil	-64.09
				5111 · Vehicle Gas & Oil	-88.61
TOTAL					-2,103.04
Check	1949	03/09/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,450.00
TOTAL					-2,450.00
Check	1950	03/09/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,475.00
TOTAL					-2,475.00
Check	1951	03/10/2016	Vincent F. Ragosta, Jr.	1001 · Navigant GF Operating	
				5427.01 · Legal - CBA	-1,600.00
TOTAL					-1,600.00
Check	1952	03/10/2016	Vincent F. Ragosta, Jr.	1001 · Navigant GF Operating	
				5427.01 · Legal - CBA	-1,000.00
TOTAL					-1,000.00

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1953	03/10/2016	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-6,502.68
TOTAL					-6,502.68
Check	1954	03/10/2016	Dive Rescue International, Inc.	1001 · Navigant GF Operating	
				5349 · Manpower Training	-3,000.00
TOTAL					-3,000.00
Check	1955	03/17/2016	Agera Energy	1001 · Navigant GF Operating	
				5232 · Electricity	-639.57
TOTAL					-639.57
Check	1956	03/17/2016	Cox Communications Sta5	1001 · Navigant GF Operating	
				5231 · Telephone	-211.86
TOTAL					-211.86
Check	1957	03/17/2016	Kevin Clarke	1001 · Navigant GF Operating	
				5343.02 · Healthcare Insurance - Retir...	-39.82
TOTAL					-39.82
Check	1958	03/17/2016	C & S Specialty, Inc.	1001 · Navigant GF Operating	
				5121 · Upgrading & Equipment Purch...	-269.22
TOTAL					-269.22
Check	1959	03/17/2016	Dion Signs & Services, Inc	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-300.00
TOTAL					-300.00
Check	1960	03/17/2016	J & J Small Engine Clinic	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-48.30
				5123 · Equipment Supplies & Repairs	-110.00
TOTAL					-158.30
Check	1961	03/17/2016	Janitech	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-185.03
				5234 · Building Supplies, Repair & Imp	-311.08
				5234 · Building Supplies, Repair & Imp	-64.52
				5234 · Building Supplies, Repair & Imp	-204.03
TOTAL					-764.66
Check	1962	03/17/2016	Moore Medical	1001 · Navigant GF Operating	
				5124 · First Aid Equip & Supplies	-229.67
TOTAL					-229.67
Check	1963	03/17/2016	National Grid Elec Sta1	1001 · Navigant GF Operating	
				5232 · Electricity	-842.52
TOTAL					-842.52
Check	1964	03/17/2016	National Grid Gas Sta2	1001 · Navigant GF Operating	
				5233 · Gas & Hot Water	-625.33
TOTAL					-625.33
Check	1965	03/17/2016	National Grid Elec Sta5A	1001 · Navigant GF Operating	
				5232 · Electricity	-18.93
TOTAL					-18.93

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04/20/16

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1966	03/17/2016	National Grid Elec Sta2	1001 · Navigant GF Operating	
				5232 · Electricity	-407.06
TOTAL					-407.06
Check	1967	03/17/2016	National Grid Elec Sta5	1001 · Navigant GF Operating	
				5232 · Electricity	-473.34
TOTAL					-473.34
Check	1968	03/17/2016	National Grid Elec Sta4	1001 · Navigant GF Operating	
				5232 · Electricity	-600.45
TOTAL					-600.45
Check	1969	03/17/2016	Narragansett Bay Comm Sta4	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-45.00
TOTAL					-45.00
Check	1970	03/17/2016	Narragansett Bay Comm. Sta2	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-74.30
TOTAL					-74.30
Check	1971	03/17/2016	Narragansett Bay Comm Sta1	1001 · Navigant GF Operating	
				5236 · Sewer Assessment & Usage	-105.74
TOTAL					-105.74
Check	1972	03/17/2016	Pawtucket Water Supply Board	1001 · Navigant GF Operating	
				5237 · Water Usage Fees	-38.61
TOTAL					-38.61
Check	1973	03/17/2016	Pawtucket Water Supply -Hydrants	1001 · Navigant GF Operating	
				5238 · Hydrant Fees - Cumb/Pawt	-10,437.54
TOTAL					-10,437.54
Check	1974	03/17/2016	Point & Pay	1001 · Navigant GF Operating	
				5437 · Tax Collector Expenses	-50.00
TOTAL					-50.00
Check	1975	03/17/2016	Prescott H. Peirce Co. Inc.	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-112.75
TOTAL					-112.75
Check	1976	03/17/2016	Shell Fleet Plus	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-13.02
TOTAL					-13.02
Check	1977	03/17/2016	Specialty Vehicles, Inc	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-1,320.69
TOTAL					-1,320.69
Check	1978	03/17/2016	Tap Auto Service	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-105.30
TOTAL					-105.30
Check	1979	03/17/2016	Verizon Wireless Sta4	1001 · Navigant GF Operating	
				5231 · Telephone	-80.02
TOTAL					-80.02

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04/20/16

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1980	03/17/2016	Verizon Wireless Sta2	1001 · Navigant GF Operating	
				5231 · Telephone	-40.01
TOTAL					-40.01
Check	1982	03/17/2016	City of Woonsocket -Hydrants	1001 · Navigant GF Operating	
				5238 · Hydrant Fees - Cumb/Pawt	-767.36
TOTAL					-767.36
Check	1983	03/17/2016	The UPS Store # 4893	1001 · Navigant GF Operating	
				5438 · Printing & Postage	-21.05
				5438 · Printing & Postage	-26.26
TOTAL					-47.31
Check	1984	03/18/2016	Cox Communications Sta2b	1001 · Navigant GF Operating	
				5231 · Telephone	-137.31
				5231 · Telephone	-213.01
TOTAL					-350.32
Check	1985	03/22/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				5600 · Tax - Legal & Collection Fees	-200.00
TOTAL					-200.00
Check	1986	03/22/2016	Town of Cumberland Clerks Office	1001 · Navigant GF Operating	
				5600 · Tax - Legal & Collection Fees	-49.00
TOTAL					-49.00
Check	1987	03/23/2016	J.A. Appliance & Kitchen Design	1001 · Navigant GF Operating	
				5540 · Restricted - Cap Improvs Statio	-2,304.85
TOTAL					-2,304.85
Check	1988	03/24/2016	Allied Auto Parts	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-8.94
				5112 · Vehicle Repair & Maintenance	-39.70
TOTAL					-48.64
Check	1989	03/24/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,475.00
TOTAL					-2,475.00
Check	1990	03/24/2016	B & M Printing	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-26.60
				5412 · Supplies & Exps - Business Off	-316.00
TOTAL					-342.60
Check	1991	03/24/2016	Blue Cross & Blue Shield	1001 · Navigant GF Operating	
				5343.01 · Healthcare Insurances	-65,354.05
				5343.02 · Healthcare Insurance - Retir...	-8,311.58
				5343.05 · Healthcare Insurance - Admin	-4,326.57
TOTAL					-77,992.20
Check	1992	03/24/2016	TRIPP - Batteries Plus	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-12.95
TOTAL					-12.95
Check	1993	03/24/2016	C & S Specialty, Inc.	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-32.25
TOTAL					-32.25

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Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	1994	03/24/2016	Cox Communications Sta1	1001 · Navigant GF Operating	
				5231 · Telephone	-121.22
TOTAL					-121.22
Check	1995	03/24/2016	Delta Dental	1001 · Navigant GF Operating	
				5344 · Dental Insurance	-4,880.00
				5344.01 · Dental Insurance - Retirees	-351.16
				5344.02 · Dental Insurance - Admin	-359.52
TOTAL					-5,590.68
Check	1996	03/24/2016	ICSC	1001 · Navigant GF Operating	
				5235 · Air Cascade Maintenance	-707.80
TOTAL					-707.80
Check	1997	03/24/2016	Moore Medical	1001 · Navigant GF Operating	
				5124 · First Aid Equip & Supplies	-13.52
				5124 · First Aid Equip & Supplies	-36.54
				5124 · First Aid Equip & Supplies	36.54
TOTAL					-13.52
Check	1998	03/24/2016	Staples Credit	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-19.99
TOTAL					-19.99
Check	1999	03/24/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				5121 · Upgrading & Equipment Purch...	-389.95
TOTAL					-389.95
Check	2000	03/24/2016	Verizon Wireless Sta1	1001 · Navigant GF Operating	
				5231 · Telephone	-80.02
TOTAL					-80.02
Check	2001	03/24/2016	Verizon Wireless Sta1A	1001 · Navigant GF Operating	
				5231 · Telephone	-25.69
TOTAL					-25.69
Check	2002	03/24/2016	VFIS	1001 · Navigant GF Operating	
				5411 · Insurances	-5,384.00
TOTAL					-5,384.00
Check	2003	03/24/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,475.00
TOTAL					-2,475.00
Check	2004	03/24/2016	W.B. Mason Co., Inc	1001 · Navigant GF Operating	
				5412 · Supplies & Exps - Business Off	-42.49
TOTAL					-42.49
Check	2005	03/24/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,450.00
TOTAL					-2,450.00
Check	2006	03/24/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,450.00
TOTAL					-2,450.00

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Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	2007	03/24/2016	American Arbitration Association	1001 · Navigant GF Operating	
				5427.01 · Legal - CBA	-275.00
TOTAL					-275.00
Check	2008	03/31/2016	B & M Printing	1001 · Navigant GF Operating	
				5438 · Printing & Postage	-112.00
TOTAL					-112.00
Check	2009	03/31/2016	Belmont Springs	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-39.44
				5234 · Building Supplies, Repair & Imp	-23.41
				5234 · Building Supplies, Repair & Imp	-22.59
				5234 · Building Supplies, Repair & Imp	-27.59
TOTAL					-113.03
Check	2010	03/31/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				5427 · Legal & Labor Relation Fees	-840.00
TOTAL					-840.00
Check	2011	03/31/2016	Concept Building	1001 · Navigant GF Operating	
				5540 · Restricted - Cap Improvs Statio	-4,754.67
TOTAL					-4,754.67
Check	2012	03/31/2016	Cox Communications Sta2	1001 · Navigant GF Operating	
				5231 · Telephone	-66.06
TOTAL					-66.06
Check	2013	03/31/2016	Depault Ace Hardware	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-29.96
				5234 · Building Supplies, Repair & Imp	-10.37
				5234 · Building Supplies, Repair & Imp	-4.99
				5123 · Equipment Supplies & Repairs	-7.47
				5123 · Equipment Supplies & Repairs	-9.98
				5234 · Building Supplies, Repair & Imp	-3.98
				5234 · Building Supplies, Repair & Imp	7.21
TOTAL					-59.54
Check	2014	03/31/2016	Janitech	1001 · Navigant GF Operating	
				5234 · Building Supplies, Repair & Imp	-59.24
TOTAL					-59.24
Check	2015	03/31/2016	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-401.64
TOTAL					-401.64
Check	2016	03/31/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				5123 · Equipment Supplies & Repairs	-12.00
TOTAL					-12.00
Check	2017	03/31/2016	Shell Fleet Plus	1001 · Navigant GF Operating	
				5111 · Vehicle Gas & Oil	-62.34
TOTAL					-62.34
Check	2018	03/31/2016	Tap Auto Service	1001 · Navigant GF Operating	
				5112 · Vehicle Repair & Maintenance	-15.00
TOTAL					-15.00

12:13PM
04/20/16

Cumberland Fire District
Commissioner's Report

March 2016

Type	Num	Date	Name	Account	Paid Amount
Check	2019	03/31/2016	Verizon	1001 · Navigant GF Operating	
				5231 · Telephone	-444.45
TOTAL					-444.45
Check	2020	03/31/2016	VFIS -Emgy Vehicle Driver Training	1001 · Navigant GF Operating	
				5349.01 · Drills & Training	-60.00
				5349.01 · Drills & Training	-60.00
				5349.01 · Drills & Training	-60.00
TOTAL					-180.00
Check	2021	03/31/2016	Greater Woonsocket Fire Chiefs Mutual Aid	1001 · Navigant GF Operating	
				5349.01 · Drills & Training	-250.00
TOTAL					-250.00
Check	2022	03/31/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,475.00
TOTAL					-2,475.00
Check	2023	03/31/2016	Michelle D. Baker, Esq.	1001 · Navigant GF Operating	
				6075 · Tax Sale Fees	-2,450.00
TOTAL					-2,450.00

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4 **FC-R-2016-14**
5 **CUMBERLAND FIRE DISTRICT**
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8

9 **Resolution: Authorizing Finance Director Diane Karolyshyn to sign the Rossi Law Collections**
10 **Contract.**
11

12 Be it resolved by the Cumberland Fire District as follows:
13

14 **Whereas,** From time to time the CFD will encounter overdue bills in the Tangible Category.
15

16 **Whereas,** As with Real Estate accounts, the CFD cannot tax sale the overdue tangible accounts.
17

18 **Whereas,** Rossi Law of Smithfield, RI is a recognized leader in collections and offers a valued
19 service for a 25% contingency fee of amount collected.
20

21 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
22

23 **Section 1.** Authorize Finance Director Karolyshyn to execute the contract with Rossi law firm.
24
25

26 Date adopted: April 26, 2016
27
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33

34 **PASSED**

35 **YAY:**

NAY:
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37

COLLECTION SERVICES AGREEMENT

AGREEMENT made on the date(s) entered below between:

ROSSI LAW OFFICES, LTD, (herein "ATTORNEY")
28 Thurber Blvd.
Smithfield, RI 02917

and

Cumberland Fire District
3500 Mendon Road
Cumberland, RI 02864

(Collectively herein the "PARTIES")

1. **COLLECTION/LEGAL SERVICES:** ATTORNEY agrees to provide to CLIENT its full range of debt collection and related legal services on all accounts referred to ATTORNEY from time to time for collection.
2. **CONTINGENCY FEES:** The ATTORNEY'S fee for services rendered under this AGREEMENT is contingent upon collection of each account referred for collection. The fee shall be equal to twenty-five percent (25 %) of any amount collected on the referred account, exclusive of recovered court costs. The contingency fees due shall be deducted from the money collected by ATTORNEY.
3. **ACCOUNT DOCUMENTATION:** CLIENT, by submitting any account for collection, acknowledges that at the time of submittal that the debt appears to be due as shown on its regularly kept and maintained business records of account.
4. **FDCPA AND DEBT VERIFICATION:** CLIENT acknowledges ATTORNEY'S status as a "debt collector" under the federal Fair Debt Collection Practices Act (FDCPA) and ATTORNEY'S responsibility to engage its best efforts at all times to comply with the FDCPA and any other applicable state laws regulating debt collection in rendering its collection services under this AGREEMENT. CLIENT agrees to provide to ATTORNEY, as requested from time to time, further documentation on any account so that ATTORNEY can sufficiently respond to debtor inquiries concerning the verification of the debt and establishing legal liability for payment. Failure to provide such documentation will require ATTORNEY to cease all debt collection proceedings and return the account to CLIENT.
5. **DIRECT PAYMENTS:** In the event CLIENT receives a payment directly from the debtor, CLIENT shall promptly report all such payments to ATTORNEY for proper credit to the account and to avoid any possible violation of the FDCPA and other applicable laws.
6. **REMITTANCES AND PAYMENT REPORTS:** ATTORNEY shall remit directly to CLIENT no later than the fifth business day of each month, all money collected and received by ATTORNEY in the preceding month net of collection fees then due. Along with said

monthly remittance ATTORNEY shall provide a payment report itemizing each payment received by ATTORNEY and CLIENT during that month. The payment report shall include for each payment the debtor name, client account number, ATTORNEY'S account number, date the payment was posted, application of payment to the original amount due or to interest (if any), balance if any remaining and the ATTORNEY'S fee due for each collected amount.

7. **LEGAL PROCEEDINGS AND CLIENT'S AUTHORIZATION:** Following substantial completion of the pre-legal phase of collection services, ATTORNEY may file lawsuits against those debtors that ATTORNEY, in its sole discretion, determines at the time of the commencement of the suit, to be financially capable of paying the delinquent account(s). However, no lawsuit will be filed by ATTORNEY without the prior authorization of CLIENT and CLIENT shall have the exclusive discretion to decide not to commence or proceed with a lawsuit on any account.

ATTORNEY does not warrant or guarantee to CLIENT that any lawsuit will be successful and the money claimed due will be collected.

It is further understood that prior to filing any lawsuit for collection ATTORNEY will require from CLIENT sufficient documentation of each account to legally support the claim sued upon as well as an affidavit of a competent witness in proof of the claim. The said affiant must be an owner, member or employee of CLIENT who has sufficient knowledge of or supervises the maintenance of records of account kept in the ordinary course of CLIENT'S business. No lawsuit will be commenced until such documentation and affidavit are provided and signed.

8. **COURT COSTS:** ATTORNEY shall advance all court costs and sheriff/constable fees and any other costs and fees related to the lawsuit and judgment collection. However, it is understood that the CLIENT will be responsible for the reimbursement of those costs in the event they are not recovered from the debtor. ATTORNEY may in its sole discretion decide when a lawsuit and judgment is no longer worth pursuing for payment whether due to change in the debtor's economic circumstances, moving from the jurisdiction, bankruptcy, death or any other reason ATTORNEY determines in good faith and after due diligence that any further efforts at collection would be futile. Upon such determination, ATTORNEY shall bill back to CLIENT such court costs, sheriff/constable fees and other costs and fees actually advanced. Such costs and fees will be shown on the monthly remittance reports provided in Paragraph 6 and shall be deducted from the money collected by ATTORNEY in the same manner as deducting its fees due.
9. **TRUST ACCOUNT:** All money collected on behalf of CLIENT shall be deposited in an IOLTA client trust account held in a federally insured financial institution in accordance with applicable State Supreme Court rules governing such accounts.
10. **APPLICATION OF PAYMENTS:** All payments shall be applied first to court costs advanced under Paragraph 8 (if any) then to the interest (if any) and then to the principal amount due.
11. **SMALL BALANCE ACCOUNTS:** A small balance account is considered to be any account less than \$350 in the total aggregate owed by the individual debtor. Due to the cost of court filing fees and sheriff fees, it is understood by CLIENT that it is economically

impractical to file suit on small balance accounts. ATTORNEY will provide its full pre-legal collection services on such accounts to the extent permitted by the FDCPA and other applicable laws and regulations.

12. **TERMINATION:** This agreement may be terminated by any party upon ninety (90) days written notice unless sooner terminated under the terms of the Business Associate Agreement. It is understood that in the event of such termination by any party, ATTORNEY shall be immediately entitled to the remainder of its collection fees due and shall be immediately reimbursed for all court and other costs advanced by ATTORNEY under Paragraph 8 and not yet recovered from the debtor or billed back to the CLIENT.
13. **FILE RETENTION AND DESTRUCTION:** At the conclusion of any matter, ATTORNEY will retain your legal files for a period of 7 years after we close our file. At the expiration of the 7 year period, ATTORNEY will destroy these files unless you notify us in writing that you wish to take possession of them. ATTORNEY reserves the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.
14. **GOVERNING LAW/JURISDICTION:** This agreement shall be governed and construed under the laws of the State of Rhode Island. Any dispute between the parties shall be resolved in accordance with the laws of the State of Rhode Island and it is agreed that the courts of the State of Rhode Island shall have exclusive jurisdiction of any lawsuit brought against any party for any alleged breach of this agreement in whole or in part.
15. **ENTIRE AGREEMENT:** This document contains the entire agreement of the Parties and cannot be amended or changed except by another written agreement subsequently signed by all the parties.

This AGREEMENT shall become effective as of the latest dated signature below.

ROSSI LAW OFFICES, LTD.

BY: _____

ITS: _____

DATE: _____

CUMBERLAND FIRE DISTRICT

BY: _____

ITS: _____

DATE: _____

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4 **FC-R-2016-15**
5 **CUMBERLAND FIRE DISTRICT**
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8

9 **Resolution: Authorizing Finance Director Diane Karolyshyn to pay off the Navigant Credit**
10 **Union Refinance Loan on the 2009 Piece Engine.**
11

12 Be it resolved by the Cumberland Fire District as follows:
13

14 **Whereas,** The CFD has a refinanced loan on the 2009 Piece Engine.
15

16 **Whereas,** Total payoff is no more than \$108,000 and will be taken from the Freedom National
17 Bank account (Line item/account number 1008). This account currently has
18 \$322,759 on balance.
19

20 **Whereas,** This will result in the saving of approximately \$3,200.00
21

22 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
23

24 **Section 1.** Authorize Finance Director Karolyshyn use no more than \$108,000 from account
25 1008 to pay off the refinanced load on the 2009 Piece Engine.
26
27
28

29 Date adopted: April 26, 2016
30
31
32
33
34
35

36
37 **PASSED**

38 **YAY:**

NAY:
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40