

Cumberland Fire District

Established
November 10, 2014

Headquarters @ Station Four
3502 Mendon Road Cumberland, RI 02864 401.658.0544
www.cumberlandfire.org

REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT

September 27, 2016 7:15 pm

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
45 BROAD STREET, CUMBERLAND, RI**

1. CALL TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. GENERAL ANNOUNCEMENTS

- a. FC-R-2016-41 – Resolution commending the men of the International Association of Fire Fighters, Local 2722 in the outstanding job with the recent community event, Touch-A-Truck.

4. CONSENT AGENDA

- a. Approval of minutes from 08/23/2016

5. NEW BUSINESS

- a. Finance Reports
 - i. Ending July 31, 2016
 - ii. Ending August 31, 2016
- b. FC-R-2016-42 Resolution authorizing Chairman Lemois to sign the engagement letter with auditing firm PPA
- c. FC-R-2016-43 Resolution authorizing abatement request
- d. FC-R-2016-44 Resolution authorizing payment of \$3,394.06 to Ralco Equipment Company for repairs to Truck 1
- e. FC-R-2016-45 Resolution authorizing payment of \$2,277.88 to Minuteman Trucks, Inc. for repairs to Engine 5.
- f. FC-R-2016-46 Resolution authorizing payment of \$4,494.35 to Waterway, Inc. for testing services

6. PUBLIC INPUT

7. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Head Quarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site
Cumberland Town Hall (45 Broad Street)
Cumberland Fire Department HQ (3502 Mendon Road)
Posted a minimum of 48 hours prior to meeting

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

Bruce A. Lemois
Chairman

Phillip Koutsogiane
Vice-Chair

Christopher Parent
Commissioner

Cynthia Ouellette
Commissioner

Ronald Champagne
Commissioner

Jim Scullin
Commissioner

Frank Matta
Commissioner

Kenneth Finlay
Chief of the Department

Station One
555 High Street
401.722.5992

Station Two
1530 Mendon Road
401.333.1421

Station Five
50 Arnold Mills Road
401.333.2244

Kelley Morris
General Counsel

Diane Karolyshyn
Finance Director

Debra Auclair
District Clerk

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FC-R-2016-41

CUMBERLAND FIRE DISTRICT

Resolution

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RESOLUTION: To recognize the men of Cumberland Fire Fighters Local 2722 and Chief Kenneth Finlay for the incredible community event they organized and provided to the Town of Cumberland. This year's Touch-A-Truck drew over 7,000 people.

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BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:

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WHEREAS: Local 2722 and Chief Kenneth Finlay organized and provided a Touch-A-Truck community participation event held at Diamond Hill State Park.

WHEREAS: The following events were part of the day:
National Anthem by Cumberland's Kelly Lennon
Tony Lepore, Sr. the Dancing Cop
Miss Rhode Island
Events by the Rhode Island State Police, National Grid, REMAX and Sterry Street Towing
Cumberland Recreation Department's train
With coverage by 630 WPRO's Steve Klamkin and WPRI TV 12 Rosie Woods

WHEREAS: The following local companies help sponsor the event:



WHEREAS: Navigant Credit Union and CVSHealth provided a team of 25 employees to help out in various areas.

WHEREAS:

All 51 members of the CFD Local 2722 and Chief Kenneth Finlay had a hand in the planning, organizing and execution of the many working parts that go into serving our community through the 7,000 people that attended.

A special thank you to Mayor Bill Murray, Cumberland Rescue, Cumberland Highway and Cumberland Parks & Recreation for their involvement and extra efforts.

WHEREAS:

We would like to recognize Officer Hicks from the Cumberland Police Department who was the originator of Touch-A-Truck.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED:

That on behalf of the Town of Cumberland, the CFD Fire Committee expresses its deep appreciation to local 2722. It is community involvement such as this that is the heart of the local Fire Fighter.

Voted on this 27TH day of September, 2016

Bruce A. Lemois, Chairman

Debra Auclair, Clerk

YAY:

NAY:

CUMBERLAND FIRE DISTRICT
TUESDAY AUGUST 23, 2015 7:15 PM

CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
45 BROAD STREET, CUMBERLAND

Call to Order @ 7:23 by Chairman Lemois

Present: Chairman Bruce Lemois, Commissioners Phil Koutsogiane, Chris Parent, Cindy Ouellette, Ron Champagne and Jim Scullin. Also Chief Finlay, Director Diane Karolyshyn, Solicitor Kelly Morris and Keri Smith.

District Clerk Auclair is out sick, Ms. Smith filled in for the Clerk.
Absent: Commissioner Frank Motta who is on vacation.

General Announcements:

Franklin Farm Harvest Night 8/31. Mayor will provide food for a cookout and is inviting all commissions, boards and candidates. Bring bug spray and wear shoes to harvest in the field. Please drop Heather an email if you're going to hborges@cumberlandri.org.

The annual Cumberland Touch A Truck event will be held 8/28, 10-2 @ Diamond Hill Park. This is a fundraiser hosted by Firefighter local 2722. Trucks, cars, fire trucks the event is building the Facebook page has 16,000 likes.

Jim Scullin questioned the audits not being on the agenda. Chairman Lemois reminded him that he was requested to review the minutes and if he felt something needed to be reviewed to request it be put on the agenda, which he had not done. Phil Koutsogiane ask to comment. The Chairman pointed out that we were getting out of line for the purpose of the General Announcement section but would allow this conversation to finish. Phil Koutsogiane commented that he agreed with Jim Scullin and his recollection of events.

Approval of final minutes from July 2016

First : Ron Champagne

Second : Chris Parent

Vote: 4-2 Nay: Phil Koutsogiane, Jim Scullin

Tabled from July 26, 2016 as requested by Commissioner Ouellette so the Committee could be presented with the supportive documents.

Mr Koutsogiane's accusation that he has requested changes to be made to the minutes but they have not been made. See time stamp: 3:27 in the 6/28/16 meeting video.

Mr Koutsogiane will provide the evidence he said he had, but not with him at the June 28, 2016 meeting. See time stamp: 3:30 in the 6/28/16 meeting video

CUMBERLAND FIRE DISTRICT
MINUTES 08/23/2016

PAGE 1 of 6

39 Phil Koutsogiane – reference requests for minute changes. He sent and emailed Bruce Lemois, Ron
40 Champagne and Frank Motta 4/5 regarding the finance subcommittee. The issue is the language used
41 was not his. He says Mr. Lemois refused to change the language regarding Diane Karolyshyn's approval
42 of Finance Director. He also commented on Tom Bruce was unable to serve the board.

43 Bruce Lemois – stated that he changed the language so to match Phil Koutsogiane's request.

44 Phil Koutsogiane – words in motion are different from the minutes and he wants them changed to his
45 words

46 Bruce Lemois – you asked for something and said I wouldn't do it. That is not true, I did change the
47 words and intent the same. I apologize, I will fix these minutes to be word for word and will make this
48 all part of this meeting's minutes. (Chairman to supply summary for final minutes)

49 Phil Koutsogiane – asked on 4/11 for minutes to be emailed

50 Bruce Lemois – can't send over email for input prior to meeting, it would be a violation of Open
51 Meetings Act, as supported by Solicitor Morris.

52 Phil Koutsogiane – 4/12 email minutes again – 3/1 attached memo with corrections – not included or
53 corrected never filed with Secretary of States (SOS) office. He asked for items to appear Overtime and
54 Insurance.

55 (Discussion between Bruce and Phil about changing words and semantics.)

56 **No vote was taken**

57 **Year End Financial Reports from July 1, 2015 to June 30, 2016**

58 The report was distributed 8/10/16. Finance Director Diane Karolyshyn was asked if she received any
59 questions she responded no.

60 Phil Koutsogiane – he questioned the fire engine loan and interest not being in an expense account.

61 Bruce Lemois – stated that account 1008 in the resolution

62 Phil Koutsogiane – Items not expensed 45,000, no place in expense for the auditors 55,000 bill.
63 Expenses exceed 124,000. It should be 224,000.

64 Bruce Lemois – had we had these questions before the meeting Diane Karolyshyn would have answers.

65 **Motion – Accept Year End Financial Reports from July 1, 2015 to June 30, 2016**

66 **First: Ron Champagne**

67 **Second: Chris Parent**

68 **Vote: 4-2 Nay: Phil Koutsogiane, Jim Scullin**

69

70 **FC-R-2015-37 Approval of Abatements**

71 Authorizing the abatement of certain taxes for properties owned by the various owners for various
72 reason per attached report.

73 **Motion – Change line 12 from 49,521.30 to 51,416**

74 **First : Ron Champagne**

75 **Second : Chris Parent**

76 **Vote: 6-0**

77

78 Diane Karolyshyn requested to withdraw the Economic Development Abatements.

79 **Motion FC-R-2015-37 Approval of Abatements withdrawing Economic Development**

80 **First : Ron Champagne**

81 **Second : Cindy Ouellette**

82 **Vote: 6-0**

83

84 **Chief's Year End Report**

85 Chief Finlay – Stated that the department was in good shape with ISO. He explained the shift captains
86 weekly training with lesson one day and practical the next. He notified the board that a grant was
87 received today 8/23/16 from FM Global to purchase iPad's for the trucks.

88 Bruce Lemois – Thanked the Chief for a professional report and noted that training is the biggest asset.

89 Cindy Ouellette – Great report. She requested a breakdown of the fire causes and if possible are smoke
90 alarms working in the incident locations. She also requested information about the arson cases.

91 Chief Finlay – He stated that the information Commissioner Ouellette is requesting is available and the
92 causes of the fires can be broken down. He also stated that some of the causes were arson related but
93 were still active.

94 Cindy Ouellette – requested a breakdown of Motor Vehicle and structure incidents.

95 **Motion to accept the Chief's Year End Report**

96 **First: Ron Champagne**

97 **Second: Cindy Ouellette**

98 **Vote: 6-0**

99

100 **Dawson Group**

101

102 Bruce Lemois – Asked Jim Scullin if he was satisfied with the report he requested, he said yes. Bruce
103 Lemois stated what we received was the management tool we used to tract info provided to the
104 Dawson group. That report created a few questions. He asked Jim Scullin to chair a subcommittee with
105 Ron Champagne and Chief Finlay to look into the procedure for sending MVA reports to the Dawson
106 group for collection. Jim Scullin agreed. Bruce suggested working with the Chief for and agenda and
107 noted the meeting room at headquarters was a good place to hold the subcommittee meetings. He also
108 stated the committee would have a limited scope. And asked for him to report back to the Committee

109 **No Motion was made**

110

111

112 **Review of minutes' process**

113 OMA – CFD Committee Policy

114 Bruce Lemois – stated that there are hundreds of pages of minutes

115 Cindy Ouellette – read the resolution. She stated that the resolution was to get away from the

116 argument.

117 FR-R-2016-35 Effective upon passage all regular meeting minutes will be formatted to meet the

118 requirements of the Open Meeting Act as managed by the RI Attorney General's Office. (RI General Law

119 42-46)

120 All regular meeting minutes will include the live link to the digital recording of that meeting.

121 All draft minutes will be posted on the SOS website no more than five business days after the subject

122 regular meeting.

123 Cindy Ouellette - didn't expect the clerk's minutes to change but the arguments will.

124 Phil Koutsogiane – Different minutes are important that everyone has access. Every organization needs

125 an accurate representation. He felt that too many times his words were left out. Minutes are

126 important. They were not being accomplished. It is clear for everyone's concern that the clerk is the

127 only one that produces the minutes. There have been 2 to 3 errors and he has asked time and again for

128 minutes to be corrected.

129 Kelly Morris – minutes can be simple. Resolution 35 can have something like "Discussion ensued,

130 motion, second, vote. She appreciates that not everyone has a computer. But everyone should have

131 access." She stated the video is fabulous.

132 Jim Scullin – why do we need a resolution if what we do meets the SOS guidelines?

133 Kelly Morris – The minutes meet the requirements. Going this way will alleviate disagreements. If you

134 disagree you can make a motion get it on the agenda and get a majority to agree, hold a vote and get it

135 changed.

136 Jim Scullin – he finds this unnecessary.

137 Phil Koutsogiane – he agrees with Jim Scullin. He knows he's repeating himself. He stated that minutes

138 should state who said what. Without enough information things get left out and the person's intent is

139 left out. The minutes are sent to participants with no input.

140 Cindy Ouellette – Anyone can go to the library or the fire station for access to the video

141 Bruce Lemois – Stated that time and time again our minutes are approved by a unanimous vote,

142 including Phil Koutsogiane.

143

144

145 **FC-R-2016-35 Resolution defining the process in which the CFD minutes are recorded – Presented by**
146 **Commissioner Ouellette.**

147 **Motion – Accept resolution FC-R-2016-35**

148 **First: Cindy Ouellette**

149 **Second: Chris Parent**

150 **Vote: 4-2 Nay: Phil Koutsogiane, Jim Scullin**

151

152 **FC-R-2016-36 Resolution instructing the CFD hiring and promotions policies and procedures for**
153 **Veterans, as outlined in Bill S2886. As well as continued job protection for members of the National**
154 **Guard Bill: 2888aa – Presented by Commissioner Champagne**

155

156 Ron Champagne – read the resolution stated the governor signed these into law.

157

158 Phil Koutsogiane – don't need a resolution if it is a law.

159

160 Ron Champagne – recognizing the law and resolve to have the chief to work with the union to establish
161 policies that might require contractual changes and putting it on the record.

162

163 **Motion – Amend resolution FC-R-2016-35 line 22 to remove the word municipal.**

164 **First: Ron Champagne**

165 **Second: Cindy Ouellette**

166 **Vote: 6-0**

167

168 **Motion – Accept resolution FC-R-2016-36 as amended**

169 **First: Ron Champagne**

170 **Second: Cindy Ouellette**

171 **Vote: 6-0**

172

173 **FC-R-38 Authorize payment of 18,171.14 for repairs to Truck One.**

174 Chief Finlay – explained compartment issue and Bulldog not allowing the truck to move after seeing
175 issue.

176

177 Ron Champagne – noted it was fortunate that no one was hurt.

178

179 Phil Koutsogiane – can't vote to approve because of the account number. He insists it should be an
180 expense account not a capital account.

181

182 Chief Finlay – checked with the CPA's and was told if the repair expands the life of the truck then it is a
183 capital expenditure.

184

185 Bruce Lemois – If the CPA's make an official recommendation that's what we go with

186

187 **Motion – FC-R-38 Authorize payment of 18,171.14 for repairs to Truck One.**

188 **First: Ron Champagne**

189 **Second: Chris Parent**

190 **Vote: 5-1 Nay: Phil Koutsogiane**

191

192 FC-R-2016-39 Authorize payment of 7,260.65 for repairs to Engine Five

193 Chief Finlay – advised RALCO was very cooperative.

194

195 **Motion – Accept resolution FC-R-2016-39 Authorize payment of 7,260.65 out of account 6110**

196 **First: Cindy Ouellette**

197 **Second: Chris Parent**

198 **Vote: 6-0**

199

200 FC-R-2016-40 Authorize the engagement of Michelle Baker, Esq. for tax sale services

201

202 **Motion – Accept FC-R-2016-40 Authorize the engagement of Michelle Baker, Esq. for tax sale services**

203 **First: Ron Champagne**

204 **Second: Phil Koutsogiane**

205 **Vote: 6-0**

206

207 **Public Input** – Mr Paul Santoro of Scarborough Road offered thanks for a great job by the Cumberland

208 Fire District during a recent fire at 52 Owen Dr. Saved main structure and there were no injuries.

209

210 **Motion – To Adjourn at 8:53**

211 **First: Ron Champagne**

212 **Second: Chris Parent**

213 **Vote: 6-0**

214

215 Submitted by,

216 Keri Smith

Cumberland Fire District

3502 Mendon Road
Cumberland, RI 02864
401.658.1921

Finance Report Presented September 27, 2016

The finance department has been successful in combining the fire district financial data after the merge. Financial reporting has been updated to reflect the new entity beginning balances as per the auditors. We are moving forward to collect data for the next audit, as well as receiving input from the auditors so that all of the income and expense reporting follows the Financial Accounting Standard Boards.

In August, Chief Finlay, Chairman Lemois and I attended a meeting with the RI Auditor General and his staff. They were pleased with the outcome of the merge and satisfied with the financial position of the district. As now required, we will continue with quarterly financial reporting to their office.

The finance director and tax collector recently attended a Rhode Island Tax Collector's Association meeting in which the following topics were discussed.

-A representative of MERS presented an outline of the MERS corporation. It is an organization that has a national database to track changes in mortgage servicing rights and ownership interests in loans secured by residential real estate. Once a mortgage loan has closed, the lender will outsource the job of managing the loan to another company called "Servicer." MERS is a free service available to municipalities, as well as the taxpayers, and can provide the name of the current servicer of the loan. It will be a way to track information if there has been a foreclosure or if a taxpayer has become delinquent and is facing a tax sale.

-Visions Government Solutions presented an update to our tax collection and tax admin systems which will allow for the creation of a supplemental bill (when there is change in ownership) and to be able to modify the due dates for the new homeowner. They have also created the ability for the assessors and/or collectors to create a penalty and due date template for those specific receivables.

-Rhode Island Housing presented changes for tax sale reporting. They no longer require a paper 90-day notice before a tax sale, and have created a data file for municipalities that can be uploaded and sent in an email. This will reduce the cost of postage, printing and copying. Classroom training, if needed, is being offered in September and October for this new accounting process.

As of August 31, 2016, 50% of the budget has been collected. Over 1,900 taxpayers have not paid their first quarter taxes. The tax collector's office is in the process of creating late notices and will be sending them during the week of September 19th. A tax sale is scheduled for January 26, 2017 for taxpayers who are delinquent with their first quarter payment, and also owe for 2015.

Current and past due receivables amount to \$3,208,394.72 as reflected on the balance sheet. The delinquent first quarter amount is approximately \$670,000.00. To date, cash flow is as expected and I continue to monitor daily.

Respectfully submitted,

Diane Karolyshyn
Finance Director

FC-R-2016-42
CUMBERLAND FIRE DISTRICT

Resolution: Authorizing the Chairman to enter into a contract with Parmelee, Poirier & Associates for auditing services for the Fiscal Year ending 2016 in an amount not to exceed \$15,000.00

Be it resolved by the Cumberland Fire District as follows:

WHEREAS: The Cumberland Fire District is in need of auditing services for the Fiscal Year End 2016;

WHEREAS: The Cumberland Fire District received bids for a one year contract for FY 2016 with options to extend for FY 2017 and 2018 from two firms;

WHEREAS: The Cumberland Fire District accepted the proposal of Parmelee, Poirier & Associates under Resolution 2015-43 and chooses to exercise its option for this Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

Section 1. The Chairman to enter into a contract with Parmelee, Poirier & Associates for auditing services for the Fiscal Year ending 2016 in an amount not to exceed \$15,000.00

Date approved: September 27, 2016

Bruce A. Lemois, Chairman

Debra Auclair, Clerk

Passed

Yay:

Nay:

September 7, 2016

Diane Karolyshyn
Finance Director
Cumberland Fire District
3502 Mendon Road
Cumberland, RI 02864

We are pleased to confirm our understanding of the services we are to provide Cumberland Fire District for the fiscal year ended June 30, 2016. We will audit the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Cumberland Fire District as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Cumberland Fire District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Cumberland Fire District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Information
- 3) Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies Cumberland Fire District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Non-Major Fund Statements (if any)
- 2) Schedule of Expenditures of Federal Awards (if required)
- 3) Other Supplementary Information

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 48 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards (Uniform Guidance). (if required).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, if applicable, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, if applicable, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Fire Committee of the Cumberland Fire District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to

obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit, if applicable. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal awards programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Cumberland Fire District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Cumberland Fire District's major programs. The purpose of these procedures will be to express an opinion on Cumberland Fire District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Other Services

We will also assist in preparing financial statements, schedule of expenditures of federal awards (if required), and related notes of the Cumberland Fire District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over federal awards and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedules of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, and (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards, take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; prompt follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. If applicable, the summary schedule of prior audit findings should be available for our review on the first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards, if applicable, (including notes and noncash assistance received) in conformity with Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards, if applicable, in accordance with Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards, if applicable.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial

statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Documentation

Prior to and continuing on through the audit, certain schedules and documents will be required in order to perform our audit in a timely and efficient manner. Below is a detailed list of such information.

Completed trial balances for all funds pertaining to the audit. These trial balances should be in the proper reporting format and must be in balance. Each fund should also have a trial balance from the beginning of the fiscal year.

Bank reconciliations for all fund cash accounts that agree to their individual trial balances.

Supporting documentation for all investments that agree to their trial balances.

A schedule of all interfund receivables and payables that agrees to the trial balance of each individual fund.

A schedule of taxes receivable listed by tax years and amounts received for each year that agrees to the trial balance. This schedule should also include information regarding any abatements, adjustments or any other entry that affects taxpayer balances.

Detailed schedule of accounts payable for each fund that agrees to the trial balance.

Detailed schedule of any accrued expenses (e.g. payroll, vacation and compensated absences) that agrees to the trial balance.

A schedule of all debt by fund, which details payments of principal and interest that agrees to a trial balance if required. This should also include any required amortization schedules. In addition we will require a schedule of debt service interest based on the accrual basis not the cash basis.

We will require a schedule of fixed assets that includes any additions or deletions for the fiscal year. This schedule should include a listing of all fixed assets with a beginning balance as of July 1, 2015 and an ending balance as of June 30, 2016. The schedule should also include depreciation expense by asset for the fiscal year along with an accumulated depreciation schedule showing accumulated depreciation as of July 1, 2015 with an ending balance as of June 30, 2016. This schedule(s) should be segregated by fund when required.

A schedule of revenue for governmental funds that identifies what governmental program may have generated this revenue.

A report performed by an actuary showing the Net Pension Obligation (NPO) and Net Other Post Employment Benefit Obligation (NOPEB) of the District if required. This liability or asset calculation should be made part of your annual actuarial report.

The above listing is not to be considered all-inclusive, but rather a sample of the minimum required documentation. As the audit progresses additional schedules and documentation may be required to support management's assertions. Should the above information not be provided or made available or we are required to create the above schedules this would constitute a change in the current scope of work required as discussed in the following section "Audit Fees – Change in Scope".

We understand that your employees will locate any invoices, receipts or other documentation selected by us for testing.

The audit documentation for this engagement is the property of Parmelee, Poirier & Associates, LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to cognizant or oversight agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Parmelee, Poirier & Associates, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by any authoritative agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation

Timing and Delivery

We, as a company are committed to completing the audit and delivering your reports in a timely manner consistent with our schedule. This cannot happen without our company receiving completed information by certain scheduled dates. We will expect completed trial balances for all funds no later than September 26, 2016, footnote information by October 3rd and legal letters received no later than

October 31, 2016. Without this critical information by these scheduled dates we cannot guarantee delivery by our specified time.

Our audit work will be performed throughout the year beginning when engaged and continue through the completion of the report. We plan to issue our report(s) by November 30, 2016 provided we receive on a timely basis certain schedules and documents noted in the previous paragraph. The report(s) to be prepared and number of copies to be supplied by us is to be determined by the client to include the following:

Opinion on the Basic Financial Statements

Opinion on Compliance Applicable to Each Major Federal Program (if applicable)

Report on Internal Controls and Laws and Regulations Compliance

Financial Statements in PDF Format

At your request, we will also be responsible for typing, reproducing and binding the District's annual report, including the Independent Auditor's Reports. A portion of our audit fees and expenses are directly related to performing this function on your behalf.

Also, as required by generally accepted auditing standards, we will prepare a separate communication to the audit committee or governing body to report certain information concerning the conduct and results of the audit.

Audit Fees – Current Scope

Our audit fees are based entirely upon our understanding of the current scope of work required. This scope could change for a number of reasons, which are discussed in the following section, entitled "Audit Fees - Change in Scope"; and, therefore, final fees could be different from quoted fees. Our fees are based on the current audit scope as previously defined in this letter. The fee for the year ended June 30, 2016 and beginning July 1, 2015 will be \$15,000. The fee will be billed and payable in three installments of \$5,000 each. One at the start of field work, another at the end of fieldwork and the last upon delivery of draft financial statements.. This fee is based on receiving the anticipated cooperation from your personnel and the assumption that unexpected circumstances, as defined below, will not be encountered during the audit.

Audit Fees Change in Scope

If additional time is considered necessary to complete the audit due to a change in the scope of audit work or unexpected circumstances, we will discuss the scope change with you and arrive at a new fee estimate before we incur the additional costs or continue.

Examples of changes in audit scope or unexpected circumstances include, but are not limited to, the following:

- Difficulties encountered due to lack of accounting records, incomplete records or turnover in staff.
- Creation of new funds or activities (such as new debt) to audit.

- Addition of new authorities or other component units to the audit or reporting scope.

If such a change in scope is required, additional fees will be determined based on the additional audit work to be performed.

Nonaudit Services and Fees

In addition to the services provided under the scope of the audit as previously defined, upon District's request, we will provide accounting and consulting services. Examples of such services, not included in the audit scope and fees, include but are not limited to:

- * Accounting and balancing assistance;
- * Assistance with annual budget preparation and meetings;
- * Computer system consulting;
- * Summary and proposed accounting for bond trustee accounts;
- * Fixed asset records update or consulting;
- * Labor relations consulting;
- * Formal staff training or financial-related workshops;
- * Requested attendance at management or Council meetings not related to the audit;
- * Assistance with preparation of government required reports (US, etc.)
- * Assistance with accounting system improvements;

Management understands that these nonaudit services must be in compliance with *Government Auditing Standards* as issued by the U.S. Government Accountability Office. Management also understands that it is responsible for the substantive outcomes of the work and, therefore, has a responsibility to be in position in fact and appearance to make an informed judgment on the results of the nonaudit service, designate a management-level individual to be responsible and accountable for overseeing the nonaudit service, establish and monitor the performance of the nonaudit service to ensure that it meets managements objectives, make any decisions that involve management functions related to the nonaudit service, accept full responsibility for such decisions and evaluate the adequacy of the services performed. Our firm will also consider the effects of any nonaudit services on our independence as defined by Government Auditing Standards and evaluate such nonaudit services on an individual basis and document our conclusions.

These consulting services will be provided, as time is available at our standard hourly rates per level of staff for the time involved plus out-of-pocket expenses. The current standard hourly rates for consulting services are as follows:

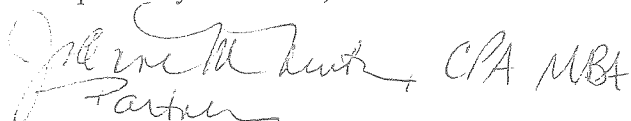
<u>Associate</u>	<u>Hourly Rate</u>
Bernard A. Poirier, CPA	\$ 200
Jo-Anne M. Newton, CPA	\$ 150
Dustin Hopkins	\$ 125
Mailee Phet	\$125
David Hansen	\$ 95
Other Staff Persons	\$ 65 - \$ 75

If such consulting services are requested, we will perform the requested work only upon receiving your approval to proceed and will bill these services on a monthly basis as the cost is incurred.

We appreciate the opportunity to be of service to the Cumberland Fire District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let do not hesitate to reach out to us. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Bernard A. Poirier, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Respectfully submitted,


Bernard A. Poirier, CPA MBA
Partner
Parmelee, Poirier & Associates, LLP

ACCEPTANCE:

This letter correctly sets forth the understanding of the Cumberland Fire District.

By: _____

Title: _____

Date: _____

FC-R-2016-43

CUMBERLAND FIRE DISTRICT

Resolution

Resolution: Authorizing the abatement of certain taxes for properties owned by the various owners for various reasons per attached report

Be it resolved by the Cumberland Fire District as follows:

WHEREAS: The Tax Collector has determined the abatement of certain tax bills are required. The total abatement amount is \$6,754.43. This is supported with addenda, also attached.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

Section 1. The tax collector has approval to made needed adjustments

Special Transaction Report-ABATEMENTS					
Date Range: 08/01/2016 to 08/31/2016					
Account	Receivable	Address1	Address2	Amount	Comments
F00-9054-65	2011 PP Tax CHFD	CUMBERLAND QUARRY CORP	6 MANVILLE HILL RD	\$ 1,493.19	Abatement per legal agreement
F00-9054-65	2012 PP Tax CHFD	CUMBERLAND QUARRY CORP	6 MANVILLE HILL RD	\$ 3,393.65	Abatement per legal agreement
F00-0186-50	2016 RP Tax Roll	MOONEY JOAN M	45 CANNING ST	\$ 161.14	assessment changed from 87800 TO 8800 per town
F00-0169-02	2016 2016-2 TAX SALE	BELHUMEUR ERIN A	17 BRIDGET WAY	\$ 75.00	BalTran To:F00-9193-30 new owner
F00-0169-02	2016 RP Tax Roll	BELHUMEUR ERIN A	17 BRIDGET WAY	\$ 407.68	BalTran to F-00-9193-30 new owner
F00-8978-25	2016 RP Tax Roll	LAUCK DAVID R	343 W WRENTHAM ROAD	\$ 666.95	Bal Tran to F00-9192-28 new owner
F00-9153-14	2016 RP Tax Roll	HALEYS LLC	12 RAWSON ROAD	\$ 186.46	Bal Tran to F00-9192-44 new owner
F16-3754-00	2016 RP Tax Roll	PRIOR CECILE A L/E	52 COUNTRYSIDE DRIVE	\$ 4.19	abated interest-never received BILL
F23-0375-00	2016 RP Tax Roll	WALSH THOMAS F JR ETUX CLARINDA L/E ETAL WALSH LUCILLE D	25 OLIVE ST	\$ 366.17	ABATE AND ADD TO SUPPLEMENTAL TAX ROLL TO CREATE NEW BILL -OWNER PASSED AWAY AND PROPERTY NO LONGER QUALIFIES FOR BLIND EXEMPTION
TOTAL AUGUST ABATEMENTS				\$ 6,754.43	

Date adopted: September 27, 2016

Bruce A. Lemois, Chairman

Debra Auclair, Clerk

PASSED

YAY:

NAY:

New Receivables		8/1/2016	to 8/31/2016	
F00-9187-61	FEDERAL NATIONAL MORTGAGE ASSOCIATION PO BOX 650043 DALLAS TX 75265-0043	2015 RP Tax Roll	6 NATE WHIPPLE HGWAY UNIT # 107	\$ - \$ 330.84
F00-9192-28	JOHAN DUPONT 343 W WRENTHAM ROAD CUMBERLAND, RI 02864	2016 RP Tng Sup Roll	343 W WRENTHAM RD	\$ 314,600.00 \$ 666.95
F00-9192-44	THOMAS HURSTONE & RACHEL GADOURY 20 GROVE STREET CUMBERLAND, RI 02864	2016 RP Tng Sup Roll	20 GROVE ST	\$ 88,800.00 \$ 188.26
F00-9193-30	MCGOWAN BRIAN F ETAL LAROCHELLE KIM 80 FISHER RD #31 CUMBERLAND RI 02864	2015 RP Tax Roll	80 FISHER RD #31	\$ 192,300.00 \$ 411.52
F00-9193-30	MCGOWAN BRIAN F ETAL LAROCHELLE KIM 80 FISHER RD #31 CUMBERLAND RI 02864	2016 2016-2 TAX SALE	80 FISHER RD #31	\$ - \$ 75.00
F00-9193-30	MCGOWAN BRIAN F ETAL LAROCHELLE KIM 80 FISHER RD #31 CUMBERLAND RI 02864	2016 RP Tng Sup Roll	80 FISHER RD #31	\$ 192,300.00 \$ 407.68
F23-0375-00	WALSH THOMAS F JR ETUX CLARINDA L/E ETAL WALSH LUCILLE D 25 OLIVE STREET CUMBERLAND RI 02864-6309	2016 RP Tng Sup Roll	\$ 193,100.00	\$ - \$ 409.37
			TOTAL NEW RECEIVABLES	\$ 2,489.62

1 FC-R-2016-44
2 CUMBERLAND FIRE DISTRICT
3

4 **Resolution:** Authorizing the payment of \$3,394.06 to Ralco Equipment Company,
5 Inc. for repairs to Truck 1
6

7 Be it resolved by the Cumberland Fire District as follows:
8

9 **WHEREAS:** Truck 1 was sent to Ralco Equipment Company for routine maintenance.
10

11 **WHEREAS:** All work is listed on the invoice attached.
12

13 **WHEREAS:** All work was completed with Chief Finlay's approval.
14

15 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
16

17 **Section 1.** The Finance Department is authorized to pay Ralco Equipment Company,
18 Inc. \$3,394.06 for routine maintenance of Truck 1. Such payment shall be
19 charged to Account 6101.
20

21 Date approved: September 27, 2016
22
23
24

25 _____
26 Bruce A. Lemois, Chairman
27

Debra Auclair, Clerk
28
29
30
31
32

33 Passed
34

35 Yay: Nay:
36
37

Ralco Equipment Company, Inc
 51 Ralco Way/PO Box 35
 Cumberland, Rhode Island. 02864-0035
 Phone: 401-726-3095 Fax: 401-726-6950
 We do the job once and we do it right!

INVOICE

8923

Org. Est. # 015532
 RI Inspect Station 155C
 ralcotruck45@verizon.net

INVOICE

Vehicle Received: **08/24/2016**

Invoice Date: **08/24/2016**

Cumberland Fire Department - Chief Finlay
 3502 Mendon Road
 Cumberland, RI 02864
 Office : 401-658-0544 Cellular : 401-474-0314 Fin
 Cust ID : 934

2000 KME - KME Fire Appartus Tandem Axle - ISM 450 HP
 Lic # : 690 - RI Odometer In : 54601
 Unit # : Truck 1
 VIN # : 1K9AF648X YN058211
 Hat # : 14900

Part Description / Number	Qty	Sale	Ext	Labor Description	Extended
Lectra Motive Elec Cleaner 05018	1.00	7.58	7.58	Hard or slow starting. Check batteries, charging system.	n/c
Lug Terminal HL200375	3.00	7.64	22.92	Perform cab lift procedure and support. Disconnect and load test all 5 batteries. Found all batteries in good condition. Also bypass disconnect and retest, all good. Clean all terminals and jumper lines. Replace worn and cracked terminals as needed. Trace positive cables from batteries to master disconnect switch and found switch hot and not transferring full power. Disconnect terminals to switch and remove. Found unit original. Locate new OEM unit and ship in. Recommend replacement of unit. Also found engine starter original and slow cranking. Bypass master disconnect and test voltage and starter draw. Found unit excessive draw and hard spot in starter. Recommend replacement. Verify alternator charging correctly. Contact customer and he approved needed disconnect switch replacement and starter replacement.	
Sandpaper 02175	2.00	2.29	4.58		
Mega Heat Shrink HSM30-150	10.00	3.87	38.70		
SS Acorn Term Nut 7802	5.00	7.71	38.55		
Corrosive Cmpd CB104	2.00	1.97	3.94		
Nut/Washer Kit 8HN38CK	4.00	0.78	3.12	Remove and replace engine starter.	n/c
HD OEM Starter Assy 1114249	1.00	498.23	498.23	With cab up, disconnect all batteries. Reposition bundled harness on top of starter for access. Disconnect and remove all power and ground terminals. Remove starter mounting hardware. Remove unit. Clean and inspect flywheel for wear. Clean and dress all terminals. Install new OEM reman unit. Secure with new hardware and torque. Reconnect terminals and install new terminal retainers. Replace upgraded magnetic relay switch assy. Secure with new retainers and wire into system. Re secure main harness and wires. Reconnect batteries and start unit several times with no further issues.	
12 Pt Retainer Bolt 12B12P58225C	3.00	13.87	41.61	Remove and replace master disconnect switch.	n/c
Lug Terminal HL200500	2.00	8.68	17.36	Previously removed switch for diagnostics. Ship in new OEM unit from Bulldog Fire and charge direct to CFD per chief instructions. Install new master disconnect on mounting plate. Secure plate in cab and reconnect battery in and feed terminals. Secure all areas. Operate unit and start. Verify starting and charging system functioning correctly and no heat build up on switch.	
Term Hdw Kit 316-459	1.00	9.33	9.33	Remove and replace previously diagnosed inversion air valve in rear.	n/c
Magnetic Relay Switch 10596623	1.00	67.42	67.42	Rear inversion valve leaks when brake released. Order new unit previous. Disconnect air lines and remove retainer bolts. Remove air valve assy. Transfer fittings and seal, replace where needed. Install new valve assy and secure with new retainers. Replace aluminum mounting bracket and hardware. Reconnect air lines. Extend, route and secure. Air up system and verify operation and no leaks.	
Mounting Bolt Kit 8B516X175CK	3.00	1.44	4.32	Remove and replace missing return spring on brakes, right side forward drive axle.	n/c
VINYL INSUL CLAMP 202731	3.00	4.72	14.16	ADD: Replace all four tires due to wear with units supplied by customer (Tire Doctor).	
RETAINER 105092	3.00	3.59	10.77	Found right side brake spring dangling in drum. Jack up and support unit. Remove wheels and tires. Back off brakes and remove drum. Disassemble and remove brake shoes. Clean all areas. Install brake shoes and lubricate all pivot points. Install new brake and spring hardware kit. Clean and install drum. Adjust brakes as needed.	
Term Lock Washer 6TLW50T	3.00	2.13	6.39		
Term Nut, Brass 6HHN50CBRS	3.00	3.48	10.44		
Dielectric Cmpd DL4	1.00	6.47	6.47		
Roloc Disc 01406	1.00	11.29	11.29		
Alum MNT Bracket MK35607	1.00	42.93	42.93		
Retainer Bolt Kit 8B38X200CK	4.00	2.27	9.08		

Ralco Equipment Company, Inc
 51 Ralco Way/PO Box 35
 Cumberland, Rhode Island. 02864-0035
 Phone: 401-726-3095 Fax: 401-726-6950
 We do the job once and we do it right!

INVOICE

8923

Org. Est. # 015532
 RI Inspect Station 155C
 ralcotruck45@verizon.net

INVOICE

Vehicle Received: **08/24/2016**

Invoice Date: **08/24/2016**

Cumberland Fire Department - Chief Finlay

3502 Mendon Road
 Cumberland, RI 02864
 Office : 401-658-0544 Cellular : 401-474-0314 Fin
 Cust ID : 934

2000 KME - KME Fire Appartus Tandem Axle - ISM 450 HP

Lic # : 690 - RI

Odometer In : 54601

Unit # : Truck 1

VIN # : 1K9AF648X YN058211

Hat # : 14900

Part Description / Number	Qty	Sale	Ext	Labor Description	Extended
Relay Inversion Air Valve KN28032	1.00	361.53	361.53	ADD: Remove all four front drive axle tires due to excessive wear. Customer sent down tire doctor and had four tires replaced. Once tires returned install on truck and remove from stands.	
Retainer Bolt Kit 8B716X175CK	3.00	2.98	8.94	Labor Charge	1945.38
Brass Tee Fitting 38FMTEE38M	1.00	13.72	13.72	Environmental Fee	15.95
Brass 90 Comp Fitting 38MP9050CMP	2.00	10.13	20.26		
Steel Flare Fitting 50MPST10FLR	1.00	9.55	9.55		
Nylon Air Tubing 500NT225	6.50	4.79	31.14		
Brass Full Comp Union 50CPU50CP	2.00	11.88	23.76		
VINYL INSUL CLAMP 25604LC	3.00	1.96	5.88		
RETAINER 12016RT	3.00	1.02	3.06		
HD Brake HDW Spring Kit 80022	1.00	16.36	16.36		
Brake Clean C32	3.00	5.32	15.96		
AntiSieve NSBT-1	1.00	4.80	4.80		
Freight Charge Freight	1.00	38.63	38.63		
Shop Supplies			9.95		

[Recommendations]

Input seal on forward rear end minor seepage.
 Rear suspension Chalmer bushings and top plates need
 replacement, broken and rotted caps.

Ralco Equipment Company, Inc
 51 Ralco Way/PO Box 35
 Cumberland, Rhode Island. 02864-0035
 Phone: 401-726-3095 Fax: 401-726-6950
 We do the job once and we do it right!

INVOICE

8923

Org. Est. # 015532
 RI Inspect Station 155C
 ralcotruck45@verizon.net

INVOICE

Vehicle Received: **08/24/2016**

Invoice Date: **08/24/2016**

Cumberland Fire Department - Chief Finlay
 3502 Mendon Road
 Cumberland, RI 02864
 Office : 401-658-0544 Cellular : 401-474-0314 Fin
 Cust ID : 934

2000 KME - KME Fire Appartus Tandem Axle - ISM 450 HP
 Lic # : 690 - RI
 Unit # : Truck 1
 VIN # : 1K9AF648X YN058211
 Hat # : 14900

Part Description / Number	Qty	Sale	Ext	Labor Description	Extended
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Org. Estimate 3,360.84 Revisions 0.00 Current Estimate 3,360.84

Labor:	1,945.38
Parts:	1,432.73
SubTotal:	3,378.11
HazMat:	15.95
Tax:	0.00
Total:	3,394.06
Bal Due:	\$3,394.06

[Payments -]

I hereby authorize the above repair work to be performed. I hereby grant you or your employees permission to operate the car or truck herein described on street, highways, etc for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. All sums shall become due and payable upon completion. All legal, attorney, and/or collection fees pursuant to this contract shall be paid to Ralco Equip Co by the undersigned

Signature _____ Date _____ Time _____

1 FC-R-2016-45
2 CUMBERLAND FIRE DISTRICT
3

4 **Resolution:** Authorizing the payment of \$2,772.88 to Minuteman Trucks, Inc. for
5 repairs to Engine 5
6

7 Be it resolved by the Cumberland Fire District as follows:
8

9 **WHEREAS:** Engine 5 was sent to Minuteman Trucks for routine maintenance.
10

11 **WHEREAS:** All work is listed on the invoice attached.
12

13 **WHEREAS:** All work was completed with Chief Finlay's approval.
14

15 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
16

17 **Section 1.** The Finance Department is authorized to pay Minuteman Trucks, Inc.
18 \$2,772.88, for routine maintenance of Engine 5. Such payment shall be
19 charged to Account 6101.
20

21 Date approved: September 27, 2016
22
23
24

25 _____
26 Bruce A. Lemois, Chairman
27

Debra Auclair, Clerk
28
29
30
31
32

33 Passed
34

35 Yay:

Nay:
36
37

MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244
UNIT# ENG5

208176

2181 Providence Hwy., Walpole, MA 02081

508.668.3112

INVOICE

www.MinutemanTrucks.com

CUMBERLAND FIRE DEPT
3502 MENDON ROAD
CUMBERLAND, RI 02864

HOME: 401-333-2244 CONT: 401-333-2244
BUS: 401-640-4306 CELL: 401-474-0314

PAGE 1

REMIT PAYMENT TO:
P.O. Box 414511, Boston, MA 02241-4511

SERVICE ADVISOR: 7554 ROCCO TADDEO

COLOR	YEAR	MAKE/MODEL		VIN	LICENSE	MILEAGE IN/ OUT		TAG
RED	09	PIERCE VELOCITY PUC		4P1CV01H89A009868	FIRE754RI	61999/61999		T21722
IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE	
31MAY09 DD	31MAY09		23:54 23AUG16			CHG	31AUG16	
R.O. OPENED		READY		OPTIONS: STK:21722 ENG:06R1021216 TRN:6610276707				
				AXL:NWK00154876 1)JOB 21722				

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
A	REPLACE HOOD PISTONS	HOOD WONT STAY UP					
	M1	REPLACE HOOD PISTONS AND REPAIRED HOOD LATCH					
		3473 CRES				244.00	244.00
		2 1651424 GAS STRUT			20.19	17.67	35.34
		1 1684906-0125 BOLT			4.03	3.53	3.53
		1 1684364 SPRING, TORSION			2.30	2.00	2.00
PARTS:	40.87	LABOR:	244.00	OTHER:	0.00	TOTAL LINE A:	284.87
61999 3473/ VERIFY CONCERN, FOUND BOTH HOOD PISTONS BLOWN, REQUESTED AND REPLACED, ALSO HOOD LATCH RELEASE IS BENT AND HAD PARTS MISSING, RE ALIGNED, BUT COULD NOT FINISH DUE TO PARTS ON ORDER, BOX OF PARTS INSIDE REAR CAB. 3473/ INSTALL NEW ADJUSTER BOLT AND SPRING ON HOOD LATCH, INSTALL IT ON TRUCK AND PROPERLY ADJUST, OPERATING AS DESIGN.							

B	DECK-GUN	DOEN NOT WORK ELECTRONICALLY , SEEMS LOOSE LIKE SOMETHING LET GO ,ALARM IN CAB INDICATING DECK GUN UP IS SOUNDING ALSO HAS MOVEMENT AND THERE IS A WEAR MARK AROUND GUN					
	M1	CLOSE RO FOR END OF MONTH NEW RO IS 208439					
		3473 CRES				835.70	835.70
		3 57110 LOCK NUT CP 3/8-16			0.38	0.21	0.63
		2 58111 LOCK NUT CP 3/8-24			0.45	0.24	0.48
		4 76513 3/8 FLAT			0.19	0.11	0.44
		1 16648 HX CP PL 3/8X1			0.58	0.31	0.31
		6 71892 22-18 NYL.SHRK BUTT			1.82	0.99	5.94
		1 71994-5 18GA RED			0.64	0.35	0.35
		1 71994-7 18GA WHITE			0.64	0.35	0.35
		1 71393-6 16GA. BLACK			0.80	0.44	0.44
		1 75100 SPLIT LOOM 1/4			1.44	0.79	0.79
		4 16744 HX CP PL 5/8X3			3.20	1.74	6.96
		8 76516 9/16 FLAT			0.54	0.29	2.32
		4 76176 5/8 LOCK WASHER			0.48	0.27	1.08
		4 57118 LOCK NUT CP 5/8-11			1.47	0.80	3.20
PARTS:	23.29	LABOR:	835.70	OTHER:	0.00	TOTAL LINE B:	858.99
61999 3473/ Found loose, mounting bolts missing, electrical harness							

Minuteman is dedicated to quality and service.
All of us are concerned about your satisfaction
and the value we provide.
If you are not completely satisfied,
please call your service advisor at:

1-800-225-4808
Your comments are welcome at any time.

2181 Providence Hwy., Walpole, MA 02081
(508) 668-3112

STATEMENT OF DISCLAIMER
The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. SHOP SUPPLIES	
TOTAL CHARGES	
SALES TAX	
PLEASE PAY THIS AMOUNT	

MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244
UNIT# ENG5

208176

2181 Providence Hwy., Walpole, MA 02081

508.668.3112

INVOICE

www.MinutemanTrucks.com

CUMBERLAND FIRE DEPT
3502 MENDON ROAD
CUMBERLAND, RI 02864

HOME: 401-333-2244 CONT: 401-333-2244

BUS: 401-640-4306 CELL: 401-474-0314

PAGE 2

SERVICE ADVISOR: 7554 ROCCO TADDEO

REMIT PAYMENT TO:
P.O. Box 414511, Boston, MA 02241-4511

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG	
RED	09	PIERCE VELOCITY PUC	4P1CV01H89A009868	FIRE754RI	61999/61999	T21722	
IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31MAY09	DD31MAY09		23:54 23AUG16			CHG	31AUG16

R.O. OPENED READY OPTIONS: STK: 21722 ENG: 06R1021216 TRN: 6610276707
AXL: NWK00154876 1) JOB 21722

09:56 22AUG16 12:13 31AUG16

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

has cut causing an short, had to remove diamond plate flooring and covers to re secured mount for turret pipe. 3473/ INSTALL, FLANGE TO PIPE, AND REPAIR WIRING FOR TURRET GUN, "BOTTOM FLANGE SUPPORT FOR GUN WILL HAVE TO BE ORDER DUE TO CRACK AT FLANGE" 3473/REMOVE CONTROL MONITOR FOR DECK GUN TO GET PART NUMBER AND SERIAL NUMBER FOR PRICE AND AVAILABILITY.

C LIGHT TOWER HAS A BURNED OUT BULB REPLACE AS NESSARY

M1 LIGHT TOWER LIGHT

3473 CRES

2 KRM89073-2 BULB

1 FREIGHT ORDER CHARGE

122.00 122.00

55.44 39.68 79.36

12.00 12.00 12.00

PARTS: 91.36 LABOR: 122.00 OTHER: 0.00 TOTAL LINE C: 213.36

61999 3473/ VERIFY CONCERN, PERFORMED PRELIMINARY CHECKS, FOUND THAT TOP RIGHT LIGHT WAS OUT, REMOVE LENS COVER TO FIND THAT NO BULB WAS PRESENT, HAD TO REMOVE THE ONE BELLOW TO IDENTIFY AND ORDER, PART WAS PLACED ON ORDER. 3473/ INSTALL NEW LIGHT BULBS, 2 OF THEM UP AND DOWN POSITIONS, RE CHECK OPERATION OK.

D SERVICE GENERATOR AND CAFFS COMPRESSOR OIL AND FILTER CHANGES

M1 CLOSE RO FOR END OF MONTH NEW RO IS 208439

3473 CRES

1 WO206-2200 FILTER ELEMENT

1 FREIGHT ORDER CHARGE

219.60 219.60

139.54 93.49 93.49

15.00 15.00 15.00

PARTS: 108.49 LABOR: 219.60 OTHER: 0.00 TOTAL LINE D: 328.09

61999 PERFORMED ALL PRELIMINARY CHECKS, FOUND SYSTEM OVER FILL, EMPTIED TO CORRECT LEVEL, OPERATED AND FOUND PTO PRESSURE SWITCH DEFECTIVE, PLACE ON ORDER AS WELL AS FLUID FOR SERVICE AND FILTER.

E GENERATOR /CAFS COMPRESSOR NOT FUNCTIONING/INTERMITTENT FUNCTIONING

DEPT HAS ADDED SOME FLUID IN THE LAST FEW MONTHS, NOT SURE IS

SMALL LEALOR IF IT WAS BURNING OFF

M1 PTO SWITCH FOR GENERATOR AND CAFS SYSTEM

3473 CRES

122.00 122.00

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CUSTOMER SIGNATURE

DESCRIPTION

LABOR AMOUNT

PARTS AMOUNT

GAS, OIL, LUBE

SUBLET AMOUNT

MISC. SHOP SUPPLIES

TOTAL CHARGES

SALES TAX

PLEASE PAY THIS AMOUNT

TOTALS

MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244
UNIT# ENG5

208176

2181 Providence Hwy., Walpole, MA 02081

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INVOICE

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PAGE 3

SERVICE ADVISOR: 7554 ROCCO TADDEO

REMIT PAYMENT TO:

P.O. Box 414511, Boston, MA 02241-4511

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG
RED	09	PIERCE VELOCITY PUC	4P1CV01H89A009868	FIRE754RI	61999/61999	T21722

IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31MAY09	DD31MAY09		23:54 23AUG16			CHG	31AUG16

R.O. OPENED	READY	OPTIONS:	STK:21722	ENG:06R1021216	TRN:6610276707
09:56 22AUG16	12:13 31AUG16	AXL:NWK00154876 1)JOB 21722			

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
1	379502	SWITCH, PSI			64.20	43.01	43.01
PARTS:	43.01	LABOR:	122.00	OTHER:	0.00	TOTAL LINE E:	165.01
61999 VERIFY CONCERN, FOUND OPEN PRESSURE SWITCH AT PTO, REPLACED AND RE TEST OK.							

F 4 INCH DISCHARGE ON PASS SIDE NOT WORKING/EHRN BUTTON PRESSED YOU CAN
HERE THE ELECTRIC MOTOR RUNNING BUT VALVE DOES NOT OPEN. CAN
OPEN MANUALLY USING THE SUPPLY TOOL

M1 4 INCH DISCHARGE

3473 CRES

1 18847 1/4-20X5/16

1 88400425 MOTOR W/GEAR

1 FREIGHT ORDER CHARGE

1 07525 2" YELLOW ROLOC/10

12 56 SCREW

PARTS: 347.96 LABOR: 427.00 OTHER: 0.00 TOTAL LINE F: 774.96

61999 VERIFY THE CONCERN, AFTER PERFORMING TEST FOUND ELECTRICAL
MOTOR FOR VALVE DAMAGE DUE TO EXCESSIVE CORROSION, PART PLACED ON
ORDER. 3473/ REPLACED MOTOR ON VALVE, SEALS AND ALL SCREWS, RE INSTALL
AND TEST. OK. RUN PUMP AND PERFORMED PRESSURE TEST AGAIN, SYSTEM
OPERATING AS DESIGN, NO LINE BUILDING PRESSURE AND NO LEAKS FOUND.

H** WHEN PUMP IS ON SOME DISCHARGES LINES WILL PARTIALY CHARGE ADVISE

M1 DISCHARGE LINES CHARGE WHEN PUMP IS ON

3473 CRES

PARTS: 0.00 LABOR: 97.60 OTHER: 0.00 TOTAL LINE H: 97.60

61999 TRY TO VERIFY CONCERN, PRESSURISE SYSTEM TO 150 PSI, FOUND
PASSENGER LARGE DIAMETER DISCHARGE NO LEAKS FOUND. 3473/ RUN PUMP
SYSTEM UP TO 150.PSI. NO PRESSURE BUILD UP ON GAUGES AND NO LEAKS
FOUND, SYSTEM OPERATING AS DESIGN.

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DESCRIPTION

LABOR AMOUNT

PARTS AMOUNT

GAS, OIL, LUBE

SUBLET AMOUNT

MISC. SHOP SUPPLIES

TOTAL CHARGES

SALES TAX

PLEASE PAY
THIS AMOUNT

TOTALS

MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244
UNIT# ENG5

208176

2181 Providence Hwy., Walpole, MA 02081

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INVOICE

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PAGE 4

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COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG	
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09:56 22AUG16 12:13 31AUG16

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

AS OF 3-20-08 MINUTEMAN'S SERVICE HOURS ARE
MON-FRI 7:00AM-6:00PM SAT 8:00-12:00PM
WE OFFER 24HR WRECKER AND MOBILE REPAIR
SERVICE PLEASE CALL 1-800-225-4808

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CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	2067.90
PARTS AMOUNT	654.98
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. SHOP SUPPLIES	50.00
TOTAL CHARGES	2772.88
	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	2772.88

1 FC-R-2016-46
2 CUMBERLAND FIRE DISTRICT
3

4 **Resolution:** Authorizing the payment of \$4,494.35 to Waterway, Inc. for repairs to
5 testing services
6

7 Be it resolved by the Cumberland Fire District as follows:
8

9 **WHEREAS:** Waterway, Inc. completed testing of testing all supply and attack linesas
10 required by NFPA 1962.
11

12 **WHEREAS:** All work is listed on the invoice attached.
13

14 **WHEREAS:** All work was completed with Chief Finlay's approval.
15

16 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**
17

18 **Section 1.** The Finance Department is authorized to pay Waterway, Inc. \$4,494.35,
19 for testing as required by NFPA 1962. Such payment shall be charged to
20 Account 6113.
21

22 Date approved: September 27, 2016
23
24
25

26 _____
27 Bruce A. Lemois, Chairman
28

_____ Debra Auclair, Clerk
29
30
31
32
33

34 Passed
35

36 Yay: Nay:
37
38

Invoice

Date	Invoice #
8/19/2016	NY12538_892

**Bill To**

Cumberland Fire Department
Attn: Chief Finley
3502 Mendon Rd
Cumberland, RI 02864

Steve Jackson

PO Box 92
Hyde Park, NY 12538
h2odwg@optonline.net
Fax 845-698-4014
Phone: 845-242-6114

Purchase Order #	Contract #	Date	Client ID #	
		8/19/2016		
Description		Qty	Rate	Amount
Static Testing of Fire Hose (per NFPA 1962)		15,110	0.21	3,173.10
Nozzle Testing (quantity discounts available)		30	35.00	1,050.00
Nozzle Quantity Discount		30	-25.00%	-262.50
Appliance Small Testing (per NFPA 1962)		23	25.00	575.00
Appliance Quantity Discount		24	-15.00%	-86.25
Appliance Large Testing (per NFPA 1962)		1	45.00	45.00
Total				\$4,494.35
Tax				\$0.00
Balance Due				\$4,494.35

WATERWAY, INC. WILL INSPECT AND SERVICE TEST HOSE IN ACCORDANCE TO THE STANDARD OF NFPA 1962. IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT WATERWAY, INC. SHALL NOT BE DEEMED OR HELD LAIBLE, OBLIGATED OR ACCOUNTABLE UPON OR UNDER ANY GUARANTEES OR WARRANTIES, ESPRESS OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, RELATIVE TO THE USE OF ANY TESTED HOSE, CONNECTIONS OR NOZZELS AFTER THE DATE OF INSPECTION. FUTHERMORE, WATERWAY, INC. WILL NOT BE HELD LIABLE, OBLIGATED OR ACCOUNTABLE FOR ANY HOSE LENGTHS THAT FAIL DURING TESTING UNDER SPECIFIED CONDITIONS AND PRESSURES. CUSTOMER WILL BE RESPONSIVLE TO SUPPLY WATER AND ANY ASSOCIATED COSTS. TESTING AREA. PERSONEL FOR DRIVING APPARATUS. PAYMENT WITHIN 30 DAYS OF WORK COMPLETED. ONLINE HOSE TEST RECORDS POSTED UPON PAYMENT. SALES TAX SHALL BE CHARGED UNLESS TAX ID# AND TAX EXEMPT CERTIFICATE PROVIDED.

Cumberland Fire District

Approved by _____
Date _____
Station # _____
Vehicle # _____
GL Acct # _____

F31a-7/7/10