

Cumberland Fire District

Established
November 10, 2014

Headquarters @ Station Four
3502 Mendon Road Cumberland, RI 02864 401.658.0544
www.cumberlandfire.org

AGENDA OF THE CUMBERLAND FIRE DISTRICT

TUESDAY JULY 26, 2015 7:15 PM

**CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS
45 BROAD STREET, CUMBERLAND**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
- 3. GENERAL ANNOUNCEMENTS**
- 4. CONSENT AGENDA**
 - a. Approval of minutes from June 28, 2016
- 5. OLD BUSINESS**
 - a. FC-R-2016-32 Cost sharing on Training Trainer (Grant Match)
- 6. NEW BUSINESS**
 - a. Finance Report – We will have a full report on the 2015-16 finances in the August meeting.
 - b. FC-R-2016-34 Authorize payment to R&D Road Services
 - c. Mr. Koutsogiane's accusation that he has requested changes to be made to the minutes but they have not been made. See time stamp: 3:27 in the 6/28/16 meeting video.
 - i. Mr. Koutsogiane will provide the evidence he said he had, but not with him at the June 28, 2016 meeting. See Time Stamp: 3:30 in the 6/28/16 meeting video.
 - d. Mr. Koutsogiane's request to review how minutes are being managed. See time stamp: 3:56 in the 6/28/16 meeting video
 - e. FC-R-2016-33 Hiring of a Court Stenographer

7. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter service for the hearing impaired or need additional information should notify C.F.D. Head Quarters at (401) 658-0544 no less than 48 hours before the meeting

Posted: SOS Web Site
Cumberland Town Hall (45 Broad Street)
Cumberland Fire Department HQ (3502 Mendon Road)

Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

Bruce A. Lemois
Chairman

Phillip Koutsogiane
Vice-Chair

Christopher Parent
Commissioner

Cynthia Ouellette
Commissioner

Ronald Champagne
Commissioner

Jim Scullin
Commissioner

Frank Matta
Commissioner

Kenneth Finlay
Chief of the Department

Station One
555 High Street
401.722.5992

Station Two
1530 Mendon Road
401.333.1421

Station Five
50 Arnold Mills Road
401.333.2244

Kelley Morris
General Counsel

Diane Karolyshyn
Finance Director

Debra Auclair
District Clerk

1 **REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT**

2 **JUNE 28, 2016 AT 6:45 P.M.**

3 **CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER JR. TOWN CHAMBERS**

4 **45 BROAD STREET, CUMBERLAND, RI**

5
6 **MEMBERS PRESENT:** Chairman Lemois, Commissioners Koutsogiane, Matta, Parent, Ouellette,
7 Champagne and Scullin. Deputy Chief Anderson, Finance Director Diane Karolyshyn and Tax
8 Collector Fountain.

9
10 Chief Finlay is on vacation

11
12 **CONSENT AGENDA:**

13
14 The Chairman explained the four sets of minutes can be approved as a group or individually.
15 Commissioner Champagne moved to approve the minutes from May 19, 24, 26 and June 8, seconded by
16 Commissoenr Ouellette.

17
18 Mr. Koutsogiane stated that the minutes do not reflect accurately what is said or done during the
19 minutes. He feels he has been quoted incorrectly on a number of occations. He also feels some of the
20 important points he has tried to bring to the borad's attentiono are not stated, that they are inaccurate,
21 they have been modified.

22
23 Mr. Koutsogiane stated he was going to voice his objection to each one of these minutes as not accurate
24 for those reasons.

25
26 The Chairman stated to Mr. Koutsogiane that there is a policy at the committee level allowing changes
27 to the minutes. Reviewing that the changes just need to be presented and they would be put in the
28 minutes.

29
30 Mr. Koutsogiane stated that he has done that before and the changes were not entered. The Chairman
31 asked for the specific times that has happened. Mr. Koutsogiane said he didn't have them with him.
32 The Chairman asked if he would like to have that issue on the next meeting's agenda and he agreed.

33
34 Commissioner Champagne state that it seems that every month Mr. Koutsogiane has an issue with the
35 minutes. He continued to remind us that the Solicitor has stated that minutes are no more than a
36 record of events of the meetings, not nescessary a verbatim record of a member's dialog.

37
38 Commissioner Champagne continued and suggested that it is time we need to investigate the hiring of a
39 court stenogrpher. This would be to stop the issue that Mr. Koutsogiane and others have the minutes.
40 He also noted that there would be a cost, from what he has heard it is about \$300 per meeting. But to
41 stop the back and forth and finally put it to rest, once the court stenogrpher takes the minutes it's going
42 to be a little hard to say "my comments are included."
43

Mr. Koutsogiane suggested that the Clerk go to the video and ensure that his important comments are in the minutes.

The Chairman pointed out to Mr. Koutsogiane, that what you just stated is what the stenographer would eliminate. Because only you really know which comments you make are important. He continued to point out that the Clerk enters, by whatever standard, what she feels should go into the minutes.

He again pointed out that we have a policy allowing for changes to be made to the minutes prior to acceptance.

Commissioner Ouellette suggest to Mr. Koutsogiane that he can take the written minutes and listen to the video and use the time stamp on the video. This would be a sure way to be truly accurate and this should address his concerns. She asked him if that would make sense.

Mr. Koutsogiane said he appreciated her comments and that is exactly what he has done in the past. He stated that even after presenting those changes they still don't appear in the minutes. Ms. Ouellette continued to ask if Mr. Koutsogiane could make notes and pass them out to the committee for accurate reviewing. He again stated he appreciated that comment and he feels the job could be done better the first time around. Rather than doing all that additional work; which he will do as he stated.

Mr. Champagne added that it comes down to either we want transcripts of the meeting or do we want minutes. If we want transcripts we hire the court stenographer and pay the price and it should make Mr. Koutsogiane very happy.

The Chairman pointed out that the minutes for May 24th were done by the clerk and are about five or six pages. He expressed his appreciation and acknowledgment of the work she is doing.

Commissioner Ouellette pointed out that from the CFD web site all the meeting videos are easily accessed so all that is needed is cross referencing.

Mr. Koutsogiane pointed out that June 8th meeting is not there. The Chairman pointed out that the video equipment was not available and that the minutes met the requirements of the Open Meeting Act.

1855

PASSED 5-2

Koutsogiane and Scullin voting no.

NEW BUSINESS:

Finance Report: – Director Karolyshyn reported she received no questions from the Committee on this report.

Commissioner Champagne moved to approved

Commissioner Parent seconds motion

PASSED 6-1

Koutsogiane voting no

91 Resolutions:
92 FC-R-2016-25 Abatement of taxes
93 Commssioner Champange moved to pass, seconded by Commissioner Ouellettee.
94 PASSED 7-0
95
96 FC-R-2016-29 New England Floor Repair
97 Commssioner Champange moved to pass, seconded by Commissioner Ouellettee.
98 PASSED 7-0
99
100 FC-R-2016-30 J&A Appliance
101 Commssioner Champange moved to pass, seconded by Commissioner Ouellettee.
102 PASSED 7-0
103
104 FC-R-2016-31 J&A Appliance
105 Commssioner Champange moved to pass, seconded by Commissioner Ouellettee.
106 PASSED 7-0
107
108 FC-R-2016-32 Cost sharing on Training Trainer (Grant Match)
109 Though this resoulution passed 7-0 there wasn't a motion made, nor a second. This will be voted on again
110 at the July 26, 2016 meeting.
111
112 **ADJOURNMENT**
113
114 Commissioner Parent moved to adjourn, seconded by entire Committee.
115
116 PASSED 7-0
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118
119 SUBMITTED BY
120 Debra Auclair
121
122 NOTE: THERE IS A FULL VIDEO AVAILABLE VIA THE CFD YOUTUBE.COM PAGE:
123
124 https://www.youtube.com/watch?v=d9StGbUE8_U
125
126 THIS IS A LIVE LINK, PLEASE CLICK TO VIEW VIDEO

1
2 **FC-R-2016-32**

3 **CUMBERLAND FIRE DISTRICT**

4 **Resolution**

5 **RESOLUTION:** Authorize the payment of \$3,552.00 to the Smithfield Fire Department
6 for 1/7 of Grant Match for training trailer.

7 **BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**
8

9 **WHEREAS:** Smithfield Fire Department is acting as the host community for an AFG
10 Regional Grant.

11 **WHEREAS:** This host community along with Cumberland, North Smithfield,
12 Blackstone, Woonsocket, Lincoln and Bellingham are cost sharing of a
13 grant match totaling \$24,863.

14 **WHEREAS:** This grant is being used to purchase a Safety and Survival Training
15 Simulator Trailer.

16 **WHEREAS:** Cumberland's share of the total cost is \$3,552.00.

17 **WHEREAS:** Chief of the Department is responsible for adequate availability for
18 training of the members of the CFD.

19 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

20 **RESOLVED:** This authorizes the payment of \$3,552.00 out of account 1008.
21

22 Voted on this 26th day of July, 2016
23

24 _____

25 Bruce A. Lemois, Chairman

24 _____

Debra Auclair, Clerk

26 YAY: NAY



CUMBERLAND FIRE DEPARTMENT

3502 MENDON ROAD
CUMBERLAND, RI 02864

Kenneth A. Finlay
Chief of Department

Phone:(401) 658-0544
Fax:(401) 658-2198
Cell:(401) 474-0314
kfinlay@CumberlandFire.org

Cumberland Fire Committee
Mr. Bruce Lemois, Chairman
Re: Invoice submitted for approval

June 20,2016

Mr. Chairman;

Attached please find an invoice from Smithfield Fire Department, as the host community, requesting 1/7th share for the cost of the Safety and Survival Trailer. This trailer was purchased through the cooperative efforts of North Smithfield, Smithfield, Blackstone, Woonsocket, Cumberland, Lincoln, and Bellingham. I am asking for approval of this request, funding source would be Line 5435, thank you.

Sincerely,

Kenneth A. Finlay

Kenneth A. Finlay
Chief of Department

SMITHFIELD FIRE DEPARTMENT

May 31, 2016

INVOICE #SIMULATOR-CUMBERLAND

Bill To	
Customer	Cumberland Fire District
Address	1530 Mendon Road Cumberland, RI 02864
Phone	401-333-4311

Qty.	Item#	Description			Line Total
1		Cost-match for Training Simulator (1/7 of \$24,863)			\$3,552.00
		AFG Regional Grant			
Total					\$3,552.00

5435

Smithfield Fire Department

607 Putnam Pike, Smithfield, RI 02828 | www.smithfieldfire.com

p. 401-949-1330 | f.401-949-1192 |



Proposal
October 28, 2015

Smithfield Fire Department

Thank you for the opportunity to submit this proposal for the manufacture of a Guardian Safety and Survival Systems Simulator, patent # US 7,901,212 B2.

This proposal is based on the specifications outlined to PPES by representatives from **Brigham Industries.**

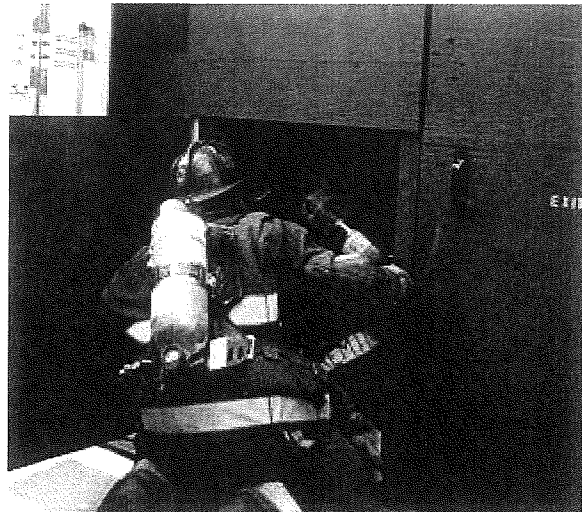
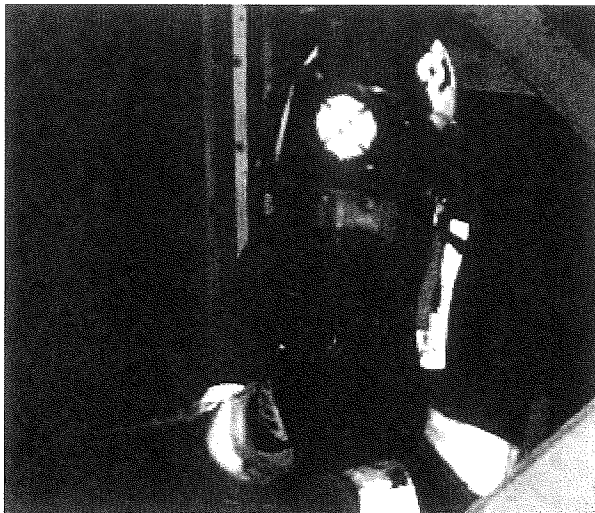


Basic Simulator Includes:

B 30' x 8' Trailer with a 4' V-Nose, 14,000 GVW

AND

- Total blackened environment
- Teeter totter/unstable floor
- Two floors setup
- Set of stairs
- Breaching wall
- Removable rope entanglement
- Removable open floor joists
- 2 smoke machines for light smoke, one on each floor with safe smoke
- Leaking gas lines and valves (uses compressed air)
- 2 floor collapses each weighs over 250lb and have 11" hinges with 1" pins made of 1/4" steel and has 6 hinges for safety
- Heavy debris and large beams
- 2 openings in the floor to do a man down and plug locks to keep closed when not in use for safety. A movable breaching wall on top floor with Dur-a-rock in center for breaching
- Obstacles
- Romex wall with debris pieces held by romex wire and woven through the wall
- 2 wall frames as broken debris pieces
- All debris, walls and beams are labeled for placement with a book provided.



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FC-R-2016-34

CUMBERLAND FIRE DISTRICT

Resolution

RESOLUTION: Authorize the payment of \$6,292.98 to S&D Road Service for repairs to Engine One.

BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:

WHEREAS: Engine One developed a steering box failure.

WHEREAS: All work was performed locally and to the approval of Chief Finlay.

WHEREAS: Funds will be from account 6112.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED: Payment to S&D Road Services for \$6,292.98 is authorized as requested.

Voted on this, 26th day of July 2016

Bruce A. Lemois, Chairman

Debra Auclair, Clerk

YAY: NAY



CUMBERLAND FIRE DEPARTMENT

3502 MENDON ROAD
CUMBERLAND, RI 02864

Kenneth A. Finlay
Chief of Department

Phone:(401) 658-0544
Fax:(401) 658-2198
Cell:(401) 474-0314
kfinlay@CumberlandFire.org

Board of Fire Commissioners
Town Hall
July 18, 2016

Honorable Board;

Attached please find the repair bill for necessary repairs to engine 1, that developed rather quickly with a steering box failure. The work was performed locally, and has been returned to service. I am asking for approval to pay this invoice, line 6112, vehicle maintenance will be used as the funding source.

Respectfully,

Kenneth A. Finlay

Kenneth A. Finlay

Fire Chief

S&D Road Service, Inc
 9 Whipple Street Unit 4
 Cumberland, RI. 02864
 Phone: 401-312-0017 Fax: 401-312-2012
 "We Take Personal Care of Our Customers"

INVOICE

13249

Org. Est. # 019258
 RI Insp. Station 118-C
 Federal Inspection
 Printed: 07/12/2016

INVOICE

Cumberland Fire Dept. #836

3502 Mendon Rd
 Cumberland, RI 02864
 Home : 401-658-0544

2004 Pierce - Fire Truck -

Lic # : - RI

Unit # : *22 E-1*

VIN # : 4P1CT02A2 **4A004083**

Odometer In : 81737

Part Description / Number	Qty	Sale	Ext	Labor Description	Ex
Oil Pan <i>Oil Pan</i>	1.00	346.37	346.37	Replace Oil Pan And Gasket, Remove, Clean, Install New Gasket And Pan, Replace Dip Stick And Tube	640.00
Bolts <i>Bolts</i>	32.00	3.43	109.76	Replace Power Steering Box(Leaking), Replace Tie Rod Ends(Have Play), Replace Ball Joint (Have Play), Adjust Torsion Bars	800.00
Drain Plug <i>Plug</i>	1.00	19.58	19.58	Alignment	275.00
PIPE PLUG <i>3013786</i>	1.00	4.99	4.99	Replace Air Cleaner (Has Not Been Changed In Five Years)	40.00
Plug For Drain Pipe <i>Plug For Drain Pipe</i>	1.00	14.27	14.27	Replaced Seals On Power Steering Reservoir And Fill AND Bleed System (That Is Leaking Oil)	160.00
Dip Stick <i>Dip Stick</i>	1.00	206.55	206.55	Replace PTO Line That Is Leaking 1. Called And Checked If Ball Joints Had A Recall And They Did Not 2. Rear Main Seal Has A Slight Small Leak	200.00
Dip Stick Tube <i>Dip Stick Tube</i>	1.00	168.92	168.92	Hazardous Materials	8.99
Oil Pan Gasket <i>Oil Pan Gasket</i>	1.00	61.93	61.93		
Engine Oil <i>15W-40</i>	29.00	4.81	139.49		
Power Steering Box <i>3865967</i>	1.00	1,607.06	1,607.06		
Link <i>3582900</i>	1.00	307.43	307.43		
Tie Rod End <i>3303274</i>	2.00	237.23	474.46		
Air Cleaner <i>1077211</i>	1.00	141.59	141.59		
Seal <i>1457282</i>	1.00	6.32	6.32		
Washer <i>1619296</i>	1.00	3.58	3.58		
PTO Line <i>PTO Line</i>	1.00	274.96	274.96		
Shop Supplies			8.99		

S&D Road Service, Inc

9 Whipple Street Unit 4

Cumberland, RI. 02864

Phone: 401-312-0017 Fax: 401-312-2012

"We Take Personal Care of Our Customers"

INVOICE**13249**

Org. Est. # 019258

RI Insp. Station 118-C

Federal Inspection

Printed: 07/12/2016

INVOICE**Cumberland Fire Dept. #836**

3502 Mendon Rd

Cumberland, RI 02864

Home : 401-658-0544

2004 Pierce - Fire Truck -

Lic # : - RI

Unit # : ~~22~~ E-1

VIN # : 4P1CT02A2 4A004083

Odometer In : 81737

Part Description / Number	Qty	Sale	Ext	Labor Description	Ex
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Org. Estimate	6,292.98	Revisions	0.00	Current Estimate	6,292.98
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Labor:	2,115.00
Parts:	3,896.25
HazMat:	8.99
SubTotal:	6,020.24
Tax:	272.74
Total:	6,292.98
Bal Due:	\$6,292.98

[Payments -]

Vehicle Received: 7/12/2016

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

WARNINGS If wheels are taken off, customer is responsible to retighten lug nuts after 100 miles. Return after 200 miles so we may check U-Bolt nuts.

Signature _____ Date _____ Time _____

FC-R-2016-33

CUMBERLAND FIRE DISTRICT

Resolution

RESOLUTION: Authorize the hiring of a court stenographer for our meetings.

BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:

WHEREAS: There has been a request that minutes be verbatim.

WHEREAS: It was stated that video record of the meeting is enough to document statements.

WHEREAS: Though there is a standing policy to have minutes adjusted some do not want to use that Fire Committee policy and submit any changes to the minutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:

RESOLVED: Hire a court stenographer at the estimated amount of \$7,050.

COURT STENOGRAPHER QUOTES							
COMPANY	Attendance Fee	Attendance Fee After 5:00 PM	Transcript Rate Per Page	Additional Transcript Copy Per Page	Postage & Handling of Transcript	Estimated Total Cost of a 1 1/2 hour Meeting	Annual Cost for attendance and one copy of transcript for 18 meetings.
	\$200.00						
A-1 Court Reporters	(up to 3 hours)	\$ -	\$4.50	\$0.50	\$ -		
	\$200	\$ -	\$202.50	\$22.50	\$ -	\$425.00	\$7,050
				Provide electronic file at no charge			
RI Court Reporting	\$175.00	\$250.00	\$4.00		\$10.00		
	\$262.50	\$250.00	\$180.00	\$0.00	\$10.00	\$702.50	\$12,645.00
Allied Court Reporting	NO BID						

** Average number of pages is 30 per hour

Voted on this 26th day of July, 2016

Bruce A. Lemois, Chairman

Debra Auclair, Clerk

YAY: NAY